

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, October 5, 2022
Village of Mayo Council Chambers

Present

Council:

Mayor Trevor Ellis
Councilor Joann Aird
Councilor Brent Chapman
Councilor Simeon Paschuk
Councilor Blair Andre

CAO:

Margrit Wozniak

Clerk-Treasurer:

Barbara Barchen

Public Works Manager:

Scott Hamilton

Public:

RCMP Constable, Colin Lanthier-Dubois

1. Call to order

Mayor Trevor Ellis called the meeting to order at 7:00 pm.

2. Adoption of the Agenda

MOTION 2022-10-01

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT:

Add items The agenda be adopted with the following changes;
6 b i v c) Appointment of new MVFD Member
9a) letter from Barbara Barchen re: Garage Sale

In Favour: 5

Opposed: 0

CARRIED

3. Adoption of September 7, 2022, Regular Public Council Meeting Minutes.

MOTION 2022-10-02

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT:

The minutes of the meeting of September 7, 2022, be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

4. **Approval of Accounts Payable** - Nothing presented.
5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**
Nothing presented.

Moved to item 6 b) i) v) a) RCMP report for September

Cst. Lanthier-Dubois presented the September Report to Council.
He then left the meeting at 7:14 pm.

6. a) Mayor's Report

Mayor Ellis had a call from Dave Albisser regarding the Landfill agreement. He told Mr. Albisser that the proposed agreement is not what we are looking for. Another agreement with a few revisions has since been sent to VOM for discussion.

b) Administration

i) CAO Report of Wednesday, October 5, 2022

a) Heating fuel contract Oct. 1, 22 to September 30, 2023

By closing of the RFP, we received one bid from AFD. We have reviewed the bid received, provided the bid information to Council and drafted a motion for Council to award the heating fuel contract for October 2022 to September 2023 to AFD. For Council's consideration.

MOTION 2022-10-03

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Whereas the Village of Mayo has asked for proposals from fuel suppliers to provide heating fuel to the Village of Mayo from October 1, 2022 to September 30, 2023, and

Whereas the Village of Mayo received one proposal by closing of the tender, and this proposal was as follows including all taxes and GST:

	<u>Arctic Stove Oil</u>	<u>Heating Fuel</u>	
AFD (Opt.B)	\$1.5037	\$1.4774	and,

Whereas the Council for the Village of Mayo reviewed and discussed the proposal received, now therefore

Be it resolved that the Village of Mayo Council award the heating fuel contract for the period of October 1, 2022 to September 30, 2023 to:

AFD Petroleum Ltd. as per their proposal submitted on September 26, 2022.

In Favour: 5

Opposed: 0

CARRIED

b) Cleaning Contract Oct. 1, 22 to September 30, 2023

As per the clause in the existing cleaning contract, we have extended the cleaning contract for another year. For Council's information.

c) Building Pad Prep

By closing of the RFP for preparation of the building pad for our new Staff House, we received one bid. We have provided Council with the information pertaining to the bid received from J&B Contracting, and based on the responses have prepared the motion for council.

MOTION 2022-10-04

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Whereas the Village of Mayo issued an RFP for the construction of a building pad on block 7 lots 13-15, and

Whereas the pad dimensions are 60 ft in length, 36 ft in width, and up to 15 feet deep, depending on the ground condition discovered during excavation, and

Whereas the Village received one proposal by closing of the tender, and

Whereas the building pad must be constructed by October 21, 2022 to be ready for the placement of the prefab house that is scheduled to arrive in Mayo in April/May 2023, and

Whereas the proposal received is from J&B Contracting for an estimate of \$67,000 plus GST which was based on having to excavate to a depth of 15 feet, as well as doing work along the Mayo River Dike Road, and

Whereas the Council for the Village of Mayo reviewed and discussed the proposal received, now therefore

Be it resolved that the Village of Mayo Council award the contract for the construction of the building pad to J&B Contracting.

In Favour: 4

Opposed: 0

Abstain: 1 (B.Chapman)

CARRIED

d) Official Community Plan (OCP) Update

We received the draft OCP for review. I have made a few comments on the document already. For Council's review and comments. Council agreed to the CAO's comments for revisions.

e) Brushing around Mayo River Bridge

We received a letter from Minister Nils Clarke to provide an update to the issues Council brought up during the meeting in Mayo. Brushing around the Mayo River Bridge and Lighting by the bridge is expected to be completed this Fall. An email was received from NNDDC stating that they have been hired to do the brushing. They are planning to burn the brush that will be cut down.

f) Reservoir update

The old reservoir is scheduled to be put back online prior to winter. For Council's information.

g) Water/Sewer Project Work

I emailed NND and WSP that Village Council agreed to share water/sewer replacement reports with NND to assist them with their water/sewer work in the East End area and requested that they provide any reports on proposed and completed updates to the water/sewer main lines in East End to the Village in return, because those water/sewer lines are connected to the Village's system. We have since received an email from the WSP Engineer that NND might abandon the work at the lower east end now. For Council's information.

h) Joint Council meeting

NND confirmed that November 3, 2022 is a good date for the next Joint Council meeting. The meeting will be held at the NND Government House. What are Council's agenda items for this upcoming meeting? Council would like to add the VOM OCP, the 2023 Fire Protection Agreement, the landfill, and water rates to the agenda.

i) Landfill Update

Dave Albisser inquired about the interim regional agreement he had emailed to us. I informed him that Council stated that they were not ready to sign this agreement. The landfill issue was discussed at the September AYC Administrator's Forum and AYC Board Meeting. Dennis Shewfelt is working on the landfill issue on behalf of all the municipalities. He had been hired by AYC to do this. The landfill issue affects all the municipalities and needs to be agreed to by all the municipalities affected by this. Scott Hamilton mentioned that the community needs to be informed about the upcoming changes at the Landfill. Council would like to talk about the landfill operations and what is needed in a separate meeting before being able to discuss the landfill with YG.

j) Mayo River Road

The Mayo River Road was in need of brushing out. In past winters, Village of Mayo Public Works Staff was called out several times to deal with trees and brush that had fallen over the road due to heavy snow or wind storms. This is a safety issue for the public using this road. The Public Works Manager heard that a local contractor had purchased an attachment for his equipment to do roadway brushing and he asked the contractor to brush out the Mayo River Road. For Council's information. A letter was received from Beth Hunt commenting on the brushing job and expressing some concerns. Mayor Ellis and Council stated that it wasn't the "cleanest" job, but that it had to be done. To make the area look better, gravel from projects around town will be placed over some of the ditches which should make it better until the willows grow in again.

k) Sewer Main Line Work Update

The sewer issues that the North Star Motel experience were fixed by the contractor. I sent an email to NND to arrange for monthly pump-outs of the 2 manholes that the Village Public Works Staff had been asked to keep an eye on throughout this coming winter, until the project continues next spring. For Council's information.

l) 7th Avenue Extension

YG Land Development Branch has hired Yucan Planning to complete a Phase 1 Environmental Site Assessment of this area that was identified for future development. For Council's information.

m) New Fire Hall warranty repairs

Matt Whidden was in Mayo on September 10 to do some of the identified warranty repairs. I have not received a report from YG or Stantec on what all the warranty items are that had been identified during the inspection. For Council's information.

n) Commissioner's Awards

Nominations for Commissioner's Awards for the Order of Yukon, Bravery, or Public Volunteer Service are due October 28, 2022. Is there anyone who Council would like to nominate for one of these awards? Council did not have any suggestions at that time.

o) Better Building Program Update

We received information from the Director of Community Affairs. For Council's information, review, and discussion. Council is not interested in taking part in this program at this time. Councilor Chapman mentioned that some residents may feel left out.

p) Report of the Auditor General of Canada to the Legislative Assembly of Yukon

We received a letter from Currie Dixon, Chair of the Standing Committee on Public Accounts, informing us of the report about Yukon Housing, YHC, and the Department of Health and Social Services. The report is available online. The information received was emailed to Council for information and to review the report online. The Public Accounts Committee would be interested in any comments the Village of Mayo may have on the Auditor General's report.

Council felt that YHC could make it easier for working people to rent housing in addition to renting to low income, seniors, and disabled people.

q) Fall Feast

Mayor Ellis asked me to contact NND to inquire about putting on a fall feast jointly with NND. I sent an email to NND's Executive Director. No date has been set for this event at this time. For Council's information.

r) Community Centre System Project

We received an email from David Gonda, who is managing our Community Centre system upgrade project. The bids for this project came in and they are higher than originally anticipated. Council had agreed to cover \$65,000 of the cost of this project in January 2022, however, \$92,475 will be needed from the Village's funds to complete this project in 2023.

MOTION 2022-10-05

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Whereas The Village of Mayo Community Center controls system has not been operating properly and efficiently for a number of years, and

Whereas the Village of Mayo has been in contact with the Yukon Government Energy Branch for the replacement of the Community Center controls system, and

Whereas approximately \$150,000 are still remaining from the IEEP funds that will be 100% covered by YG, and

Whereas the remaining project costs can be funded 75% by YG and 25% by the Village of Mayo, and

Whereas the total project expenditures of the project based on actual costs will be \$520,000, which will be covered by the Community IEEP Fund to \$150,000; the Good Energy Fund by \$277,425; which leaves a remaining expense of \$92,475 to be covered by the Village of Mayo, and

Whereas the January 2022 estimated Village of Mayo contribution was approx. 65,000.00, now therefore

Be it resolved

that: The Council for the Village of Mayo agrees to proceed with the project to replace the Mayo Community Center controls system, and

Be it further resolved that:

The Village of Mayo agrees to pay for the amended share of the total project expenditure of \$92,475, and

Be it further

resolved that: the January 19, 2022 motion be amended to reflect the new Village of Mayo contribution to this project.

In Favour: 5

Opposed: 0

CARRIED

s) **Water Treatment Plant Boiler System**

We received an email from Ryan Brown, who is overseeing our WTP propane boiler project. The Village of Mayo has to rely on the propane boiler system for heating the domestic water supply in the upcoming winter 2022-2023. YG and its consultants highly recommend that an electronic vaporizer be purchased and installed at a cost of \$48,000, to ensure the boiler receives adequate fuel supply during extreme cold weather events. This expense qualifies for Gas Tax Funding.

MOTION **2022-10-06**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Whereas The Village of Mayo has to rely on the propane boiler system for heating the domestic water supply in the winter of 2022/2023, and

Whereas the Village of Mayo received an email from the YG Project Manager stating that YG and its consultants highly recommend that an electronic vaporizer be purchased and installed into the propane boiler system, and

Whereas the vaporizer will ensure that the boiler receives adequate fuel supply during extreme cold weather events, and that this will greatly increase reliability and provide redundancy to the existing vapor extraction system, and

Whereas the YG Project Manager obtained a quote from Superior Propane as well as for additional electrical upgrades and added a 15% contingency, and

Whereas the approximate total value of this project will be \$48,000, and

Whereas the lead time for the installation of this system is approx. 2-4 weeks, and

Whereas this project is outside YG's infrastructure budget for the Mayo Water Treatment Plant, now therefore

Be it resolved that: The Council for the Village of Mayo agrees to proceed with this project, which is to have YG arrange for the purchase of the vaporizer, and the electrical upgrades, and

Be it further resolved that: The Village of Mayo agrees to pay for the estimated \$48,000, and to apply for Gas Tax Funding for this project.

In Favour: 5

Opposed: 0

CARRIED

t) **Free Store Update**

Kyla, our Free Store Attendant resigned from her position effective October 12, 2022. We have contacted our auxiliary Free Store Attendant to inquire if she is interested working at the Free Store on a regular basis and she is.

MOTION 2022-10-07

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Chief Administrative Officer's Report of October 5, 2022, be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

ii) **Clerk-Treasurer Report**
Nothing presented.

iii) **Monthly Recreation Coordinator's Report**
Nothing presented.

iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
Scott Hamilton mentioned that there was a hazardous waste spill at the landfill and YG Environment sent an email stating that the Village needs to clean it up. Pails and drums of hazardous waste show up at the landfill, even though the Village has signage that they do not accept these items.

9. General Correspondence

a) Letter from Barbara Barchen re: Community Garage sale on October 22, 2022

The use of the Hall and kitchen was approved for the Community Garage Sale being organized by Joan Hyrve and Velma Olsen.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period

Nothing presented.

12. New and Unfinished Business

a) Curling ice

CIMCO Staff was in Mayo recently to do the annual maintenance on the ice plant. Village Staff will start making curling ice soon.

13. Adjournment

The meeting was adjourned at 9:30 pm



Mayor



Chief Administrative Officer