

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday October 2, 2019
Village of Mayo Council Chambers

**Present
Council:**

Mayor Scott Bolton
Councilor Trevor Ellis
Councilor Joann Aird

CAO:

Margrit Wozniak

Clerk Treasurer:

Jennifer Brooker

Public:

RCMP Constable, Chris Barr
RCMP Constable, Kevin England

Absent:

Councilor Carol Knight
Councilor Blair Andre
Public Works Manager Scott Hamilton

1. Call to order

Mayor Scott Bolton called the meeting to order at 7:30 pm.

2. Adoption of the Agenda

MOTION 2019-10-01

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT:

The agenda be adopted with the following changes:

Add Items:

4) Approval of A/P to September 30, 2019

7a) Recreation Board Minutes of May 13, 2019 and Minutes of
September 23, 2019

6)b)i)v)b) RCMP Report for August, 2019

In Favour: 3

Opposed: 0

CARRIED

3. Adoption of the September 4, 2019 Regular Public Council Meeting Minutes

MOTION 2019-10-02

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The minutes of the meeting of September 4, 2019 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

4. Approval of Accounts Payable to September 30, 2019

MOTION 2019-10-03

Moved by: Joann Aird

Seconded by: Trevor Ellis

THAT: The Accounts Payable to September 30, 2019 in the amount of \$101,379.55 be approved for payment in total.

In Favour: 3

Opposed: 0

CARRIED

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws

Nothing presented.

Moved to 6)b)i)v)b)

RCMP Report for August, 2019

Cst. Barr introduced Cst. England to council. Council welcomed Cst. England and his family to Mayo.

Cst. Barr has recently been contacted about the Yukon Dog Act. The RCMP cannot enforce the Village of Mayo's by-law. If Mayor and Council would like the RCMP to enforce the Animal Control Bylaw, the wording needs to be changed to include Police/Peace Officer enforcement.

The RCMP have recently hired a Guard. Council talked about how this is good, and hopes they are able to hire a few more.

Cst. Barr went over the August 2019 Policing Report. Council had some questions about "Causing a Disturbance." The number seems to be low. This is due to some citizens dealing with a disturbance on their own, rather than calling the RCMP. Cst. Barr stated that it would still be good to call and let the RCMP know about the incident so there will be a record of it. This will help in ensuring the police have all the necessary information they require.

Council asked about the Children's Halloween Party. Cst. Barr and England are both looking forward to it. This is Barr's first year taking the lead on the Children's Party. The CAO mentioned that a letter should be provided to Council if a donation will be requested towards the snacks.

Cst. Barr and Cst. England left the meeting at 8:00pm.

6. a) Mayor's Report

Mayor Bolton informed Council that he knows someone from the community who might be interested in becoming Mayo's Dog Catcher.

b) Administration

i) CAO Report of Wednesday October 2, 2019

a) Heating Fuel Contract 2019-20

The heating fuel tender closed on September 25, 2019. We received 3 bids For Council's review and possible award of contract.

Council reviewed the proposals received.

MOTION 2019-10-04

Moved by: Trevor Ellis

Seconded by: Joann Aird

Whereas the Village of Mayo has asked for proposals from fuel suppliers to provide heating fuel to the Village of Mayo from October 1, 2019 to September 30, 2020, and

Whereas the Village of Mayo received three proposals by closing of the tender, and they were as follows:

	Artic Stove Oil	Heating Fuel
Mayo Landing	<u>\$1.46478/L</u>	<u>\$1.46475/L</u>
Chieftain Energy	<u>\$1.2028/L</u>	<u>\$1.2028/L</u>
AFD	<u>\$1.1951/L</u>	<u>\$1.1687/L</u>

Whereas the Council for the Village of Mayo reviewed and discussed the three proposals received, now therefore

Be it resolved that

the Village of Mayo Council award the heading fuel contract for the period of October 1, 2019 to September 30, 2020 to AFD.

In Favour: 3

Opposed: 0

CARRIED

b) Regional Waste Management

We received the updated Regional Solid Waste Agreement from Dave Albisser following the discussions held during the September 10, 2019 meeting with Council. During the recent AYC Administrators Forum, the CAO's discussed the regional landfill agreements that YG wants to put into place with Yukon municipalities. CAO's are still concerned that draft agreements are not being provided to all municipalities at the same time for review and discussion. CAO's suggested to arrange a meeting with Dave Albisser and all the CAO's to discuss this and the liability agreements. Some CAO's felt that the liability issue should be dealt with as part of the regional SW agreements. According to our insurance company if a third party gets hurt at the landfill we are covered right now. However, insurance for Village of Mayo liability in case something is discovered that requires remediation that is not in place at this time.

Council reviewed the draft agreement line by line. Council had several comments. The CAO will forward them to YG. Mayor Bolton mentioned that all SW agreements should be fair and equitable for all Yukon communities. He has no concerns about sharing Mayo's draft agreement with other municipalities.

c) Mayo Fire Hall

YG awarded the contract for the construction of the new Mayo Fire Hall to Whidden Construction Group out of Alberta for \$4.51 Million. We approved the development permit and ground work was started on this project. For Council's information. Councilor Ellis mentioned that an alley will be needed between the Mining Recorder lots and the new Fire Hall Lots for access by emergency vehicles, fuel tankers, etc.

d) AYC Board meeting – update from Blair

The AYC Board meeting was held via conference call on September 21, 2019. Councilor Blair Andre participated. CAO Wozniak attended the Administrators Forum on Sept. 20th. Items discussed were: regional landfill and liability, Comprehensive Municipal Grant, MOU for Fire, Home Owner's Grant, Hotel Levy, RRSP municipal plans, YG project management, GWL Health Benefits, Administration Staff Training. This item was tabled until Councilor Andre returns.

e) NorthwesTel Proposal

AYC Board members received information on a NWTel proposal about broadband connections in Yukon. Blair Andre may be able to provide more information to Council based on the Northwestel presentation at the AYC Board meeting. For Council's information. Council is concerned about raising costs/fees if this goes ahead.

f) Memorial Bench for Bert Liske

We received another request to have a memorial bench placed in the community. Claudette Liske would like to have a bench placed in the playground next to the North Star in honor of her late husband Bert Liske. (see attached letter). She would have a plaque made for the bench and re-imburse us for the bench and install. For Council's consideration. The Fire Department is planning on installing picnic tables next year at the park rather than benches. It was suggested that Claudette might want to donate a picnic table or a small toy. The toy fire truck at the park was a donation; a plaque will be installed on it next year.

g) Joella Hogan property

We've contacted Joella with Council's suggestion and she was agreeable to have the retail entrance and customer parking along Centre Street. See attached sketch. Based on the discussion at the last meeting, is Council in agreement with the requested variance along Second Avenue?

Council approved the variance.

h) Annual Fall Community Garage Sale

Barb Barchen and Bobbie-Lee Melancon are organizing the Community Garage Sale for October 26, 2019. They have booked the Community Hall from 12-2 pm. They are requesting the donation of the Community Hall for this event that is always well attended by the whole community. As in previous years, they will forward the table rental proceeds to the Village of Mayo for Council to donate them to a worthwhile cause.

For Council's consideration.

Council talked about possible groups to donate the funds to. Council would like the CAO to ask Ian, the Rec. Coordinator, if any of his groups could use the money, such as the Soccer Club.

i) YG Review of Animal Protection and Control Legislation in Yukon

For Council's review. Council reviewed the document. As of right now Council has no comments.

j) Forest Fire at Ethel Lake

Wildland Fire threatened the cabins and campground at Ethel Lake on Sept. 10, 2019. Some Cabin Residents and Tourists were evacuated to Mayo. YG H&SS set up to receive evacuees at the Mayo Community Hall. Wildland Fire Management rented the Curling Lounge and Kitchen to feed the Wildland Fire Crew. Stewart Crossing and the surrounding area was put on evacuation alert for about a week. WFM set up structure protections. The week of September 17th the area received rain and colder temperatures and the fire activity died down. For Council's information.

k) Review of Health and Social Services

YG is asking for a meeting with Council on Monday, October 21, 2019 in the evening.

Is Council available for a meeting then?

Council would like to meet about the Health and Social Services Review. Council would like to meet at 7 pm on October 21.

l) Gordon Park Campground

We recently found out that Gordon Park has never been titled to the Village of Mayo.

In order to get this rectified we need to send a letter to YG Land Management Branch asking for the transfer of the land Gordon Park is situated on and the reason why we want this land. If LMB approves this than we need to do a subdivision application and have the area surveyed. For Council's information.

Council agreed to send the letter to LMB to start the process of getting this land transferred to the Village.

m) Insurance Appraisal Services

Our contract with Suncorp ends next fall. We received a new proposal for the next 5 years for this service for consideration. All Yukon Communities are part of this contract.

For Council's information.

n) Infrastructure Announcement

We received an update from Kara at YG regarding this issue. Apparently, the Federal Government decided to issue their own release announcing a “mega bundle” of projects so it did not formally reach local media. YG is still considering putting out their own news release. For Council’s information.

o) Federal Election

The Federal Election will be October 21, 2019. Elections Canada rented the Mayo Curling Lounge for October 11-14 for the Advance Poll and October 21, 2019 for Polling Day. For Council’s information.

p) Human Resources

Our Building and Infrastructure Maintenance Worker was offered a job by YG Highways. He could not pass this opportunity up since he was offered higher wages and a pension upon retirement. Therefore, he resigned from his employment with the Village of Mayo. For Council’s information.

Council would like to talk with the Public Works Manager about the requirements for this position prior to posting such a position.

q) Animal Control

Mayor Bolton informed me that someone may be interested in the dog catcher position. It has been several years since we had someone in this position. I have included the last few postings and job description in the meeting package for Council to review. If a person comes forward now, is this something Council wants to try inside Village of Mayo boundaries first, or would you like to involve NND right away? Our next Joint Council meeting is scheduled for October 17, 2019 and this could be discussed then. For consideration.

Council talked about the options. Right now, Council would like to post the position for the Village of Mayo only. Council also talked about the remuneration for such a position. The CAO will post the position.

r) Human Resources

The annual CAO evaluation is due. For Council’s consideration. This item was tabled to the next meeting.

s) Climate Change, Energy and Green Economy

We received an email asking if the week of December 2-6 would work for an engagement session on climate change, energy, and green economy in Mayo.

Council stated that December is always very busy and they would suggest to have this meeting in January 2020.

t) Creative Industries

There will be a public meeting about creative industries strategy in Mayo on October 18, 2019 from 5:30 pm to 7 pm. For Council’s information.

u) Lot Development

YG LMB is still pursuing opening up vacant YG and YHC lots inside Village of Mayo boundaries to alleviate the shortage of available building lots in the community.

For Council’s information.

MOTION **2019-10-05**

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The Chief Administrative Officer's Report of October 2, 2019 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

ii) Clerk Treasurer Report

a) Comparative Income Statement as at August 31, 2019

MOTION **2019-10-06**

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The Comparative Income Statement for the month of August, 2019 be approved.

In Favour: 3

Opposed: 0

CARRIED

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

Nothing presented.

v) Protective Services

a) Fire Department Draw for September, 2019

MOTION **2019-10-07**

Moved by: Joann Aird

Seconded by: Trevor Ellis

THAT: The monthly fire fighter incentive in the amount of \$100 be paid to Rick Brooker for the month of September, 2019 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 3

Opposed: 0

CARRIED

b) RCMP Report for August, 2019

Dealt with previously.

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
a) Adoption of the Recreation Board Minutes of May 13, 2019 and Recreation Board Motions of September 23, 2019.

MOTION 2019-10-03

Moved by: Joann Aird

Seconded by: Trevor Ellis

THAT: The Recreation Board Minutes of May 13, 2019 and Motions of September 23, 2019 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

8. **Notices of Motions be considered**
Nothing presented.

9. **General Correspondence**
Nothing presented.

10. **Hearings of Delegations and Individuals**
Nothing presented.

11. **Question Period**
Nothing presented.

12. **New and Unfinished Business**
Councillor Aird said that there is a teacher at the school who is in need of housing. The Grade 1/2 teacher and her husband need a place to park their trailer with water/sewer hook-up and access to power. They would be interested in leasing the vacant Village of Mayo lot.
Council discussed this and agreed they would lease the property to the school teacher until the spring 2020. The lessees would be responsible to pay a monthly lease fee of \$200, pay for water/sewer, any freeze-ups that may happen during the winter, getting power hooked up, and restore the lot to the way they found it in the spring.
The CAO will draft a lease agreement.

13. **Adjournment**
The meeting was adjourned at 10:05 pm



Mayor



Chief Administrative Officer