



**3. Adoption of the March 6, 2024 Regular Public Council Meeting Minutes**

**MOTION**      **2024-03-14**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**THAT:**                      The minutes of the meeting of March 6, 2024, be adopted as presented.

In Favour: 3

Opposed: 0

**CARRIED**

**4. Approval of Accounts Payable to February 29, 2024**

**MOTION**      **2024-03-15**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**THAT:**                      The Accounts Payable to February 29, 2024 in the amount of \$233,059.93 be approved for payment in total.

In Favour: 3

Opposed: 0

**CARRIED**

**5. Introduction and Consideration of First, Second, and Third Readings of Bylaws  
a) Third and final reading of bylaw #359, Solid Waste bylaw**

**MOTION**      **2024-03-16**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**Be it resolved that:**                      Bylaw #359 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 3

Opposed: 0

**CARRIED**

**b) Third and final second reading of bylaw #360, 2024 Property Tax Rate**

**MOTION**      **2024-03-17**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**Be it resolved that:** Bylaw #360 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 3

Opposed: 0

**CARRIED**

**c) Third and final second reading of bylaw #361, 2024 O&M Budget**

**MOTION**      **2024-03-18**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**Be it resolved that:** Bylaw #361 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 3

Opposed: 0

**CARRIED**

**d) Third and final reading of bylaw #362, 2024 Capital Budget and Capital Expenditures for the next three years**

**MOTION**      **2024-03-19**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**Be it resolved that:** Bylaw #362 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 3

Opposed: 0

**CARRIED**

6. a) **Mayor's Report**

Councilor Aird informed Council that she had attended the virtual AYC Board meeting. During the discussion about CCBF she mentioned that it would be wonderful if the transportation section could be used for bringing scheduled flights back to the smaller communities or for a replacement for the greyhound bus service.

b) **Administration**

i) **CAO Report of Wednesday, March 20, 2024**

a) **Cleaning Contract**

We received 2 Proposals for the cleaning contract for the upcoming year, one from Silver Trail Services, and one from Shona Sicotte. For Council's review and award of the contract. Council reviewed both bids that had been received.

**MOTION**            **2024-03-20**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**Whereas**            the Village of Mayo's cleaning contractor resigned in February 2024,  
and  
**Whereas**            the Village of Mayo put out a request for proposals to find a new  
contractor to provide cleaning services for the Village Offices, the Mayo  
Community Center/Curling Lounge, the fitness centre, and occasionally  
other Village Facilities, and  
**Whereas**            two proposals were received by closing of the RFP on March 8, 2024,  
and

The proposals received were:

Shona Sicotte – monthly \$3,500 with \$45.00 per hour for extra cleaning requests

Silver Trail Services – monthly \$2,850 with \$50 per hour for extra cleaning requests, and

**Whereas**            the two proposals were reviewed, now therefore

**Be it resolved  
that:**

The Village of Mayo Council enters into a cleaning contract with Silver Trail Services in the amount of \$2,850.00 per month for the Village Offices, Community Centre, Curling Lounge and fitness centre, plus an additional \$50.00 per hour for any additional cleaning required in other Village of Mayo facilities that may be requested from time to time, plus \$700 at the start of the contract for a one-time deep cleaning fee. There will be a three month probationary period after which the contract may be terminated for cause.

In Favour: 3

Opposed: 0

**CARRIED**

**b) Environmental Services Contract**

We received a proposal from Crystal Beaudry of Stream Pro Resources for the 2024-2025 monitoring and reporting contract. Crystal has completed this contract to our satisfaction since 2021. For Council's review and award of the contract.

**MOTION      2024-03-21**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**Whereas**                    the Village of Mayo requires a consultant to complete the testing of water, groundwater and waste water for the Village of Mayo's water/sewer system and for the landfill ground water wells, and to prepare and submit the annual reports required to the Yukon Water Board, Yukon Environment, and Environmental Health Services on behalf of the Village of Mayo, and

**Whereas**                    the Village of Mayo received a proposal for the provision of Environmental Services Consulting from Crystal Beaudry of Stream Pro Resources who has been providing these services to the Village of Mayo since 2021, and

**Whereas**                    the proposal from Stream Pro Resources in the amount of \$30,769.77 is in line with previous years contracts for these services, and

**Whereas**                    the Council for the Village of Mayo reviewed and discussed the proposal received, now therefore

**Be it resolved  
that:**

the Village of Mayo Council award the environmental services consulting contract for 2024-2025 season to: Crystal Beaudry of Stream Pro Resources, as per her proposal submitted in March 2024.

In Favour: 3

Opposed: 0

**CARRIED**

**c) Emergency Contacts**

The Mayo RCMP is interested in receiving a listing of Village of Mayo contacts that they should contact if there should be a major incidence in the community.

For Council's consideration.

Council stated that the Mayor, the CAO and the Public Works Manager should be listed for this.

**d) Landfill Attendant Shed**

The contractor would like to receive Council's input regarding the interior finishes of the landfill attendant shed, prior to ordering the materials.

For Council's review and decision.

Council provided their comments which will be forwarded to the YG Project Manager.

**e) Landfill decision document from YG Environment**

I've included the decision document in the meeting package for Council's information.

We need to install a lined storage area or secondary containment for oil tanks/drums, hire a hydrogeologist to determine if additional ground water well's (gww) are needed, and if yes, we need to drill additional gww's asap, if determined we need more.

Fortunately, these items are eligible for CCBF funding.

For Council's information.

Council stated that they would like to check into the lined storage area/secondary containment for oil tanks, etc. with assistance from YG and a consultant.

**f) Back Yard Fencing – new Staff House**

We have installed fencing around our 2010 Staff House. We would like to have fencing installed around the 2023 Staff House back yard as well.

For Council's discussion.

Councilor Chapman stated that he owns the neighboring property to the 2023 Staff House property. He is interested in having his back yard fenced as well. He is willing to do this at the same time as the Village and the cost of the fencing between the two properties can then be shared, as is customary with neighbors and a cost saving to both parties.

**g) Old Fire Hall Hazard Building Material Assessment**

We received the Hazard Assessment Report for the old Fire Hall from the consultant.

There are many hazards in this old building that need to be removed as per government regulations. I propose we proceed with having the consultant prepare the tender document for removal of this building.

For Council's discussion.

Council had reviewed the HBMA and agreed to have the consultant prepare the tender documents for the removal of this old building.

**h) Fire Smarting**

Dave Trudeau came to see me about our proposed Fire Smart Project. He said the area along the dike in the vicinity of the school would be a good choice for fire smarting. The area at the confluence of the Mayo and Stewart Rivers that Council had discussed for fire smarting would not be too crucial to fire smart.

Dave also mentioned that he would like to discuss Wildland Fire Managements idea for prescribed burns to enlarge the area of the 2023 Talbot Creek Fire which would provide Mayo with many years of natural protection against wildfires. I've invited Dave to attend the April 16, 2024 Joint Council meeting. Dave would like to have the Mayo Renewable Resources Council attend this discussion as well.

For Council's information.

**i) Reminder - Zoom meeting to review draft Joint Emergency Plan**

We will have a zoom session on March 18, 2024 from 9 am to 4 pm to discuss possible changes to contact information pertaining to the draft Joint Emergency Plan that was emailed to us. Holistic would also like to receive comments which emergency we would like to have a table-top exercise on. The last training day will be on March 26 (Logistics and Finance) followed by March 27, 2024 by an emergency exercise. The last two days will be held at the Mayo Community Hall with the Village providing the catering.

For Council's information.

**j) AYC AGM Preparations**

AYC is planning a panel discussion on emergencies and the role of elected officials during an emergency for the AGM in Dawson. The Mayor of Yellowknife will be in attendance for this. AYC is hoping that Mayor Ellis or Councilor Chapman will also take part in this panel discussion. For Council's consideration.

Does Council have any ideas about the Village of Mayo's auction item that we can bring to the AYC live auction this year? For Council's consideration.

Councilor Chapman stated that he would be prepared to participate in the panel discussion if Mayor Ellis was not able to do so.

Council stated that they would like to support the local Arts/Crafts community by purchasing several local craft items to bring to the AYC AGM as the Village of Mayo's live auction contribution.

**k) Mayo River**

I have contacted David Morissette to possibly attend a future Council meeting via zoom to discuss the changes in the Mayo River that Council has observed.

YG and David Morissette from WSP are aware that the Mayo River changed its flow into the lower meander. They had tried to prevent this from happening in the past by armoring this site. However, these efforts failed over time.

For Council's information.

**l) AYC Letters**

AYC provided copies of their letters to Minister Silver and Mostyn in regards to the recent budget speech and the CCBF discussions.  
For Council's information.

**m) Urban Auto Recycling**

Following up on Council's discussion and direction from the previous meeting, a motion was prepared for Council's consideration regarding a scheduled clean up of End-of-Life vehicles and scrap metal from the Mayo Landfill in the summer 2024.

**MOTION      2024-03-22**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**Whereas**                      the Village of Mayo has been contacted by Urban Recycling Solutions from Whitehorse to enquire if the Village would like to have End of Life Vehicles and/or scrap metal removed from the Mayo Landfill, and

**Whereas**                      Urban Recycling has a contract with Carmacks in 2023 and they were happy with the work Urban Recycling did at their landfill, and

**Whereas**                      Urban Recycling Solutions provided a quote indicating the cost per tonne of scrap metals and a cost to depollute, bale and ship End-of-Life-Vehicles to Edmonton, and

**Whereas**                      Council reviewed and discussed the quote, now therefore

**Be it resolved that:**                      the Village of Mayo Council award the contract for removal of End-of-Life-Vehicles and if possible, some scrap metal from Mayo Landfill to Urban Recycling Solutions in the amount of \$100,000.00 for the 2024 budget year.

In Favour: 3

Opposed: 0

**CARRIED**



**MOTION 2024-03-23**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**THAT:** The Chief Administrative Officer's Report of March 20, 2024, be adopted as presented.

In Favour: 3

Opposed: 0

**CARRIED**

**ii) Clerk-Treasurer Report**

**a) Comparative Income Statement for February 2024**

**MOTION 2024-03-23**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**THAT:** The Comparative Income Statement for the month of February 2024 be approved.

In Favour: 3

Opposed: 0

**CARRIED**

**iii) Monthly Recreation Coordinator's Report**

Nothing presented.

**iv) Manager's Report for Environmental Health/Public Works and Protective Services**

**a) Replacement of Security System in the Mayo Community Centre**

Aaron had obtained a quote from Spectrum Security to replace the security system in the Mayo Community Centre. He provided the quote to Council for information and discussion. Council would like Aaron to confirm if a surge protector would be installed as part of this system.

**MOTION**      **2024-03-25**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**Whereas**                      the Village of Mayo's Spectrum Security System is no longer operational, and

**Whereas**                      the Public Works Manager obtained a quote from Spectrum Security for the replacement of the system, and

**Whereas**                      Council reviewed the quote, now therefore

**Be it resolved that**      The Village of Mayo hire Spectrum Security to replace the security system in the Community Centre as per their proposal of March 5, 2024 in the amount of \$7,981.50 plus GST.

In Favour: 3

Opposed: 0

**CARRIED**

**b) Fire Alarm System Replacement**

Aaron has obtained a quote from Dynamic Systems to replace the Fire Alarm System in the Mayo Community Centre. He provided the quote to Council for information and discussion. Council would like Aaron to confirm if a surge protector would be installed as part of this system.

**MOTION**      **2024-03-26**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**Whereas**                      the Village of Mayo's Fire Alarm System is no longer operational, and

**Whereas**                      the Public Works Manager obtained a quote for the replacement of the system, and

**Whereas**                      Council reviewed the quote, now therefore

**Be it resolved that:**      The Village of Mayo hire Dynamic Systems as per their quote provided January 26, 2024 for the replacement of the Village of Mayo's Fire Alarm System in the Mayo Community Centre Building, in the amount of \$17,785.00 plus GST.

In Favour: 3

Opposed: 0

**CARRIED**

**c) Equipment Charge out rates**

Aaron reviewed the Village's outdated equipment charge out rates and suggested to increase the Village's equipment charge out rates to be more in line with other organizations in the Yukon. Council agreed that it was time to increase these rates.

**MOTION      2024-03-27**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**Whereas**                      the Village of Mayo's Public Works reviewed the Village's existing equipment charge out rates, and

**Whereas**                      the charge out rates are outdated and need to be brought in line with other equipment charge out rates in the community and in the Yukon, and

**Whereas**                      Council reviewed the proposed charge out rates, now therefore

**Be it resolved that:** the Village of Mayo increase their charge out rates as per the proposal provided by the Public Works Manager.

In Favour: 3

Opposed: 0

**CARRIED**

**d) Protective Services**

Nothing presented.

**7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**

Nothing presented.

**8. Notices of Motions be considered**

Nothing presented.

**9. General Correspondence**

**a) Letter from Barbara Barchen regarding a Community Garage sale**

Barb asked Council to donate the Community Hall and the Kitchen for an upcoming community garage sale on April 27, 2024. The table rental fees of \$10 per person participating in this garage sale will be given to Council who will then be able to donate this amount to a non-profit group in the community. Council agreed to the donation, as they had done in the past.

**10. Hearings of Delegations and Individuals**

Nothing presented.

**11. Question Period**

Nothing presented.

**12. New and Unfinished Business**

Councilor Chapman mentioned that he heard that the City of Whitehorse is working on a derelict/abandoned property bylaw. People who own a derelict property, have to apply for a yearly permit and pay a fee. This is hoped to entice people to develop the property, or to sell it.

**13. Adjournment**

The meeting was adjourned at 8:20 pm



\_\_\_\_\_  
Mayor



\_\_\_\_\_  
Chief Administrative Officer