

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, October 4, 2023
Village of Mayo Council Chambers

Present

Council: Mayor Trevor Ellis
Councilor Joann Aird
Councilor Brent Chapman
Councilor Simeon Paschuk
Councilor Blair Andre

CAO: Margrit Wozniak

Clerk/Treasurer: Barbara Barchen

Public: RCMP Corporal, Colin Lanthier-Dubois
RCMP Reservist, Mike Duke
YG Project Manager, Colin Morrison (via zoom)

1. Call to order
Mayor Trevor Ellis called the meeting to order at 7:00 p.m.

2. Adoption of the Agenda

MOTION 2023-10-01

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The agenda be adopted with the following changes:
Add items:
6 b ii) Comparative Income Statement for August, 2023
6 b v c) Appointment of new fire department member
9 a) E-mail from Isabelle Durand

In Favour: 5

Opposed: 0

CARRIED

3. Adoption of the September 6, 2023 Regular Public Council Meeting Minutes

MOTION 2023-10-02

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The minutes of the meeting of September 6, 2023 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

4. Approval of Accounts Payable to August 31, 2023

MOTION 2023-10-03

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Accounts Payable to August 31, 2023 in the amount of \$189,713.80 be approved for payment in total.

In Favour: 5

Opposed: 0

CARRIED

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws

a) Third and final reading of bylaw #357, a bylaw to provide for the disposal of solid waste.

MOTION 2023-10-04

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that Bylaw #357 having been read a first and second time and studied clause by clause now be given a third and final reading.

In Favour: 5

Opposed: 0

CARRIED

6. b) v) a) Moved to RCMP Report at this time.

Cpl. Lanthier-Dubois presented the September RCMP Report to Council. He mentioned that it was a quiet month. The annual Kids' Hallowe'en Party is coming up and the RCMP are preparing for that. The new RCMP member is scheduled to be in Mayo by February.

6. a) Mayor's Report

Mayor Ellis mentioned that he has received a couple of vehement complaints about the maintenance work being done on the dike.

b) Administration

i) CAO Report of Wednesday, October 4, 2023

a) Hockey Arena

Colin Morrison, the YG Project Manager, looking at our new arena project, joined the Council meeting via zoom. He had been talking to Duncan Martin and Kevin Fisher who are working on the 7th Avenue Extension Project. Colin has some questions for Council based on his discussions with Duncan and Kevin.

Ian Spencer, the Village of Mayo Recreation Coordinator, joined the meeting at this time.

Ian Spencer and Mayor Ellis spoke about how it would be better to go without a concrete slab in the new arena. A sand base would be better for ice making purposes. This has worked well for Mayo's curling ice.

Colin suggested that the new arena should be placed at the same location as the existing arena based on the discussions he had with Duncan and Kevin. After consideration of the reasons, Council agreed to this. There was a discussion about incorporating new change rooms into a new building at the existing location, and that there is believed to be sufficient space for this.

Ian Spencer and Colin Morrison left the meeting at this time.

b) 7th Avenue Extension

Duncan Martin, YG CS Project Manager, send an email with additional questions for Council based on the last feedback he had received.

Mayor Ellis spoke about the green space along the dike and how this is important to people in Mayo. Therefore, a buffer of 15-30 meters to the new lots should be maintained.

c) Heating Fuel contract

I've put out the heating fuel tender for October 2023 to September 2024. For Council's review and award of the contract.

MOTION 2023-10-05

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Whereas the Village of Mayo has asked for proposals from fuel suppliers to provide heating fuel to the Village of Mayo from October 1, 2023 to September 30, 2024, and

Whereas the Village of Mayo received one proposal by closing of the tender, and this proposal was as follows, including all taxes and GST:

	<u>Arctic Stove Oil</u>	<u>Heating Fuel</u>
	\$1.4220	\$1.3958
And	AFD	

Whereas the Council for the Village of Mayo reviewed and discussed the proposal received, now therefore

Be it resolved that the Village of Mayo Council award the heating fuel contract for the period of October 1, 2023 to September 30, 2024 to: AFD Petroleum Ltd. as per their proposal submitted on September 26, 2023.

In Favour: 5

Opposed: 0

CARRIED

d) YESAB Question regarding Landfill

YESAB had questions regarding the scale/attendant shed installation. The YG Project Manager stated that this project will take place in 2024 now. YESAB also asked about organics composting and expanding the electric fence to accommodate this. What are Council's thoughts about composting? Council stated that the Village does not have the capacity or the funds to go into composting at this time, or during the timeline of this SWMP. There are no plans for moving the electric fence.

e) Composting

The Village of Haines Junction is doing a composting pilot project. They provided the information about the composting unit for Council's information and consideration. They believe this to be a good way to divert food scraps from the landfill by composting the food scraps and making good soil with it, that people can use in their gardens. For Council's consideration. Council wants to wait and see what happens with this pilot project in Haines Junction before they would discuss this any further.

f) Voyent Alert System

The AYC Board members and CAO received a presentation about the Voyent Alert System at the recent meeting in Carmacks. We received an email with information about this system for Council's information and consideration. Faro is using this system and is very happy with it. It can be used for notifications during emergencies as well as to put general information to the citizens about upcoming meetings, etc. For Council's consideration. Council wants to wait and see what the uptake is from the citizens of Faro before they would look at it further.

g) Joint Council meeting – Oct. 12

The upcoming Joint Council meeting will be held on October 12, 2023 at 7 pm at the Village of Mayo Curling Lounge. What agenda items would Council like to discuss at this meeting? I've asked NND to provide their agenda items by October 6, 2023.

For Council's discussion.

Community Safety program update was a suggested item for the meeting.

h) Revised EMO training dates – Nov. 1 and 2

The October 3 and 4, 2023 training dates had to be postponed to November 1 and 2, 2023, due to lack of accommodations in Mayo in October. Holistic is hoping that Council will be able to provide the venue (Community Hall) free of charge, and Holistic will provide the catering for the first two days of the training. NND is expecting to have 4 people attending the training and two people are expected from Selkirk First Nation. For Council's information.

i) Chiefs and Mayors meeting – Oct. 24

This is a reminder to Mayor Ellis that AYC has invited all Chiefs and Mayors to a forum scheduled for October 24 from 9 am to 4 pm at the Kwanlin Dun Cultural Centre in Whitehorse. CAO's are also invited to attend the forum. Once Mayor Ellis is able to confirm his attendance at this meeting, I will let AYC know. For the Mayor's consideration. Mayor Ellis was not able to confirm his attendance at this time.

j) Yukon 125 Funding

We had timing and logistical issues getting the video project of Mayo started this summer. Recently Ian was able to talk to Teresa at NND about our intent to do a video of the community. He found out that NND is well on the way doing such a project. They have video footage from earlier this summer at their celebration of 30 years in self-government. NND is interested in working with us, however they want to use the videographer they've used earlier this year. Ian will be working with NND and their videographer to get a video created for the October 31 deadline for the Yukon 125 funding, since quite a bit of the footage that we need for our project, already exists. For Council's information.

k) AYC letters to Minister Mostyn

Following the AYC Board meeting on September 9, 2023, AYC President Laking wrote letters to Minister Mostyn regarding a timely review of the Comprehensive Municipal Grant, the review of the peripheral tax rate, the Yukon Territorial Disaster Financial Assistance and Mitigation Projects, and the Comprehensive Joint Review of the Municipal Act. For Council's information.

l) Chlorine Upgrade Project

This project is scheduled to be completed from September 28 to October 1, 2023, with oversight being provided by Chris Potvin, CMP Engineering. For Council's information.

m) Old reservoir project

Village Staff submitted water samples to EHS in early September 2023. EHS gave the go ahead for the Village to use the old reservoir, which we have done since mid-September. The two newer (leaky) reservoirs are now drained. For Council's information.

n) Warm Water Well Update

Budget Plumbing and Heating is scheduled to be in Mayo in early October for the temporary tie-in of one of the warm water wells. The permanent tie-in of both warm water wells and cold water well 5 will take place in 2024. For Council's information.

o) Bulk Fire Fill improvements

The MVFD tested the fire fill after Budget Plumbing made modifications to the piping to increase the flow on the overhead fire fill station. This greatly improved the time it takes to fill a fire truck when fighting a fire in the community, or the area. For Council's information.

p) Staff house power

YEC hooked up power to the Staff House on Sept. 22, 2023. Our Public Works Staff have started the installation of the water/sewer residential lines to this building. Then we need a plumber to install piping in the crawlspace and connect it to the residential service lines. I've reached out to Budget Plumbing if they would be able to do this work for us. For Council's information.

q) Sewer main line project update

Sidhu's crew finished the sewer main lines replacement project by September 22, 2023. They have a TV inspection company coming to Mayo the week of September 25th to camera the sewer lines they installed to ensure there are no obstructions pertaining to the installation work. I've informed NND's Executive Director of the sewer line inspection company coming to town, in case they had planned to have NND East End sewer lines inspected to identify areas that need flushing or other work.

Sidhu's Crew will be back in 2024 to install the water main lines.

The soil that was excavated on Centre Street during the sewer line project and had a hydrocarbon smell to it, was sampled by Tetra Tech and sent to the lab for analysis. The preliminary lab results showed that the concentrations of hydrocarbons were well below the stringent CSR guidelines. A final report is expected from Tetra Tech. For Council's information.

r) Scrap Tires backhaul

PNW, the contractor hired by YG to do the backhaul of tires from the Mayo landfill, was in Mayo on September 20th and removed a truck load full of tires for recycling. There are still quite a number of tires left at the landfill for future pickups. For Council's information.

s) Urban Auto Recycling

We've been contacted by Urban Auto Recycling out of Whitehorse. They will be providing a quote to drain fluids from and remove our ELV's (end of life vehicles), as well as our scrap metal pile. They are going to Dawson and Pelly in 2024 and therefore, the mob/de-mob costs would be shared with other communities if Mayo were to have their above-named items removed at the same time. Once we receive the quote, Council can make a decision if they would like to have some of these items removed.

t) Sewage Lagoon

Lagoon brushing has started and is scheduled for completion in September. The annual lagoon inspection was completed by Rick Savage in early September. There are some items to be addressed, however, over all the lagoon is in good shape. For Council's information.

u) 2023 Flowerbed Contest

We only had two participants in the contest this year. Judging took place in September. Cathy Samson received the first prize of \$500 and Bobbie-Lee received the 2nd prize of \$300. For Council's information.

Mayor Ellis suggested looking at getting funding to hire a contractor such as ACE Vegetation to do some clearing work in the future.

v) Community Centre System Upgrades

The system upgrades are nearly complete. Public Works received training on the computer system on September 28, 2023. The YG Project Manager and Engineer were in Mayo on September 28th to inspect the work that was done. There are some deficiencies that need to be dealt with. Therefore, the project did not receive substantial completion yet. The two Community Centre boilers still need replacement of a pump and PRV valves which will take place later this fall/early winter, once the equipment/supplies have been received. This is maintenance work and the Village will have to pay for this.

w) Binet House Update

The Binet House Museum closed for the season on September 8, 2023. For Council's information.

x) Mayo Pool

The Mayo Pool closed on August 19th and the Pool Manager provided the yearly pool report which includes recommendations for the next pool season. For Council's information.

y) Mayo Arts Festival

The Mayo Arts Festival was held September 16, 2023 at Galena Park. The weather was cold and windy. Less artists were able to participate and only one musician participated. In 2024 we are planning to hold the Arts Festival on July 1st again, which works better for most artists and musicians. For Council's information.

z) Request for Letter of Support

AYC is asking for a letter of support from Municipalities to send along with their application for funding to CDF for the 2024 AYC AGM. For Council's consideration. Council agreed to provide a letter of support to AYC for this.

In camera session:

aa) Public Works Manager posting

We received three applications for consideration.

MOTION 2023-10-06

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Village of Mayo Council goes into an in-camera session to discuss Human Resources at 9:10 p.m.

In Favour: 5

Opposed: 0

CARRIED

MOTION 2023-10-07

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Village of Mayo Council comes out of an in-camera session to discuss Human Resources at 9:25 p.m.

In Favour: 5

Opposed: 0

CARRIED

MOTION 2023-10-08

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Chief Administrative Officer's Report of October 4, 2023, be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

6. b) ii) Clerk-Treasurer Report

a) Comparative Income Statement for August, 2023

MOTION **2023-10-09**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Comparative Income Statement for the month of August 2023 be approved.

In Favour: 5

Opposed: 0

CARRIED

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

Nothing presented.

v) Protective Services

a) RCMP Report for September 2023

Heard previously.

b) Firefighter incentive for September 2023

MOTION **2023-10-10**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The monthly firefighter incentive in the amount of \$100 be paid to Brett Stauffer for the month of September 2023 as chosen by a random draw from the list of eligible volunteer firefighters.

In Favour: 5

Opposed: 0

CARRIED

c) Appointment of a new fire department member

MOTION 2023-10-11

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Whereas the Mayo Volunteer Fire Department has advertised for new members, and

Whereas Patrick Pearson has expressed interest in joining the Mayo Volunteer Fire Department, now therefore

Be it resolved that the Village of Mayo Council appoint Patrick Pearson to the Mayo Volunteer Fire Department effective October 5, 2023.

In Favour: 5

Opposed: 0

CARRIED

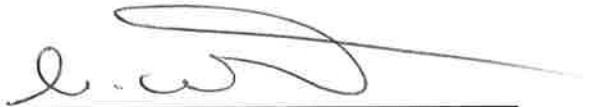
7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.
8. **Notices of Motions be considered**
Nothing presented.
9. **General Correspondence**
a) E-mail from Isabelle Durand re: housing
Council reviewed and discussed the email. Unfortunately, the housing situation in Mayo is difficult. Council was not exactly sure what Isabelle was asking for. Mayor Ellis stated that he will call Isabelle to discuss this with her.
10. **Hearings of Delegations and Individuals**
Nothing presented.
11. **Question Period**
Nothing presented.
12. **New and Unfinished Business**
Nothing presented.

13. Adjournment

The meeting was adjourned at 9:12 pm



Mayor



Chief Administrative Officer