

**VILLAGE OF MAYO**  
**Minutes of Regular Public Council Meeting**  
**of Wednesday, October 6, 2021**  
**Village of Mayo Council Chambers**

**Present**

**Council:** Mayor Scott Bolton  
Councilor Blair Andre  
Councilor Joann Aird  
Councilor Carol Knight  
Councilor Trevor Ellis

**CAO:** Margrit Wozniak

**Public Works Manager:** Scott Hamilton

**Clerk Treasurer:** Barbara Barchen

**Public:** RCMP Corporal, Alison Cychmistruk  
YG Community Advisor, Carolyn Moore (via zoom)  
Denis Shewfelt (via Zoom)

1. **Call to order**  
Mayor Scott Bolton called the meeting to order at 7:30 pm.

2. **Adoption of the Agenda**

**MOTION 2021-10-01**

**Moved by:** Carol Knight                      **Seconded by:** Trevor Ellis

**THAT:** The agenda be adopted with the following changes:  
**Add Item:** 6 b i v b) RCMP Report for September, 2021

In Favour: 5                                      Opposed: 0

**CARRIED**

**3. Adoption of the September 8, 2021 Regular Public Council Meeting Minutes**

**MOTION 2021-10-02**

**Moved by:** Carol Knight

**Seconded by:** Trevor Ellis

**THAT:** The minutes of the meeting of September 8, 2021 be adopted as presented.

In Favour: 5

Opposed: 0

**CARRIED**

**4. Approval of Accounts Payable to August 31, 2021**

**MOTION 2021-10-03**

**Moved by:** Carol Knight

**Seconded by:** Trevor Ellis

**THAT:** The Accounts Payable to August 31, 2021 in the amount of \$163,061.26 be approved for payment in total.

In Favour: 5

Opposed: 0

**CARRIED**

Moved to item **6. b)i)v b) RCMP Report** at this time.

Cpl. Cychmistruk stated that there was nothing too noteworthy to report from the past month. With school being back in session, Kevin and Colin have some programs for kids – Colin is doing stuff with French language in the school. They are in the planning stages for Halloween. They are also dealing with drug information coming in. There are trafficking and possession calls coming in and they will intervene when possible. SCAN is coming – they work independently from RCMP. NND is bringing Gina Nagano to Mayo. Capacity will possibly be an issue as far as who she will be able to hire for her program. Local RCMP will work closely with her when she is on board. Mayor Bolton invited Cpl. Cychmistruk to the Joint Council meeting on October 12<sup>th</sup> and she said she plans to attend. There was discussion on how after care for people going out for treatment is lacking in Mayo, and how it is a very bad thing that YG has removed Suman, the Social Worker. Council feels that the Minister of Health & Social services needs to answer to that. There is a Social Worker from Dawson who is currently covering Mayo, but it sounds like she is on her way to move to Teslin. Cpl. Cychmistruk left the meeting at this time.

Moved to **6.b)i)b Mayo Landfill** at this time.

Dennis Shewfelt gave Council a recap of the ongoing landfill discussions and next steps - drafting Regional Agreements including liability, and lease agreement. Council isn't being asked to approve the lease, just to authorize a YG proposed lease boundary and consultation with NND and other nearby property owners.

Once that is done, YG would provide a draft lease agreement for council's approval. The existing monitoring wells should be within the lease area.

Dennis mentioned that the lease agreement contains a lease fee which would be based on the area of the lease (10% of the appraised value of the lease area). We don't know what the appraised value would be on a landfill. The larger landfill reserve would remain in place and reserved for future landfills.

Mayor Bolton mentioned that the gravel pit owner adjacent to the landfill should be consulted as well.

Mayor Bolton asked why is it absolutely necessary to have a lease.

Dennis mentioned that without a lease in place you do not have the legal right to charge people a fee for disposing garbage on someone else's land (YG).

Mayor Bolton mentioned that the lagoon is not under a lease agreement, and we charge lagoon fees, so it appears there are different rules. Councillor Ellis asked if this rule came from YG Justice? Dennis mentioned that he believes it was from YG Lands. Councillor Ellis asked about the duration of the lease? Dennis guessed that it might be for 40 years. The Regional Agreement and liability for closing costs will also be drafted. YG stated they will share post closure cost liability with municipalities 50/50, looking at closure in 50 years. They will have to get cost estimates for that. A Regional Agreement also addresses waste from residential peripheral users. Commercial and industrial waste would be subject to tipping fees at the discretion of the Village of Mayo. For regional population – there was agreement to use the average number of the regional population estimates and add 20% to that. For Mayo that is 499 people.

Scott Hamilton mentioned that this number is short of the actual population.

Dennis stated that in terms of revenue it would mean \$200 per tonne per year. \$99,800 per year for residential waste. YG will not accept responsibility for mines (commercial and industrial) waste.

Mayor Bolton asked what if VOM chooses not to be a regional landfill?

Scott Hamilton said it cuts the life of our landfill in half when we take the mines' waste. That number you have is before the mines started putting garbage in the Mayo landfill. Councillor Ellis said essentially Victoria Gold is another Mayo.

Dennis said the Village should charge them accordingly.

Mayor Bolton said that based on the Minister's comment in the paper tipping fees only cover about 20% of the cost.

Dennis mentioned that YG will pay ½ of the cost of the 2023-2033 Municipal Solid Waste Management Plans provided the plans are started in 2021. Each of the municipalities may hire their own consultant, rather than having one company do all 7 SWMP's. The plans are already in place just need to be updated. So it should not be hugely expensive.

Dennis stated at this time it is up to Council to decide on the lease area.

Mayor Bolton mentioned that we'll go ahead with the draft lease area since we will still need a lease, no matter if we become a regional site or not.

Dennis left the meeting at this time.

Carolyn Moore said Dave Albisser is working on finding a shack that can be placed where the scale will go. Dave said we will be okay charging per cu m before the scale gets installed.

It was asked when YG would stop hauling waste from the Keno Transfer Station.

Councillor Ellis said he would assume when there is an agreement with Mayo.

Councillor Andre asked if Keno residents are aware that they will have to pay?

Carolyne said yes, they are aware.

**5. Introduction and Consideration of First, Second, and Third Readings of Bylaws**

Nothing presented.

**6.**

**a) Mayor's Report**

Nothing presented.

**b) Administration**

**i) CAO Report of Wednesday October 6, 2021**

**a) Municipal Elections 2021**

On Nomination Day, September 23, 2021 the Returning Officer for the Village of Mayo received 1 nomination for the position of Mayor and 4 nominations for the four available seats of Councilors for the Village of Mayo.

Mayor Scott Bolton and Councilor Carol Knight decided not to run again. However, Simeon Paschuk and Brent Chapman stepped up and put their name in.

Since there are just enough nominations as there are seats available on Council, all 5 nominees were acclaimed by the Returning Officer and no election will be necessary.

We would like to thank outgoing Mayor Scott Bolton for his 24 years on Council (17 of these years as Mayor), and outgoing Councilor Carol Knight for her one term on Council.

We appreciate their dedication, commitment, and service to the community of Mayo.

As of November, we would like to welcome Mayor Trevor Ellis, Councilors Joann Aird, Blair Andre, Simeon Paschuk and Brent Chapman to represent the community of Mayo for the upcoming three years (November 2021 to October 2024). The new Council will be sworn into office at the November 3<sup>rd</sup> Council meeting.

A Newly Elected Officials Training will be held in Whitehorse from November 18-20, followed by an AYC Board meeting. Is anyone from the returning Council members able to confirm their attendance at this training at this time.

We have included the list of candidates running in each municipality for Council's information. Councilors Aird and Andre confirmed their attendance at the Elected Officials Workshop.

Carolyn thanked Mayor Bolton and Councillor Knight for their service to the community.

**b) Mayo Landfill**

Dennis Shewfelt will be attending the Council meeting via zoom to update Council on the landfill discussions and next steps.

Once the anticipated letter from YG is received, stating their contribution to the costs of new SWMP's for municipalities is received, we'll put out an invitational tender to find a contractor that will update the Village's SWMP.

Due to an early onset of winter, and Public Works Staff having to winterize hydrants, buildings, etc. as well as staff being away on vacation, we have not been able to determine a suitable date for a separate discussion of a Solid Waste Plan for the community, as well as draft job description and posting for the landfill.

An email was received from NND stating that there is concern with adequate appropriate waste disposal methods in the NND Traditional Territory.

For Council's information.

Previously heard.

**c) YG Senior Leadership Changes**

We received a letter from Premier Silver mentioning changes at the Deputy Minister's level for Department of Tourism and Culture; the French Language Services Directorate, and for the Women's Directorate. For Council's information.

**d) Joint Council meeting**

NND asked to postpone the Joint meeting date. I received confirmation from 3 Village Council members that this new date will work for them. Therefore, the next Joint Council meeting will be on Tuesday, October 12<sup>th</sup>, at 7 pm in the Mayo Curling Lounge. NND's agenda items are: Substance Abuse Issues, and Animal Control. Information about SCAN is attached for Council's information. Does Council have any additional items they would like to add to the Joint Council agenda, such as Fire Protection Agreement for 2022, Christmas Lights Display Contest, Landfill?

Mayor Bolton and Councillor Ellis said we need to do what we can to help for community wellness. Recreation alternatives for kids and adults. Council would like to put VOM Landfill on the agenda for the upcoming meeting.

Councillor Andre would like to bring up at the Joint Council meeting the issues of staffing at the Health Centre and H&SS. He suggested drafting a Joint Council letter for NND's review.

**e) Federal Election**

Doctor Brendan Hanley has been elected as the new MP for Yukon. I've drafted a letter congratulating him. For Council's signature.

**f) WTP/Boiler and Reservoirs**

A Contract was entered into with Budget Plumbing & Heating for the permanent backup boiler installation at the WTP. An amendment application was submitted to the Gas Tax Fund. The project is scheduled to take place in October 2021. The old reservoir will be cleaned and reconnected soon. The two new reservoirs have been re-insulated. We are currently looking into the replacement of our old bulk water fill that is no longer operational. For Council's information.

**g) New Fire Hall Update**

Budget Plumbing has been hired by YG to work on the new compressor and air balancing as well as the extractor installation. For Council's information.

**h) Arena Upgrades**

The Lighting upgrade of the arena lights to LED's is planned for late October. For Council's information.

**i) YG vacant lot development update**

We received an email from YG with an update regarding the vacant lots that are scheduled to be put out for sale by lottery in the future. For Council's information. Several of the lots are expected to be put up by lottery in November/December 2021.

**j) Fire Department Bylaw Review**

The fire department Bylaw is included in the meeting package for review and discussion. Mayor Bolton, Councilor and Fire Chief Trevor Ellis, Deputy Fire Chief Ian Spencer and the CAO attended the Fire Response Report meeting on September 14, 2021. Council would like to table this item.

**k) Climate risk assessment final report review**

I've forwarded the email with the report to Council for review since it is a lengthy report. Attached is the email and summary. Does Council have any comments about this report? Council had no comments at this time.

**l) Draft Wetland Policy**

The Yukon Wetland Policy is up for public review until November 4, 2021. There will be a final virtual online roundtable meeting on October 19 and 20 from 9 am to 12:30 pm. Councilor Andre was on the committee on behalf of the Village. If he is interested in attending this roundtable, we need to let them know by October 8, 2021. For Council's information. Councilor Andre is planning to attend the first day of the roundtable.

**m) United Way Breakfast**

As in previous years we received a request for donation for the United Way Breakfast fundraiser. Council has in the past supported this by donating \$200.00. Does Council want to do the same this year?

n) Heating Fuel Contract

We've put out an RFP for heating fuel for October 2021 to September 2022. We received one proposal from AFD. For Council's review and award of the contract.

**MOTION 2021-10-04**

**Moved by:** Carol Knight

**Seconded by:** Trevor Ellis

Whereas the Village of Mayo has asked for proposals from fuel suppliers to provide heating fuel to the Village of Mayo from October 1, 2021 to September 30, 2022, and

Whereas the Village of Mayo received one proposal by closing of the tender, and this proposal was as follows including all taxes and GST:

	<u>Arctic Stove Oil</u>	<u>Heating Fuel</u>
AFD (Opt.B)	\$1.0907	\$1.0645

AFD further offers a 4.5 cent discount off their posted cardlock prices at all Yukon cardlocks for Village of Mayo Staff that have an approved AFD account.

Whereas the Council for the Village of Mayo reviewed and discussed the proposal received, now therefore

Be it resolved that the Village of Mayo Council award the heating fuel contract for the period of October 1, 2021 to September 30, 2022 to:

AFD Petroleum Ltd. as per their proposal submitted on September 28, 2021.

In Favour: 5

Opposed: 0

**CARRIED**

o) Environmental services consulting

I've prepared a request for proposal to find a new consultant to do our environmental testing for water, sewer and landfill, since John Gibson, who has done this work for us for decades, is retiring. We received a proposal by the closing date.

Mayor Bolton suggested that we find out what other municipalities are paying or who is doing the work for other sites close to Mayo. This item will be tabled for now.

p) Fire Alarm Panel in Village Office/Community Center

We've contacted Arcrite to get our fire alarm panel repaired. For Council's information.

**q) Property on Block 28 Lot 20**

We received a complaint that a new property owner who purchased and now developed a parcel of land that is located half inside municipal boundaries and half outside on YG land has blocked off a walking trail that people use to walk along the Stewart River. This walking trail seems to be going through this property and existed since before this land changed hands. I've contacted YG lands to make them aware of this. If the trail is located on the YG portion of the parcel of land, maybe it could be rerouted like was done before in the Silver Trail subdivision. For Council's information.

**r) Property on Block 49 Remainder**

We received a request from a property owner on Block 49 that the Village maintain his alley (future extension of 7<sup>th</sup> Avenue). The residence is located outside Village boundaries, the garage is inside Village boundaries. The recent snow storm that bent small trees/bushes across his access trail to the back of his lot prompted this call. For Council's information.

**s) Village of Mayo Cleaning Contract**

I've posted a RFP for the cleaning of the Fitness Center and the Village Office/Community Center. Maybe, if people can propose a schedule that will work for them, we will have better luck finding someone to take on the cleaning of our facilities. For Council's information.

**r) Dinner with Minister Mostyn**

Council was asked if we should invoice YG for the dinner with Minister Mostyn in August. Council agreed to invoice YG for this.

**MOTION 2021-10-05**

**Moved by:** Carol Knight

**Seconded by:** Trevor Ellis

**THAT:** The Chief Administrative Officer's Report of October 6, 2021 be adopted as presented.

In Favour: 5

Opposed: 0

**CARRIED**



ii) **Clerk Treasurer Report**

a) Comparative Income Statement as at July 31, 2021

**MOTION 2021-10-06**

**Moved by:** Carol Knight

**Seconded by:** Trevor Ellis

**THAT:** The Comparative Income Statement for the month of August, 2021 be approved.

In Favour: 5

Opposed: 0

**CARRIED**

iii) **Monthly Recreation Coordinator's Report**

Nothing presented.

iv) **Manager's Report for Environmental Health/Public Works and Protective Services**

Nothing presented.

v) **Protective Services**

a) Fire Fighter Incentive Draw for September, 2021

**MOTION 2021-10-07**

**Moved by:** Carol Knight

**Seconded by:** Trevor Ellis

**THAT:** The monthly fire fighter incentive in the amount of \$100 be paid to Simeon Paschuk for the month of September, 2021 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 5

Opposed: 0

**CARRIED**

b) RCMP Report for September, 2021

Heard Previously.

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**

Nothing presented.

**8. Notices of Motions be considered**

Nothing presented.

**9. General Correspondence**

a) Letter from Barbara Barchen requesting donation of the facility for a community garage sale.

Council agreed to donate the facility for the garage sale.

**10. Hearings of Delegations and Individuals**

Nothing presented.

**11. Question Period**

Nothing presented.

**12. New and Unfinished Business**

Nothing presented.

**13. Adjournment**

The meeting was adjourned at 9:45 pm

  
\_\_\_\_\_  
DEPUTY Mayor

  
\_\_\_\_\_  
Chief Administrative Officer