

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday, November 6, 2024**  
**Village of Mayo Council Chambers**

**Present Council:** Mayor Trevor Ellis  
Councilor Brent Chapman  
Councilor Simeon Paschuk  
Councilor Chelsea Dolan  
Councilor Brett Stauffer

**CAO:** Margrit Wozniak

**Manager:** Aaron Shaban

**Clerk-treasurer:** Nadja Salzberg

**Justice of the peace:** Ian Spencer

**Public:** Joan Hyrve  
YG Councilor, Laurent Turgent-Dharmoo  
RCMP Corporal, Colin Lanthier-Dubois  
YG Community Advisor, Riel Allain

JP Ian Spencer swore the newly elected Council into office prior to the start of the meeting.

1. **Call to order**  
Mayor Trevor Ellis called the meeting to order at 7:11 p.m.
2. **Adoption of the Agenda**

**MOTION      2024-11-01**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:** The agenda be adopted as presented.

In Favour: 5

Opposed: 0

**CARRIED**

**3. Adoption of the October 16, 2024 Regular Public Council Meeting Minutes**

**MOTION 2024-11-02**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:** The meeting minutes of October 16, 2024 be adopted as presented.

In Favour: 3

Opposed: 0

Abstain: 2 (Chelsea Dolan and Brett Stauffer)

**CARRIED**

**4. Approval of Accounts Payable to October 31, 2024**

**MOTION 2024-11-03**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:** The Accounts Payable to October 31, 2024, in the amount of \$808,535.08 be approved for payment in total.

In Favour: 5

Opposed: 0

**CARRIED**

**5. Introduction and Consideration of First, Second, and Third Readings of Bylaws**

Nothing presented.

**Council moved to item 6 b) i) v) a) at this time: RCMP Report for October 2024**

Cpl. Lanthier-Dubois presented the October RCMP report to Council. He said that October was a very busy month. Mayo RCMP still has 3 staff members, but he is hoping for a 4<sup>th</sup> member in the future. One of the Constables is injured right now. Cst. Martinez is leaving Mayo in January 2025. He will be replaced by a young female RCMP Officer that is currently in Haines Junction. The Halloween Party went well. Cpl. Lanthier-Dubois mentioned that he coaches soccer with Ian on Thursdays. The RCMP is in the process of hiring a guard. Cpl. Lanthier-Dubois left the meeting at 7:26 pm.

**6. a) Mayor's Report**

Mayor Ellis spoke about the recent violent attack in Mayo. He worked with victim services and the Premier to bring resources to the community.

Mayor Ellis welcomed the two newly elected Council members and encouraged all of Council to attend the upcoming new Councilor Orientation Session.

Unfortunately, he is not able to attend this training session.

**b) Administration**

**i) CAO Report of Wednesday, November 6, 2024**

**a) Swearing in of new Council members**

The members of Council will be sworn into office by Justice of Peace, Ian Spencer, prior to the start of the Council meeting. We will have the oaths of office and allegiance prepared for Council. For Council's information. This item had been dealt with previously.

**b) Appointment of Deputy Mayor**

Council is required to appoint a Deputy Mayor from amongst the Council members. In the past all the Councilors have taken turns as the Deputy Mayor for a 6-months period each. I have prepared a motion for Council's consideration.

**MOTION 2024-11-04**

**Moved by:** Chelsea Dolan

**Seconded by:** Brett Stauffer

**Whereas**

Section 182 of the Municipal Act states:

The Council may appoint from among the members a Deputy Mayor who shall:

a) in the absence of the Mayor, have all the powers and duties of the Mayor, and

b) when the Mayor is not absent or incapacitated and subject to the Mayor taking precedence, have those powers and duties as the Council may direct, and

**Whereas**

Councilor Simeon Paschuk expressed interest in taking over the Deputy Mayor position for the upcoming 6 months, now therefore

**Be it resolved that:**

Councilor Simeon Paschuk be appointed as the Deputy Mayor from November 7, 2024 to May 6, 2025.

In Favour: 5

Opposed: 0

**CARRIED**

**c) Appointment of AYC Board Member and Alternate**

Council is required to appoint a member of Council and an alternate to be the Village of Mayo representative on the Association of Yukon Communities Board of Directors. AYC Board meetings are held a few times per year, some meetings are done virtually and some are done in person. I have prepared a motion for Council's consideration.

**MOTION 2024-11-05**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**Whereas** following the 2024 Municipal Election, one member of the Village of Mayo Council must be appointed as Council's representative on the AYC Board of Directors, and

**Whereas** Council may also want to appoint an Alternate for the AYC Board Member, in case the appointed Board member is not able to attend an AYC board meeting, and

**Whereas** Councilor Chelsea Dolan expressed interest in becoming the AYC Board Member, and

**Whereas** Councilor Brett Stauffer expressed interest in becoming the alternate AYC Board Member, now therefore

**Be it resolved that** Chelsea Dolan is hereby appointed as the AYC Board member for the Village of Mayo, and

**Be it further resolved that** Brett Stauffer is appointed as the Alternate for the AYC Board member.

In Favour: 5

Opposed: 0

**CARRIED**

**d) New Councilor Orientation Session**

YG has planned for the new Council Orientation Session to take place in Whitehorse on November 29 and 30, 2024. Who from Council is interested and able to attend this training session? We need to know asap, so we can send out the registrations, and obtain hotel rooms. For Council's consideration.

Mayor Ellis, Councilor Chapman, and Councilor Paschuk are not able to attend.

Councilor Dolan is planning to attend. Councilor Stauffer will need to check with his employer if he is able to take the time off for this training.

**e) AYC Board meeting**

The AYC Board meeting will follow the new Councilor Orientation Session. It will be held on December 1, 2024 in Whitehorse. For Council's information. Councilor Dolan is planning to attend this AYC Board meeting.

**f) YG Community Advisor**

Riel Allain, YG's Community Advisor, is planning to attend our meeting. For Council's information.

Riel talked about the new regulations for EPR (Extended Producer Responsibilities) which are coming into force by October 2025. Riel suggested that the municipalities and AYC have discussions with the producers of products.

Riel also talked about the Sustainable Community Forum that is coming up on November 27 and 28, 2024.

**g) Bank signing authorities**

We have contacted the bank to obtain new signature cards for Village of Mayo Council and Staff for the Village Accounts. For Council's information and signatures. Council signed the documents.

**h) Congratulations from NND**

We received a letter from Chief Dawna Hope of the First Nation of Na-Cho Nyak Dun congratulating Mayor and Council on being elected to the Village of Mayo Council. It further states that NND Council is committed to working together to address common issues in Mayo and to meeting with Village Council as a Joint Council. For Council's information.

**i) Congratulations from MP Hanley and YP Leader Dixon**

Mayor and Council received letters from MP Brendan Hanley and YP Leader Currie Dixon congratulating Mayor and Council on being elected to the Council for the Village of Mayo. For Council's information.

**j) Letters to other Yukon Municipal Council's**

I have drafted letters to the other Yukon Municipalities to congratulate their newly elected Mayors and Councilors. For Council's information. Mayor Ellis signed the letters.

**k) Council email addresses**

The Village of Mayo will be providing the new Council members with email addresses for use for Village business. For Council's information.

**l) Lunch for outgoing Council members**

We are planning to hold a luncheon on November 15, 2024 for the outgoing Council members, Joann Aird and Blair Andre, to thank them for their 12 and 10 years respectively, serving the community of Mayo. For Council's information.

**m) YG Sustainable Community Forum**

This forum will be taking place in Whitehorse on November 26 & 27, 2024. Public Works Manager Aaron Shaban and CAO Wozniak are planning to attend. For Council's information.

**n) Revised Fire Department Bylaw**

As per Council's direction, I have drafted the revised Fire Department Bylaw with the new hourly rates and monthly rates for the Fire Chief, the Deputy Chief and the Training Officer in line with YG's increased fire department honorariums in the unincorporated communities. Ian, our Deputy Fire Chief, has compared the fire department bylaws from Carmacks, Dawson, and Haines Junction to determine if any other changes might be needed. This comparison information and draft bylaw are provided for Council's consideration. Once Council is in agreement what the new honorariums for the MVFD should be, I'll prepare the revised bylaw for the November 20<sup>th</sup> meeting for 1<sup>st</sup> and 2<sup>nd</sup> reading, and 3<sup>rd</sup> reading could be done at the December 4<sup>th</sup> Council meeting. Council discussed the honorariums for Fire Chief, Deputy Fire Chief, Training Officer and Fire Department members and directed the CAO to make the necessary changes to the draft bylaw and bring the revised bylaw to the next meeting.

**o) Corporate Visa Card**

The CAO, the Recreation Coordinator, the Senior Public Works Staff member, and the Public Works Manager have had corporate visa cards in the past. When Scott Hamilton retired, we cancelled his corporate card. Aaron Shaban has been with the Village for a year now and we have asked our bank to issue a corporate card to him. Due to the overall corporate limit that was set up many years ago, we are only able to obtain a limit of \$5,000 for the Public Works Manager's card. We would like to increase this limit to \$10,000, the same limit as the CAO's and Recreation Coordinator's corporate cards. Prior to being able to request this from the bank, we need Council's approval. I have prepared a motion for Council's consideration.

**MOTION      2024-11-06**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**Whereas**                      the CAO, the Public Works Manager, the Senior Public Works Staff member, and the Recreation Coordinator have Village of Mayo Visa Cards for purchasing Village items occasionally, and

**Whereas**                      the Visa limits for the CAO is \$10,000, for the Recreation Coordinator is \$10,000, for the Public Works Manager is \$5,000 and for the Public Works Senior Staff member is \$5,000, and

**Whereas**                      the Village of Mayo's current Visa Card limit for all issued Visa Cards is \$30,000, and

**Whereas** it would be desirable to increase the Village's overall Visa limit to \$35,000 which would allow us to up the Public Works Manager's Visa limit to \$10,000, and

**Whereas** the Council for the Village of Mayo has discussed this request and is favor of increasing the Village's overall Visa Card limit to \$35,000 to allow for the Public Works Manager's Visa limit to be increased to \$10,000, now therefore

**Be it resolved that** the Council for the Village of Mayo approves of the overall Visa Limit to be increased to \$35,000

In Favour: 5

Opposed: 0

**CARRIED**

**p) Zoning bylaw**

Our consultant Dennis Shewfelt has drafted some suggested changes to our zoning bylaw based on discussions he had with the CAO. I have included the sections of the current zoning bylaw that he provided comments to.

For Council's review and direction.

Council tabled this item to the following meeting.

**q) Christmas 2024**

Council has given Village of Mayo Permanent Staff and Recreation Board members a Christmas Bonus of either a turkey or a ham in the past. Due to the long lead times in ordering these items, we are asking Council for their consideration at this time.

**MOTION**      **2024-11-07**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**Whereas** the Council for the Village of Mayo would like to provide a Christmas bonus to the Village of Mayo permanent staff and the Recreation Board members to thank them for their ongoing service to the community of Mayo, now therefore

**Be it resolved that:** the Council for the Village of Mayo agrees to provide the Village of Mayo permanent staff and Recreation Board members with a Christmas bonus of either a turkey or a ham.

In Favour: 2 Abstained: 3 (Rec.Bd.Members)

Opposed: 0

**CARRIED**

**r) Christmas Open House and Get Together**

The annual Village of Mayo Christmas Open House is scheduled for Friday, December 13, 2024 from 2-4 pm, and the evening get together is scheduled to start at 7 pm.

In the past we've asked the Fire Department to obtain the liquor license, purchase the libations, and man he bar for the Village's Christmas Party, in exchange for \$500 donation to the MVFD. Is Council in agreement with doing this again?

We have also received a letter from the Mayo Volunteer Fire Department requesting a donation for the annual Firemen's Ball which raises funds for the annual Santa gifts to Mayo's Children that Santa brings.

**MOTION 2024-11-08**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**Whereas** the Mayo Volunteer Fire Department is hosting the annual Firemen's Ball and

**Whereas** the Mayo Volunteer Fire Department is hosting Santa's visit to bring Christmas Gifts to Mayo's children, and

**Whereas** the Mayo Volunteer Fire Department is assisting the Village of Mayo with the Christmas get together, and

**Whereas** the Village of Mayo received a letter from the MVFD requesting donations for the above events, now therefore

**Be it resolved that** the Village of Mayo Council agrees to donate \$500 to the Mayo Volunteer Fire Department towards the children's gifts, \$500 for the assistance with the Village's Christmas get together, as well as return the rental fees for the Village of Mayo facilities for the Fireman's ball to the MVFD.

In Favour: 5

Opposed: 0

**CARRIED**

**s) Christmas Office Closure**

As in the past we are planning to close the Village Office to the public from December 23, 2024 to January 5, 2025. During this period Staff will be able to work, take vacation, or take time in lieu. For Council's information.



**t) Sale of Surplus equipment**

We've put out posters asking for bids for the 1997 and 2008 vehicles, the old steamer, the old fire pump, the old sander, and the old washer and dryer from the Water Treatment Plant. We will bring any bids received by the due date to the Council meeting for Council's review and possible award to the successful bidder.

**MOTION      2024-11-09**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**Whereas**                    the Village of Mayo posted several surplus items for sale, and

**Whereas**                    bids were received for the 1997 Chevy 1 ton truck, and

**Whereas**                    Council reviewed the bids received which were as follows:

<u>Lucas Johnson</u>	<u>\$3,001.00</u>
<u>Jordan Therriault</u>	<u>\$600.00</u>
<u>Clayton McColl</u>	<u>\$1,998.00</u>

**and**

**Whereas**                    Council decided to sell this surplus item to the highest bidder, now therefore

**Be it resolved that:** the Council for the Village of Mayo will sell the 1997 1-ton Chevy as is where is to **Lucas Johnson** for the amount of \$3,001.00

In Favour: 5

Opposed: 0

**CARRIED**

**MOTION      2024-11-10**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**Whereas**                    the Village of Mayo posted several surplus items for sale, and

**Whereas**                    bids were received for the 2008 GMC with snow blade, and

**Whereas**                    Council reviewed the bids received which were as follows:

<u>Lucas Johnson</u>	<u>\$3,001.00</u>
<u>Jordan Therriault</u>	<u>\$3,200.00</u>
<u>Liz MacDonald</u>	<u>\$5,005.00</u>
<u>Manfred Wozniak</u>	<u>\$1,000.00</u>
<u>Ryan Telep</u>	<u>\$4,000.00</u>

**And**  
**Whereas** Council decided to sell this surplus item to the highest bidder, now therefore

**Be it resolved that:** the Council for the Village of Mayo will sell the 2008 GMC truck with snowblade as is where is to **Liz MacDonald** for the amount of \$5,005.00

In Favour: 5

Opposed: 0

**CARRIED**

**MOTION 2024-11-11**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**Whereas** the Village of Mayo posted several surplus items for sale, and

**Whereas** bids were received for the Maytag Washer, and

**Whereas** Council reviewed the bids received which were as follows:

<u>Maureen Huggard</u>	<u>\$200.00</u>
<u>Jordan Therriault</u>	<u>\$30.00</u>
<u>Deb VanBibber</u>	<u>\$75.00</u>
<u>Terry Moses</u>	<u>\$50.00</u>

**And**

**Whereas Council** decided to sell this surplus item to the highest bidder, now therefore

**Be it resolved that:** the Council for the Village of Mayo will sell the Maytag Washer as is where is to **Maureen Huggard** for the amount of \$200.00.

In Favour: 5

Opposed: 0

**CARRIED**

**MOTION      2024-11-12**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**Whereas**                    the Village of Mayo posted several surplus items for sale,  
and

**Whereas**                    bids were received for the Maytag Dryer, and

**Whereas**                    Council reviewed the bids received which were as follows:

<u>Liz MacDonald</u>	<u>\$40.00</u>
<u>Maureen Huggard</u>	<u>\$200.00</u>
<u>Jordan Therriault</u>	<u>\$30.00</u>
<u>Deb VanBibber</u>	<u>\$75.00</u>
<u>Terry Moses</u>	<u>\$50.00</u>

**And**

**Whereas**                    Council decided to sell this surplus item to the highest  
bidder, now therefore

**Be it resolved that:**

the Council for the Village of Mayo will sell the Maytag  
Dryer as is where is to Maureen **Huggard** for the amount of  
\$200.00.

In Favour: 5

Opposed: 0

**CARRIED**

**MOTION      2024-11-13**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**Whereas**                    the Village of Mayo posted several surplus items for sale,  
and

**Whereas**                    bids were received for the old steamer, and

**Whereas**                    Council reviewed the bids received which were as follows:

Aaron Shaban \$200.00

**And**

**Whereas**                    Council decided to sell this surplus item to the highest  
bidder, now therefore

**Be it resolved that:**

the Council for the Village of Mayo will sell the old steamer as is where is to Aaron Shaban for the amount of \$200.00.

In Favour: 5

Opposed: 0

**CARRIED**

**u) Landfill Scale project**

YEC installed power, lights and the utility meter at the landfill attendant shed. The Star Link was set up. The next step will be to arrange for training of the landfill attendant and public works staff with the weigh scale manufacturer. For Council's information.

**v) Old Fire Hall Project**

We are expecting the final report for this project from our consultant, Sifton Environmental. It will include the lab results for the soil that had been dug up from under the underground fuel tank once it had been removed.

For Council's information.

We received the report from the consultant and the 10 cubic meters of soil that had been removed from under the underground tank contains various metals as well as some hydrocarbons and therefore has to be shipped outside Yukon for treatment.

**w) Mayo Street Name Signage**

The YG Sign Shop replaced all of our street name signs, stop and yield signs throughout Village boundaries the week of October 21, 2024.

For Councils information.

**x) Fire Smart Program**

We are expecting proposals for the Village's Fire Smart Program. We will bring the proposals received to the meeting for Council's review and possible award to the successful contractor. For Council's information.

We received one bid that was higher than the approved firesmart funding. The bidder wanted to use large equipment. This would require a YESAB approval. We asked to bidder to provide a revised quote for hand clearing only.

**y) Appointment to Mayo Volunteer Fire Department**

Several residents asked to be put on the Mayo Volunteer Fire Department. Spots have become available and the names will be put forward for appointment by Council.

**MOTION 2024-11-14**

**Moved by:** Simeon Paschuk      **Seconded by:** Brent Chapman

**Whereas**                      the Mayo Volunteer Fire Department has advertised for new members, and

**Whereas**                      Oliver Strange has expressed interest in joining the Mayo Volunteer Fire Department, now therefore

**Be it resolved that**      the Village of Mayo Council appoints Oliver Strange to the Mayo Volunteer Fire Department effective November 7, 2024.

In Favour: 5

Opposed: 0

**CARRIED**

**MOTION 2024-11-15**

**Moved by:** Simeon Paschuk      **Seconded by:** Brent Chapman

**Whereas**                      the Mayo Volunteer Fire Department has advertised for new members, and

**Whereas**                      Cassidy Gagnon has expressed interest in joining the Mayo Volunteer Fire Department, now therefore

**Be it resolved that**      the Village of Mayo Council appoints Cassidy Gagnon to the Mayo Volunteer Fire Department effective November 7, 2024.

In Favour: 5

Opposed: 0

**CARRIED**

**MOTION**      **2024-11-16**

**Moved by:** Simeon Paschuk      **Seconded by:** Brent Chapman

**Whereas**                      the Mayo Volunteer Fire Department has advertised for new members, and

**Whereas**                      Kris Walters has expressed interest in joining the Mayo Volunteer Fire Department, now therefore

**Be it resolved that**        the Village of Mayo Council appoints Kris Walters to the Mayo Volunteer Fire Department effective November 7, 2024.

In Favour: 5

Opposed: 0

**CARRIED**

**z) AYC Festival of Trees**

We received an email from AYC. The annual festival of trees event is coming up on November 30<sup>th</sup>. AYC would like to put in a tree to support this important cause as well as increase everyone's community profile. Would Council be in favor of providing a gift from Mayo worth up to \$250? There are beautiful local crafts for sale at Ihdzi.

**MOTION**      **2024-11-17**

**Moved by:** Simeon Paschuk      **Seconded by:** Brent Chapman

**Whereas**                      the Village of Mayo received a request from AYC asking Council to support the annual Festival of Trees event at which AYC would like to increase its community profile, and

**Whereas**                      AYC asked if each Yukon municipality would provide a donation of local crafts worth \$250 or more towards the Festival of Trees event, and

**Whereas**                      Council is in support of the Festival of Trees event, and in support of AYC raising awareness and increase its community profile, now therefore

**Be it resolved that:**        the Council for the Village of Mayo agrees to support AYC by providing local crafts up to \$250.00 for the 2024 Festival of Trees event.

In Favour: 5

Opposed: 0

**CARRIED**

**aa) Letter from the Ewing Family – safety concerns**

We received a copy of the letter from the Ewing Family sent to Chief Hope at NND stating their safety concerns pertaining to the recent violent attack on a local citizen.

For Council's information and discussion.

Mayor Ellis mentioned that a reply from Chief Hope was recently sent to the Ewing family listing a number of items that NND has been working on.

NND has been working with a legal representative to make it easier to evict people who deal drugs out of NND housing; NND has an agreement with SCAN.

The municipality does not have a social mandate but the Village told NND that they have the Village's support regarding community safety issues.

The message has to go out that predators, drug pushers, violent people are not welcome in the community. Mostly these people are not from Mayo. They have been banned from their home communities. If these people have a job and housing in Mayo, then the courts will be more lenient towards them and release them on bail back to Mayo.

We need to work with NND and YHC to start figuring things out in regards to providing housing to "troublemakers" or how to evict them when they act outside the law.

There was also discussion about setting up a shelter for victims of violence in the community. The Village could lobby the Premier for a safe house in the community.

The current justice system does not work good and it does not work for small communities. Repeat offenders get released on bail and return to small communities.

This is a federal issue, because of the current justice system. We could write a letter to MP Hanley and try to get AYC support for such a letter.

Having security cameras in the community may be an option.

The issue of community safety should be put on the agenda for the next Joint Council meeting.

**bb) YEC power grid**

We received a news release from Don Roberts addressed to Mayors and Councilors raising concerns about YEC potentially connecting to the BC power grid and the implications to Yukon. For Council's information.

**cc) Community Garage Sale**

The table rental revenue from the November 2, 2024 garage sale is \$100. Which community group would Council like to donate these funds to?

Council would like to donate the funds to the Mayo Arts Group.

**MOTION      2024-11-18**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:**                      The Chief Administrative Officer's Report of November 6, 2024, be adopted as presented.

In Favour: 5

Opposed: 0

**CARRIED**





**7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**

Nothing presented.

**8. Notices of Motions be considered**

Nothing presented.

**9. General Correspondence**

Nothing presented.

**10. Hearings of Delegations and Individuals**

Nothing presented.

**11. Question Period**

Nothing presented.

**12. New and Unfinished Business**

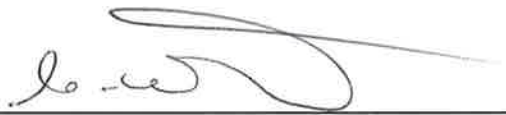
Mayor Ellis mentioned that NND would like to have a Joint Council meeting with the Village. Possible dates for suggestion to NND could be November 14 or December 10, 2024. The CAO will send an email to NND to schedule a Joint Council meeting date.

**13. Adjournment**

The meeting was adjourned at 9:46 pm



\_\_\_\_\_  
Mayor



\_\_\_\_\_  
Chief Administrative Officer