

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, March 7, 2018
Village of Mayo Council Chambers

Present

Council: Mayor Scott Bolton
Councilor Joann Aird
Councilor Trevor Ellis
Councilor Richard Ewing

CAO: Margrit Wozniak

Public Works Manager: Scott Hamilton

Clerk/Treasurer: Jennifer Brooker

Public: RCMP, Constables Matt Traer and Jake Colbeck

Absent: Councilor Blair Andre

1. Call to order

Mayor Scott Bolton called the meeting to order at 7:36 pm.

2. Adoption of the Agenda

MOTION 2018-03-01

Moved by: Joann Aird

Seconded by: Richard Ewing

THAT: The agenda be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

3. Adoption of the Minutes of the Regular Public Council Meeting of February 21, 2018

MOTION 2018-03-02

Moved by: Richard Ewing

Seconded by: Trevor Ellis

THAT: The minutes of the meeting of February 21, 2018 be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

4. Approval of Accounts Payable

Nothing presented.

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**
a) Introduction and First and Second Reading of Bylaw #322, a bylaw to set the property tax rate and minimum tax for 2018.

MOTION 2018-03-03

Moved by: Trevor Ellis

Seconded by: Richard Ewing

Be it resolved

that: Mayor Bolton introduce Bylaw #322, a bylaw of the Village of Mayo to set the property tax rate and minimum tax for 2018.

In Favour: 4

Opposed: 0

CARRIED

MOTION 2018-03-04

Moved by: Richard Ewing

Seconded by: Joann Aird

Be it resolved

that: Bylaw #322 be given first and second reading.

In Favour: 4

Opposed: 0

CARRIED

Council moved 6. b)i)v) b) RCMP Report at this time.

v) Protective Services

b) RCMP Report for February 2018.

Cst. Matt Traer attended the meeting with Cst. Jake Colbeck who has been on temporary assignment in Mayo for the past few weeks. Cst. Chris Barr, Mayo's 3rd RCMP member is due to arrive in Mayo next week with his family. Council thanked Cst. Colbeck for his service in Mayo.

Councilor Ellis asked, as Fire Chief, about the procedure when 911 is called in case of a fire in town. Since Mayo has a Volunteer Fire Department there may be times when the Fire Phone cannot be answered. Would 911 call the RCMP when the Fire Department can't be reached? Would RCMP members set off the siren in such a case? Cst. Traer stated that he would attend the next Fire Department Practice to be shown how to set off the siren and inform the other RCMP members of the procedure. The Fire Chief is planning to put out a house holder informing residents of the importance of calling 911 to report a fire or other emergency.

Cst. Matt Traer and Cst. Jake Colbeck left the meeting at 7:52 p.m.

6. a) Mayor's Report

Mayor Bolton gave an update to Council on the AYC Board Meeting he attended in Teslin on March 3, 2018.

Items discussed at this meeting were the municipal infrastructure priorities and the Comprehensive Municipal Grant. The funding approved by YG was less than expected by the communities.

Mayor Bolton discussed the proposed electoral boundary changes to the Mayo-Tatchun Riding. After discussion Council decided to write a new letter to the Electoral Boundaries Commission, stating that they are in agreement with the proposed electoral boundaries to include Carmacks, Little Salmon and Faro. Mayor Bolton will attend the Electoral Boundaries Commission meeting on March 8 at 5 p.m. and give a short presentation.

Mayor Bolton discussed the landfill issue with Council. He had a chance to talk to Minister Streicker at the AYC Board meeting that Mayo's landfill needs to be treated as a regional landfill because it is being used as such. Village Staff will compile landfill O&M (staffing, etc.) and Capital costs (shed, etc.). Staff will also look into the cost of transporting waste to Whitehorse for comparison. Council would like to see YG take more responsibility for the Mayo Landfill.

b) Administration

i) CAO Report of Wednesday, February 21, 2018

a) Electoral Boundary meeting

The electoral boundary meeting has been scheduled for Thursday, March 8, 2018 at 5 pm in the Mayo Community Hall. Mayor Bolton is expected to give a presentation to the committee from 5:15 to 5:30 pm. For Council's information.

A Householder with the proposed electoral boundary changes have been put in everyone's mailboxes earlier in the week. This item was previously dealt with.

b) Commercial Lot Enlargement

We received notification from EM&R that a commercial lot enlargement has been submitted to them. This application triggers an assessment through YESAB.

Comments to EM&R are due by March 26, 2018. Mayo Landfill is mentioned in the application where garbage will be disposed. Village of Mayo will send a comment that a landfill permit will be required prior to taking any waste to the Mayo Landfill.

Council asked that the application be forwarded to the Silver Trail Chamber of Commerce and Tourism Association to give them a chance to comment on this application to YG EM&R since they have been working with NND on a Tourism and Development Strategy for the Mayo and Silver Trail area.

c) Summer Student Hire Policy

We've updated the existing summer student hire policy. For Council's review and discussion. Council reviewed the revised policy.

MOTION **2018-03-05**

Moved by: Richard Ewing

Seconded by: Trevor Ellis

Whereas the Village of Mayo Council is committed to offering High School and Post-Secondary students valuable learning assignments that represent structured pathways from a school environment to the world of employment, and

Whereas the existing Summer Student Hire Policy was revised, and

Whereas the Village of Mayo Council has reviewed the revised Summer Student Hire policy and found it acceptable, now therefore

Be it resolved that

The Village of Mayo Council adopt the Summer Student Hire Policy as presented. This policy replaces the previously approved Summer Student Hire Policy.

In Favour: 4

Opposed: 0

CARRIED

d) Seasonal Employment Hire Policy

We've created a new policy for seasonal employees. For Council's review and discussion. Council reviewed and discussed the draft policy.

MOTION **2018-03-06**

Moved by: Joann Aird

Seconded by: Richard Ewing

Whereas the Village of Mayo Council is committing to recognizing that seasonal employee experience, training, and loyalty can make the operation of Village programs and services run smoothly and effectively with less permanent employee supervision required, and

Whereas the Administration drafted the Seasonal Employee Hire Policy, and

Whereas the Village of Mayo Council has reviewed the Seasonal Employee Hire Policy and found it acceptable, now therefore

Be it resolved that

The Village of Mayo Council adopt the Seasonal Employee Hire Policy as presented.

In Favour: 4

Opposed: 0

CARRIED

e) Asset Management Policy

Opus International Ltd., our contractor, is almost done with our Asset Management Plan. As part of the asset management funding, we were to create an asset management policy as well. For Council's review and discussion.

MOTION 2018-03-07

Moved by: Trevor Ellis

Seconded by: Joann Aird

Whereas the Village of Mayo has a funding agreement in place with the Government of Yukon to assist the Village with Asset Management Planning, and

Whereas the Village of Mayo Staff informed Council about the importance of continuing with implementation of asset management procedures, and

Whereas the Village's asset data has been entered into an Asset Register, and an Asset Management Plan is being drafted by consultants with input from Village of Mayo Staff, and

Whereas the CAO has drafted an Asset Management Policy, and Council has reviewed the policy, now therefore

Be it resolved that

The Village of Mayo Council adopts the Asset Management Policy.

In Favour: 4

Opposed: 0

CARRIED

f) Minister of Justice - Community Safety Awards

Nominations for Community Safety Awards are due March 19, 2018. This award is intended for a person or group who helps keep Yukon communities safe (e.g youth, volunteers, first responders and law enforcement officers, as well as the programs or projects that are making a difference in Yukon communities). For Council's consideration. Mayor Bolton and Council will consider this and get back to the CAO if they have any suggestions for nominations.

g) AYC Resolutions and awards nominations

Reminder that the AYC resolutions and awards nominations are due on March 23, 2018. We will also be looking for some items for the AYC Auction. For Council's consideration.

h) Zero Waste Forum

The Recycling and Zero Waste Territory Wide Working Forum will be held in Whitehorse from April 11-13, 2018. Registrations are due by March 30, 2018. Is anyone from Council interested in attending this? Council is not interested in attending.

i) Federal Budget 2018 Highlights

We received highlights of the 2018 federal budget from FCM. For Council's information.

j) NND Career Fair

The annual career fair has been scheduled for March 14, 2018 at J.V. Clark School from 11 am to 2 pm. The Village of Mayo will participate in the hopes of sparking some interest in students to think about working in the municipal field. For Council's information.

k) Water main looping

Following up on the discussion at the last meeting, Council wanted to discuss the water main looping and sewer main lines with the Public Works Manager. The Public Works Manager was on hand to answer Council's questions. Council agreed to the water main looping as proposed.

l) Mayo Land Development

We received an update on the YG lot development north of Mayo. YG estimates that they will have a cabinet decision about this lot development by early June. For Council's information.

m) Circus

We've been approached by Benjamin's circus to come to Mayo, possibly rent the Hockey Arena on July 6, 2018 for a circus performance in Mayo. For Council's consideration. Council is concerned about insurance and liability, along with the possible damage to the floor in the arena. Council is suggesting that the Circus set up outdoors.

n) Pounds Act Operational Guidelines

We received an email asking if the Village of Mayo would like to schedule a meeting to discuss what the Village of Mayo would hope to see in these operational guidelines. Is Council interested in scheduling such a meeting? Council is not interested in such a meeting at this time.

o) Comprehensive Municipal Grant

We received a letter from Minister Streicker and Community Services Director Damien Burns informing us the new GMG amount. For Council's information. Discussed previously.

p) Amendments to MVA

We received an email that YG is doing a minor amendment to the Motor Vehicles Act. For Council's information.

q) ATAC Tote Road

We received a news release that YG and NND came to an agreement regarding ATAC's Tote Road north of Keno. The agreement indicates that a Land Use Plan will be established for the area.

r) Gas Tax Funding

The Village of Mayo Council asked the CAO to put in an application for gas tax funding to hire a structural engineer to provide a report on the arena.

MOTION **2018-03-08**

Moved by: Trevor Ellis

Seconded by: Richard Ewing

THAT: The Chief Administrative Officer's Report of March 7, 2018 be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

- ii) **Clerk Treasurer Report**
Nothing presented.
- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.
- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
Nothing presented.
- v) **Protective Services**
 - a) **Fire Fighter Incentive Draw for February, 2018**

MOTION 2018-03-09

Moved by: Trevor Ellis

Seconded by: Richard Ewing

That The monthly fire fighter incentive in the amount of \$100 be paid to Rick Brooker for the month of February as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 4

Opposed: 0

CARRIED

b) RCMP Report for February, 2018

Previously dealt with.

- 7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.
- 8. **Notices of Motions be considered**
Nothing presented.
- 9. **General Correspondence**
 - a) **Letter from Mayo Curling Club requesting donation for the 10th annual Irene Hutton Bonspiel**
Council discussed this request. As per Village Policy the Curling Club has to pay the rental fee for the bonspiel, however, Council will reimburse the rental costs as their donation.
- 10. **Hearings of Delegations and Individuals**
Nothing presented.
- 11. **Question Period**
Nothing presented.

12. **New and Unfinished Business**
Nothing presented.

13. **Adjournment**
The meeting was adjourned at 9:25pm



Mayor

Chief Administrative Officer