

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday, October 18, 2023**  
**Village of Mayo Council Chambers**

**Present**

**Council:**

Mayor Trevor Ellis  
Councilor Brent Chapman  
Councilor Simeon Paschuk  
Councilor Blair Andre

**CAO:**

Margrit Wozniak

**Absent:**

Councilor Joann Aird  
Clerk-Treasurer, Barbara Barchen

**1. Call to order**

Mayor Trevor Ellis called the meeting to order at 7:03 p.m.

**2. Adoption of the Agenda**

**MOTION 2023-10-12**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:** The agenda be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

**3. Adoption of the October 4, 2023 Regular Public Council Meeting Minutes**

**MOTION 2023-10-02**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:** The minutes of the meeting of October 4, 2023 be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

**4. Approval of Accounts Payable**

Nothing presented.

**5. Introduction and Consideration of First, Second, and Third Readings of Bylaws**

Nothing presented.

**6. a) Mayor's Report**

Mayor Ellis mentioned that he'll be attending the Chief's and Mayor's meeting on October 24, 2023. He mentioned that the last Joint Council meeting was well attended and all the Council members had good discussions.

Mayor Ellis also mentioned about the shortage of EMS personnel in Pelly and that the Mayo Ambulance responded to a call in Pelly, which left the Mayo area without EMS coverage for 4 hours. EMS also still calls on the Fire Department for lift assists.

Mayor Ellis mentioned that there will be an Airport Training Exercise on November 9, 2023.

**b) Administration**

**i) CAO Report of Wednesday, October 18, 2023**

**a) Reminder of EMO training dates – Nov. 1 and 2**

The EMO training dates will be November 1 and 2, 2023. The training will be in the Community Hall. There will be two people from Holistic (Andy Ackerman, Montana Kains-Bodoin), the YG EMO Planner (Cody Goulin), 5 from NND (Rob Gillan, Helaina Moses, Hazel Johnny, McGarry Selby, Mymee Chow), 4 from Selkirk FN (Rebecca Roberts, David Bennett, Graham Swainson, Darcy Marcotte) and Village of Mayo Council (4) and Staff (6) as well as one MVFD member (Mason Kress). For Council's information.

**b) Chiefs and Mayors meeting – Oct. 24**

I am hoping to hear from Mayor Ellis if he is able to attend this forum scheduled for October 24 from 9 am to 4 pm at the Kwanlin Dun Cultural Centre in Whitehorse. For the Mayor's consideration. Mayor Ellis confirmed that he will be attending this.

**c) Yukon 125 Funding**

NND has video footage of their celebration of 30 years in self-government and of citizens speaking on camera about why they like living in Mayo. NND's Chief and Council agreed that a video promoting the community of Mayo will benefit the Village as well as NND.

They agreed to work with the Village on this and to share some of their video footage so the Village of Mayo is able to do their project and access the Yukon 125 funding.

For Council's information.

**d) Warm Water Well Update**

Budget Plumbing and Heating (BPH) is scheduled to be in Mayo in October once they have the necessary piping for the temporary tie-in of one of the warm water wells. BPH will also be doing other work in Mayo (replacing circ pump in the ice plant room, looking at replacement of the booster pumps prior to the heat exchanger in the WTP, checking/repairing propane heater in WTP, finishing earth anchor work for YG at WTP propane tanks, and provide us with a quote for replacement of the day tank in the Community Centre boiler room. For Council's information.

**e) Report from Tetra Tech**

YG received the preliminary report from Tetra Tech about the contaminated soil that had been encountered during the main sewer line replacement work on Centre Street. Tetra Tech had done the soil sampling and sent the samples to the lab for analysis. Once the final report is received it will be shared with the Village and NND. For Council's information.

**f) Rural Solid Waste Transfer Stations**

We received a section of the transcripts from the legislature during Question Period on October 10, 2023 from AYC where rural solid waste transfer stations were discussed. For Council's information.

**g) RCMP funding and staffing**

AYC send a section of the transcripts from the legislature during Question Period on October 4, 2023 regarding RCMP funding and staffing. For Council's information.

**h) Comprehensive Joint Review of the Municipal Act**

AYC received a reply from Minister Mostyn to their September 14, 2023 letter regarding the review of the Municipal Act. For Council's information.

**i) New Staff house**

Public Works Staff have installed the water/sewer residential lines to this building. We now need a plumber to install piping in the crawlspace and connect it to the residential service lines. Budget Plumbing & Heating said they are planning to do that for us end of October/beginning of November. For Council's information.

**j) New Backhoe**

We received the new backhoe back from Finning where the quick connect coupler had been modified to work with the Village's existing attachments. Once we receive the invoice from Finning for this work, I'll apply for Gas Tax Funding for this new backhoe. For Council's information.

**k) Sander**

I've applied for Gas Tax Funding to cover the \$46,237.19 for the purchase of the stainless-steel sander that we purchased last winter for the Kenworth. For Council's information.

**l) Heat exchanger**

I've submitted the Gas Tax Application for \$50,000 the purchase of the new heat exchanger that is required for the Water Treatment Plant. For Council's information.

**In camera session:**

**m) Public Works Manager Interview**

**MOTION 2023-10-14**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:** The Village of Mayo Council goes into an in-camera session to discuss Human Resources at 7:25 p.m.

In Favour: 4

Opposed: 0

**CARRIED**

**MOTION 2023-10-15**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:** The Village of Mayo Council comes out of an in-camera session to discuss Human Resources at 7:35p.m.

In Favour: 4

Opposed: 0

**CARRIED**

**MOTION**      **2023-10-16**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

- Whereas**                      The Village of Mayo had advertised to fill the position of Public Works Manager, and
- Whereas**                      representatives of the Council and the CAO conducted an interview with the person shortlisted for this position, and
- Whereas**                      the interview committee is recommending the hiring of Aaron Shaban based on the answers provided during the interview, and pending the provision of a clean driver abstract, a satisfactory RCMP reliability/security check, and good references from previous work placements, and
- Whereas**                      the position of the Public Works Manager has a pay range of \$41.84 - \$47.54; and a probation period from six months from the date of hire, now therefore
- Be it resolved that**      the Council for the Village of Mayo approves the hiring of Aaron Shaban as the new Public Works Manager, and
- Be it further resolved that**      the start day for this position will be November 14, 2023.

In Favour: 4

Opposed: 0

**CARRIED**

**n) Faro Census**

CBC North did an interview with Mayor Jack Bowers of the Town of Faro. Mayor Bowers believes that a town census that includes transient workers will help ensure the town receives territorial funding that reflects an accurate number of people who rely on municipal services. For Council's information.

**o) Cannabis five-year review**

We received a discussion paper and engagement questions about the Yukon Liquor Corporations 5-year review of the Cannabis Control and Regulation Act. Comments about this issue are due by December 1, 2023. For Council's information, review and comments prior to December 1, 2023.

**p) AYC President's Tour**

AYC inquired which day in November would work for Council for a meeting with AYC President Ted Laking and AYC Executive Director Shelley Hassard.

For Council's consideration.

Council said they could meet with AYC on November 15, 2023 at 6 pm, just prior to the start of the Council meeting, or if AYC would prefer a lunch meeting, they would be ok with that.

**q) Contract Policing**

We received an email from the Director General of Policing Policy Directorate, Public Safety Canada, inviting communities to a virtual discussion on October 26, 2023 from 3:30 to 4:30 pm. For Council's information.

**MOTION      2023-10-17**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:**                      The Chief Administrative Officer's Report of October 18, 2023, be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

**ii) Clerk-Treasurer Report**

Nothing presented.

**iii) Monthly Recreation Coordinator's Report**

Nothing presented.

**iv) Manager's Report for Environmental Health/Public Works and Protective Services**

Nothing presented.

**a) Protective Services**

Nothing presented.

**7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**

a) Mayo Recreation Board Minutes of October 10, 2023

**MOTION      2023-10-18**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:**                      The Recreation Board Minutes and Motions of October 10, 2023 be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

**8. Notices of Motions be considered**  
Nothing presented.

**9. General Correspondence**  
Nothing presented.

**10. Hearings of Delegations and Individuals**  
Nothing presented.

**11. Question Period**  
Nothing presented.

**12. New and Unfinished Business**  
Nothing presented.

**13. Adjournment**  
The meeting was adjourned at 8:15 pm



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Mayor



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Chief Administrative Officer