

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday May 6, 2020
Village of Mayo Council Chambers

**Present
Council:**

Mayor Scott Bolton
Councilor Carol Knight
Councilor Joann Aird
Councilor Trevor Ellis
Councilor Blair Andre

CAO: Margrit Wozniak

Public Works Manager: Scott Hamilton

Clerk Treasurer: Jennifer Brooker

1. Call to order
Mayor Scott Bolton called the meeting to order at 7:35 pm.

2. Adoption of the Agenda

MOTION 2020-05-01

Moved by: Carol Knight **Seconded by:** Trevor Ellis

THAT: The agenda be adopted as presented.

In Favour: 5 Opposed: 0

CARRIED

3. Adoption of the April 15, 2020 Regular Public Council Meeting Minutes

MOTION 2020-05-02

Moved by: Carol Knight **Seconded by:** Trevor Ellis

THAT: The minutes of the meeting of April 15, 2020 be adopted as presented.

In Favour: 5 Opposed: 0

CARRIED

MOTION **2020-05-04**

Moved by: Carol Knight

Seconded by: Trevor Ellis

Whereas the Council for the Village of Mayo has discussed the impacts of the COVID-19 pandemic on Mayo residents, and

Whereas the Council for the Village of Mayo desires to ease the stress and burden on Mayo citizens dealing with the impacts of the pandemic, and

Whereas the Council for the Village of Mayo has a Community Investment Grant Bylaw and a Seniors Tax Grant Bylaw, and

Whereas Council has discussed increasing the Community Investment Grant and the Seniors Tax Grant for the 2020 taxation year, now therefore

Be it resolved that:
the Council for the Village of Mayo agrees to increase the 2020 Community Investment Grant for residential properties to 0.4 %, and for business properties to 0.66 % of the assessed value of the properties, and

Be it further resolved that:
The Council for the Village of Mayo agrees to increase the Senior's Tax Grant for 2020 to provide an additional \$50 plus 5% of the remaining property tax amount owing after deduction of the HOG and Seniors Grant, and that the additional \$50 and 5% will be applied to all properties owned by qualifying seniors inside the Village of Mayo boundaries, and

Be it further resolved that: the grants provided by the Village of Mayo will not exceed the amount of the property taxes owing, and

Be it further resolved that: Appendix "A" to the Community Investment Grant Bylaw and the Senior's Tax Grant Bylaw be changed for the 2020 Property Tax year.

In Favour: 5

Opposed: 0

CARRIED

c) Water/Sewer Billings

We've prepared the water/sewer billings for the second quarter in 2020.

We are able to accept payment by cheque, or Visa.

Council had asked us to hold off mailing the water/sewer invoices to the customers until Council has a chance to discuss this further.

Since Council has now decided to provide a larger Community Investment Grant and Seniors Grant to citizens, therefore water/sewer billings should be sent out and payment collected. Council asked staff to be mindful of any resident who mentions difficulty paying and options could be explored on a case by case basis.

d) **AYC AGM**

We received the meeting package for the upcoming AYC AGM conference call that will be held on Saturday, May 9, 2020, from 9 am to noon. Councilors are asked to have access to their own email for the election of Executive Members. For Council's information.

e) **Wetlands Policy for Yukon**

We received a letter from John Bailey, DM for YG Environment, stating that Environment is still working on completing the wetlands policy. Environment is committed to ensuring that the roundtable partners and the Yukon Public have opportunities to share perspectives during the final stages of the policy development. For Council's information. Councilor Andre served on this committee and gave council a brief update about the policy.

f) **Landfill Cleanup**

The annual landfill cleanup takes place in late May/early June. We have put out a poster for the landfill cleanup. We received a letter from Michael McGinnis on behalf of the Hands of Hope Group expressing their interest to do the cleanup.

For Council's consideration.

Council approved Michael McGinnis application on behalf of the Hands of Hope Group. Council would like to remind the volunteers to maintain social distancing.

g) **Yukon University Board of Governors**

Council received a letter from Minister McPhee stating that YG is looking for nominees to the Yukon University Board of Governors. For Council's consideration.

Council would like to nominate Michael McGinnis for the University's Board of Governors.

h) **HR motion**

Following up on the discussions at the last HR meeting with Council, we've drafted a motion for formal approval of the changes that had been discussed and agreed upon during the meetings.

MOTION **2020-05-05**

Moved by: Carol Knight

Seconded by: Trevor Ellis

Whereas the Council for the Village of Mayo had formed a HR Working Group which consisted of Council, the CAO and the Public Works Manager, and this group conducted a classification review and an employee benefits packages review, and

Whereas the Council for the Village of Mayo desires to have comparable salaries and benefits that are consistent with staffing a municipality in the Yukon, and

Whereas the HR Working Group meetings found some positions warranted an adjustment and others did not, and

Whereas the HR Working meetings found that budgets would allow for some employee benefit improvements, and

Whereas the discussed and agreed upon changes can be found in Appendix "A" – Classification Pay Scale of April 1, 2020, and Appendix "B" – Summary of Village of Mayo Employee Benefits, now therefore

Be it resolved that:

- The reclassification (Appendix "A") of affected positions will come into effect on April 2, 2020;
- Where an employee is making annual RRSP contributions to the Village of Mayo Group RRSP Plan, the Village of Mayo will match this contribution to a maximum of 8% of the employee's base annual salary;
- A severance package (Appendix "B") will be added to the benefits, reflecting in summary: after 10 years of continuous employment the employee would be paid 1 weeks' pay for every year to a maximum of 30 weeks' pay upon "retiring" from the Village of Mayo employ. Dismissal for just cause voids this benefit.
- Detailed changes will be made to the Conditions of Employment Bylaw
- Future Village of Mayo budgets will reflect the above-named changes.

In Favour: 5

Opposed: 0

CARRIED

i) Civil Emergency Measures Act (CEMA) Officers in Communities

The Emergency Coordination Centre (ECC) has responded to communities' requests for a visible presence in each community to help with COVID-19 information, support, education, and compliance. Existing YG enforcement staff are being designated CEMA Officers under the Civil Emergency Measures Act.

This may include Conservation Officers, Natural Resource Officers, Yukon Parks Rangers, Sheriffs, WCB and Liquor Inspectors, and SCAN Officers. For Mayo these CEMA Officers are Steve Therriault and Debra Morris. For Council's information.

j) Flowerbed Contest

Spring has arrived and people enjoy going outdoors. Does Council want to continue with the flowerbed contest as in previous years?

Council stated that they want to continue with the contest.

k) Summer Career Placement Program

The Village of Mayo received funding approval for 3 Public Works Assistants under the SCP program for the summer 2020. For Council's information.

The CAO mentioned that students are not in school due to COVID-19 and have only a few hours of school work per day. There may be the possibility of having the students work part time before the end of school. Council agreed as long as it does not interfere with school work. The CAO will consult with the Principal of the school.

l) Fire Hall Project

We received notice that the contractor is planning to be in Mayo on May 11th after completing the 14-day self-isolation period in Whitehorse. For Council's information.

m) Carlton University

Chris Burns contacted us that the Northern Studies program students will not be able to travel to Mayo this year due to the pandemic. For Council's information.

MOTION 2019-05-06

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The Chief Administrative Officer's Report of May 6, 2020 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

ii) Clerk Treasurer Report

Nothing Presented.

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

The Public Works Manager talked about the need to start grass cutting soon. He has already received an application from a young worker who had graduated from J.V. Clark School and has worked for the Village before. This worker is able to work without direct supervision. Council agreed to hire this young worker on once the grass starts growing. Council asked about the work happening at the Recycling Center. The Public Works Manager will check on the progress made (cleaning up stockpiles and cleaning the facility and yard).

v) Protective Services

a) Monthly Fire Fighter Incentive Draw for March and April, 2020

MOTION 2020-05-07

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The monthly fire fighter incentive in the amount of \$100 be paid to Scott King for the month of March, 2020 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 5

Opposed: 0

CARRIED

MOTION **2020-05-08**

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The monthly fire fighter incentive in the amount of \$100 be paid to Kyle Smith for the month of April, 2020 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 5

Opposed: 0

CARRIED

7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.

Nothing presented.

8. Notices of Motions be considered

Nothing presented.

9. General Correspondence

Nothing presented.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period

Councilor Andre had commented on the poor state of the highways.

Councilor Aird asked about the parks in the community, as not all community members are observing the social distancing. Council suggested putting up signs in all our playgrounds/ parks reminding residents of social distancing.

It has been brought to Council's attention that some staff members dogs have been lose in the community. All staff are reminded that they need to set an example for the rest of the community.

12. New and Unfinished Business

Nothing presented.

13. Adjournment

The meeting was adjourned at 9:00 pm.



Mayor



Chief Administrative Officer