

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday November 20, 2019**  
**Village of Mayo Council Chambers**

**Present**

**Council:** Mayor Scott Bolton  
Councilor Trevor Ellis  
Councilor Blair Andre  
Councilor Joann Aird

**CAO:** Margrit Wozniak

**Public Works Manager:** Scott Hamilton

**Clerk Treasurer:** Jennifer Brooker

**Absent:** Councilor Carol Knight

1. **Call to order**  
Mayor Scott Bolton called the meeting to order at 7:35 p.m.

2. **Adoption of the Agenda**

**MOTION**      **2019-11-05**

**Moved by:** Trevor Ellis                      **Seconded by:** Joann Aird

**THAT:**                      The agenda be adopted as presented.

In Favour: 4                                      Opposed: 0

**CARRIED**

3. **Adoption of the November 6, 2019, Regular Public Council Meeting Minutes**

**MOTION**      **2019-11-06**

**Moved by:** Trevor Ellis                      **Seconded by:** Blair Andre

**THAT:**                      The minutes of the meeting of November 6, 2019, be adopted as presented.

In Favour: 4                                      Opposed: 0

**CARRIED**

4. **Approval of Accounts Payable to October 31, 2019**

**MOTION**      **2019-11-07**

**Moved by:** Trevor Ellis

**Seconded by:** Blair Andre

**THAT:**                      The Accounts Payable to October 31, 2019, in the amount of \$149,441.75 be approved for payment in total.

In Favour: 4

Opposed: 0

**CARRIED**

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**  
Nothing Presented.

6. **a) Mayor's Report**  
Nothing Presented.

**b) Administration**

i)      **CAO Report of Wednesday, November 20, 2019**

a) **AYC Board meeting and Administrator's Forum**

The next AYC Board meeting is scheduled for December 7, 2019, and the Administrator's Forum for December 6, 2019, in Whitehorse. Mayor Bolton plans to attend the Board meeting since Councilor Andre is not available. For Council's information.

Councilor Andre's plans have changed, and he is able to go to the meeting on Dec.7, 2019. The CAO will have Administration up-date the hotel reservations.

The CAO may not be able to make the Administrator's Forum in person and will try to phone in.

b) **Firemen's Ball**

The Annual Firemen's Ball will be held on December 7, 2019, in the Community Hall. The Annual Firemen's Draw is also done during the Firemen's Ball. Administration will prepare the information pertaining to the Annual Firemen's Draw. For Council's information.

Council is pleased that overall attendance for practices has improved since last year. There will be five names in the draw this year.

c) **Village of Mayo Christmas Open House**

The Village of Mayo's Christmas Open House has been scheduled for December 20, 2019, from 2-4 p.m. The Village's Council/Staff Christmas Party is scheduled for the same evening. The MVFD has offered to run the bar for the Village Christmas Party. In the past Council has paid \$500 for this service. Is Council in agreement to do this again?

Council agrees to pay the MVFD \$500 to run the bar at the Christmas Party.

d) **Christmas Lights Display**

The Mayo Community Club is planning to hold the annual Christmas Lights Display Contest. In the past Council has donated \$300 to the Community Club for this contest.

Is Council in agreement to support this and provide the same amount again?

**MOTION**      **2019-11-08**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

**Whereas**                      the Council for the Village of Mayo is in support of having a Christmas Lights Display contest as in previous years, and

**Whereas**                      the Mayo Community Club is organizing a Christmas Lights Display contest, now therefore

**Be it resolved that:**                      The Council for the Village of Mayo donates \$300 to the Mayo Community Club for the 2019 Christmas Lights Display Contest.

In Favour: 4

Opposed: 0

**CARRIED**

Councilor Aird asked about the School Christmas Concert while we were on the subject of Christmas. She would like the Mayor to say a few words. Mayor Bolton agreed to give an update of the Village's projects similar to what has been done in past years.

**e) Christmas Bonus**

Annual Christmas Bonus of either a turkey or a ham for regular full-time staff and Recreation Board members. We will prepare a motion for Council's consideration.

**MOTION**      **2019-11-09**

**Moved by:** Blair Andre

**Seconded by:** Joann Aird

**Whereas**                      the Council for the Village of Mayo would like to provide a Christmas bonus to the Village of Mayo full time permanent staff to thank them for the ongoing service to the community of Mayo, as they have done in the past years, now therefore

**Be it resolved that:**                      The Council for the Village of Mayo agrees to provide the Village of Mayo full time permanent staff with a Christmas bonus of either a turkey or a ham.

In Favour: 4

Opposed: 0

**CARRIED**

**MOTION**      **2019-11-10**

**Moved by:** Blair Andre

**Seconded by:** Joann Aird

**Whereas**                      the Council for the Village of Mayo would like to provide a Christmas bonus to the Mayo Recreation Board members who do not get paid for being on the Mayo Recreation Board to thank them for their time and effort on behalf of the community of Mayo, now therefore

**Be it resolved that:**                      The Council for the Village of Mayo agrees to provide the current Mayo Recreation Board members with a Christmas bonus of either a turkey or a ham.

In Favour: 4

Opposed: 0

**CARRIED**

**f) Christmas office closure**

We will be closing the Village Office from December 23, 2019, to January 1, 2020. Staff has the option of working or taking vacation or time in lieu during this time.  
For Council's information.

**g) Wigs Bazaar**

The Annual Christmas Bazaar is scheduled for November 30, 2019, in the Mayo Community Hall.  
For Council's information.

**h) Special meeting**

Council has scheduled a special meeting for Saturday, November 23, 2019, at 10 a.m. to discuss Human Resources and Staffing. Lunch has been arranged. For Council's information.

**i) Draft Provisional O&M Budget for 2020**

The draft provisional O&M budget for 2020 has to be approved by Council motion before December 31, 2019. The CAO will be working on the provisional budget and bring it to the December 4 Council Meeting for Council's review.

**j) Climate Change, Energy and Green Economy Strategy**

Aletta Leitch will be attending the January 8, 2020, Council Meeting. She would like to know if Council is interested in receiving a 15-minute presentation, or if Council is interested in a discussion about the strategy and to provide their input? Council would like a 15-minute presentation with an optional question period.

We received a letter from Ministers Frost and Pillai about this strategy as well.  
For Council's information.

**k) YG Energy Retrofit Loan Program**

YG is considering developing an energy retrofit loan program. They are also talking about opening up the Assessment and Taxation Act. For Council's information.

Village of Mayo Council is in support of this program. However, Council would like more information about the logistics of this program. Council agrees that it would be a good program; but they do not want it to become a burden on the Village's Administration.

**l) Mayo projects update**

We received updates on the projects YG is assisting us with. For Council's information, Council discussed the projects with the Public Works Manager.

**m) Community Wildfire Protection Plan**

We received an invitation to attend a meeting at the YG Administration Building in Mayo on December 18, 2019, from 1:30 – 3:30 pm. Is anyone from Council interested and able to attend this meeting? Councilor Andre, Mayor Bolton, the PW Manager and CAO expressed interest in attending.

**n) Additional Groundwater Wells at Landfill**

We were able to have the two additional groundwater wells drilled at the Mayo Landfill that YG Environment had asked us to install. Once we have paid for the drilling and the engineering oversight, we will submit the claim to receive Gas Tax Funding. Council is hopeful that the 2 new groundwater wells will be sufficient for YG Environment because it is very costly to have new wells drilled.

**o) Human Resources**

The annual CAO evaluation is due. For Council's consideration. Council asked for this item to be tabled until full Council is present.

**p) Meeting with Yukon Housing**

I've contacted Yukon Housing since Council had requested a separate meeting with YHC when they will be in Mayo to attend the Joint Council meeting on January 30, 2020. YHC is in agreement with meeting with VoM separately. Council suggested meeting at 5 p.m. and ordering dinner for the meeting.

**q) Mayo Canadian Ranger Storage**

We've been contacted by the Mayo Canadian Rangers and Canadian Armed Forces about storing a Sea Can with the Mayo Ranger gear in the Village of Mayo Compound. We've had discussions with them. DND has now sent a lease agreement for consideration. Council was not in favour of this since they believe it would be disrupting and impacting the Village Public Works operations.

**MOTION 2019-11-11**

**Moved by:** Joann Aird

**Seconded by:** Blair Andre

**THAT:** The Chief Administrative Officer's Report of November 20, 2019 be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

- ii) **Clerk Treasurer Report**  
a) Comparative Income Statement for the month of October, 2019

**MOTION 2019-11-12**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

**THAT:** The Comparative Income Statement for the month of October, 2019 be approved.

In Favour: 4

Opposed: 0

**CARRIED**

- iii) **Monthly Recreation Coordinator's Report**  
Nothing presented.
- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**  
The curling ice is almost complete and ready for an opening bonspiel this weekend. It is not cold enough yet to get the Arena ice completed.
- v) **Protective Services**  
Nothing presented.
7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**  
Nothing presented.
8. **Notices of Motions be considered**  
Nothing presented.
9. **General Correspondence**  
a) Letter from the MVFD requesting donation for the Christmas Party  
Village Council reviewed and discussed the letter. Council agreed to donate \$500 towards the Christmas presents, and to re-imburse the rental fee for the facility.
- b) Letter from Parenting Together group requesting donation of facility  
Village Council reviewed and discussed the letter. They agreed to donate the Village facility for this.
10. **Hearings of Delegations and Individuals**  
Nothing presented.
11. **Question Period**  
Council discussed the Remembrance Day Ceremony. It was very well done. There was the Flag Raising Ceremony at the Legion Section of the Cemetery following the Remembrance Day Service.

**12. New and Unfinished Business**

Nothing presented.

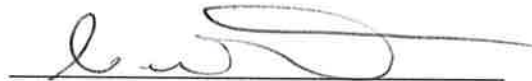
**13. Adjournment**

The meeting was adjourned at 8:55 p.m.



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Mayor



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Chief Administrative Officer