

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday, November 2, 2022**  
**Village of Mayo Council Chambers**

**Present**  
**Council:**

Mayor Trevor Ellis  
Councilor Joann Aird  
Councilor Brent Chapman  
Councilor Simeon Paschuk  
Councilor Blair Andre

**CAO:** Margrit Wozniak

**Clerk-Treasurer:** Barbara Barchen

**Public:** RCMP Constable, Colin Lanthier-Dubois  
YG Project Manager, Gareth Earl (via zoom)

**Absent:** Public Works Manager Scott Hamilton

**1. Call to order**

Mayor Trevor Ellis called the meeting to order at 7:02pm.

**2. Adoption of the Agenda**

**MOTION 2022-11-01**

**Moved by:** Simeon Paschuk      **Seconded by:** Brent Chapman

**THAT:** The agenda be adopted as presented.

In Favour: 5      Opposed: 0

**CARRIED**

**3. Adoption of October 19, 2022, Regular Public Council Meeting Minutes.**

**MOTION 2022-11-02**

**Moved by:** Simeon Paschuk      **Seconded by:** Brent Chapman

**THAT:** The minutes of the meeting of October 19, 2022, be adopted as presented.

In Favour: 5      Opposed: 0

**CARRIED**

**4. Approval of Accounts Payable**

Nothing presented.

**5. Introduction and Consideration of First, Second, and Third Readings of Bylaws**

Nothing presented.

**Moved to item 6. b) i) v) Protective Services, RCMP Report, at this time**

Cst. Lanthier-Dubois presented the RCMP report for October 2022. He said there were a lot of assaults in October, but that doesn't mean charges were laid for all of the incidents. There was a comment made that drug activity seemed to have slowed down during the month - this was apparently because the main drug dealers were in jail. Cst. Lanthier-Dubois left the meeting at this time.

**6. a) Mayor's Report**

Mayor Ellis had spoken to Minister Mostyn regarding the landfill, and how YG has a large part in the Landfill. Mayor Ellis followed up with Minister Mostyn regarding a newer model crew cab rescue truck that the Village had asked for previously. YEC will be following Mayo River protocol again this winter. Currently Mayo Lake is overly full, but YEC will spill as much water as they can. Mayor Ellis thanked VOM staff for preparing the curling ice as it made the very successful Halloween Bonspiel possible.

**6. b) Administration**

**i) CAO Report of Wednesday, November 2, 2022**

**a) Water Treatment Plant Propane System**

Discussions were held with the YG Project Manager regarding the Mayo WTP propane system and the vaporizer that needs to be installed on the system.

I have included some of the email exchanges in the Council meeting packages for Council's information, discussion, and direction about this system.

Gareth Earl, YG Acting Project Manager, was in attendance via zoom. After a discussion about the WTP propane system, Council was in agreement to stay with Superior as the propane provider.

**b) Maintenance Management Plan for Water Treatment Plant (WTP)**

The Chlorine System Upgrade Project is underway with the procurement of materials and plumbing and electrical contractors. Public Works Staff identified the need for a Maintenance Management Plan (MMP) for the operation of the chlorine systems in the WTP and other components of the plant. This plan will be a preventative maintenance program listing the frequency of maintenance and the type of maintenance based on the manufacturer's product literature. The MMP will have three components, a MMP document, a physical schedule, and an electronic schedule. We received a letter of offer from the Engineer who is working on the chlorine system update. The WTP operators are in favour of having a MMP prepared.

For Council's consideration.

**MOTION**      **2022-11-03**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**Whereas** Chris Potvin of CMP engineering was hired to project manage and oversee the chlorine gas system piping upgrade at the Mayo Water Treatment Plant, and

**Whereas** in discussions with Mayo WTP Operators it became apparent that a Maintenance Management Plan for the Mayo Water Treatment Plant would be desirable to have to assist in the ongoing operation of the Water Treatment Plant, and

**Whereas** we received an offer of service from Chris Potvin to develop a new maintenance management plan, and

**Whereas** a maintenance management plan (MMP) is essentially a preventative maintenance program that lists all regularly scheduled maintenance, the frequency of the maintenance and the type of maintenance, and

**Whereas** Chris Potvin of CMP Engineering has experience developing MMP's for Yukon communities, and

**Whereas** the MMP proposed for Mayo will have a three-pronged approach, an MMP document, a physical schedule, and an electronic schedule, and

**Whereas** Council agrees that this will be a valuable tool to have for present and future Water Treatment Plant Operators, now therefore

**Be it resolved that** the Village of Mayo Council agrees to proceed with this project and to hire Chris Potvin of CMP engineering to provide the services listed in his proposal of August 3, 2022 in the amount of \$9,915.00 plus GST, with the option of hiring him to train Village Staff on the Special Operating Procedures for an additional cost of a site visit and a 2-hour training session, and

**Be it further resolved** that the Village of Mayo hire Chris Potvin of CMP Engineering to develop a Maintenance Management Plan for the Mayo Water Treatment Plant as per his proposal in the amount of \$16,490 plus GST which includes a one-day site visit, and

**Be it further resolved that** any other MMP's or Special Operating Procedures (SOP's) for other Village of Mayo equipment that the Village would like Chris to complete would be billed at the standard rate of \$145/hour.

In Favour: 5

Opposed: 0

**CARRIED**

**c) Mayo Official Community Plan**

I discovered a few items that needed correction and forwarded them to the consultant. Once we receive the final OCP it will be forwarded to NND Chief and Council for their information and review, prior to the upcoming Joint Council meeting.

**d) Better Building Program (BBP)**

Carolyn Moore provided the information sheet about the BBP and the answers to the questions that were raised at the last Council meeting. For Council's information. Councillor Andre had questions about registered contractors under this program, and what would be required to become a registered contractor? Administration will forward the questions to YG.

**e) Landfill clean-up**

Mayo Public Works Staff put the drums and pails with waste oil/fluids that had accumulated at the landfill on pallets and covered them with heavy poly. KBL Environmental has been contacted to remove these items. The soil where a sticky substance had spilled was scooped up and wrapped up in poly in a secure location. For Council's information.

Mayor Ellis spoke about how the responsibility for the illegal dumping of waste oils really rests on YG's shoulders. EM&R issues mining permits stating that all waste oil must be disposed of in a certain manner. YG should follow through to make sure that conditions outlined in these permits are being followed.

**f) Solid Waste – Interim Regionalization Funding**

AYC, the CAO's and Dennis Shewfelt, consultant for AYC, attended a zoom call on October 27 to discuss the draft interim landfill agreements that YG had emailed. Everyone feels that the draft interim agreements would need more detailed information in it. Another landfill meeting is scheduled for November 22<sup>nd</sup> in Whitehorse. Reminder that Council has set aside the evenings of Nov. 8, 9 and 10 for meetings about the Mayo landfill. For Council's information.

**g) Joint Council meeting**

Reminder that November 3, 2022 at 7 pm is the next Joint Council meeting at NND's Government House. For Council's information.

NND's Executive Director just texted prior to the start of our Council meeting, stating that local Elder Cathy Germaine has passed away. Therefore, NND would like to postpone the Joint Council meeting. Council suggested November 17<sup>th</sup> as a potential date.

**h) Mayo River Ice Setting Meeting**

The first Mayo River Protocol meeting for the winter 2022 to 2023 was held on October 27, 2022. Mayor Ellis attended in person at the YEC Office in Whitehorse. For Council's information.

**i) AYC Board meeting,**

The next AYC Board meeting will be on December 3, 2022 and the AYC Administrator's Forum will be on December 2, 2022, both in Whitehorse.  
For Council's information.

**j) Community Garage Sale**

The community garage sale date was changed to November 5, 2022. Unfortunately, the community garage sale was cancelled.  
For Council's information.

**k) Old Fire Hall Compressor**

Deputy Fire Chief Ian Spencer provided a letter to Council informing them that Hecla is interested in purchasing the Village's used compressor and bottles that are still at the old Fire Hall. This system is currently only used for filling the bottles of the SCBA gear for use by the Public Works Crew at the WTP Chlorine Room. Council discussed this and agreed that new SCBA gear should be purchased for Public Works, and then the old compressor system can be sold. In the meantime, the Fire Chief and Deputy Chief are able to find out what the old system is worth.

**MOTION 2022-11-04**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:** The Chief Administrative Officer's Report of November 2, 2022, be adopted as presented.

In Favour: 5

Opposed: 0

**CARRIED**

**ii) Clerk-Treasurer Report**

Nothing presented.

**iii) Monthly Recreation Coordinator's Report**

Nothing presented.

**iv) Manager's Report for Environmental Health/Public Works and Protective Services**

Nothing presented.

- v) **Protective Services**  
a) **Firefighter incentive draw for October 2022**

**MOTION 2022-11-05**

**Moved by:** Simeon Paschuk      **Seconded by:** Brent Chapman

**THAT:**                      The monthly firefighter incentive in the amount of \$100 be paid to Rylee Genier for the month of October 2022 as chosen by a random draw from the list of eligible volunteer firefighters.

In Favour: 5

Opposed: 0

**CARRIED**

- b) **RCMP Report for October 2022**

Dealt with previously.

7. **Acceptance of Reports from Village boards and committees established by the Council and consideration of any recommendations therefrom.**

Nothing presented.

8. **Notices of Motions be considered**

Nothing presented.

9. **General Correspondence**

Nothing presented.

10. **Hearings of Delegations and Individuals**

Nothing presented.

11. **Question Period**

- a) **Village of Mayo Kenworth Truck**

The Village of Mayo's Kenworth Truck is back from having the new sander installed and service performed at Inland Kenworth in Whitehorse. However, there is still an issue with the driving lights not working properly.

Council suggested that a local heavy-duty mechanic be asked to look at the issue with the driving lights.

**12. New and Unfinished Business**

Nothing presented.

**13. Adjournment**

The meeting was adjourned at 8:30 pm



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Mayor



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Chief Administrative Officer