

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday October 7, 2020
Village of Mayo Council Chambers

Present

Council: Mayor Scott Bolton
Councilor Joann Aird
Councilor Trevor Ellis

CAO: Margrit Wozniak

Public Works Manager: Scott Hamilton

Clerk Treasurer: Jennifer Brooker

Public: RCMP Corporal Alison Cychmistrak
RCMP Constable Kevin England

Absent: Councilor Carol Knight
Councilor Blair Andre

1. Call to order

Mayor Scott Bolton called the meeting to order at 7:35pm.

2. Adoption of the Agenda

MOTION 2020-10-01

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The agenda be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

3. Adoption of the September 2, 2020 Regular Public Council Meeting Minutes

MOTION 2020-10-02

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The minutes of the meeting of September 2, 2020 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

4. **Approval of Accounts Payable to August 31, 2020**

MOTION 2020-10-03

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The Accounts Payable to August 31, 2020 in the amount of \$160,711.31 be approved for payment in total.

In Favour: 3

Opposed: 0

CARRIED

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**
Nothing presented.

Council moved to item 6 b) v) a) RCMP Report for September 2020

Cpl. Cychmistruk attended the meeting to introduce herself. Cst. England presented the September 2020 RCMP Report to Council.

Cpl. Cychmistruk and Cpl. England left the meeting at this time.

6. **a) Mayor's Report**

Mayor Bolton informed Council that the Mayo River is undercutting the bank along a section of the Mayo River Road. YG was informed of this issue.

b) Administration

i) **CAO Report of Wednesday October 7, 2020**

a) **OCP and Zoning Amendment Update**

We are expecting a letter from Minister Streicker with the possible approval of the proposed zoning changes and signing off on our proposed bylaw. Once this is received, Council will be able to have 3rd reading of the OCP/Zoning Amendment Bylaw. For Council's information.

b) **Heating Fuel Contract Oct.2020 to Sept. 2021**

We put out a tender for the heating fuel contract. Several bids were received. We will bring the bids to the Council meeting for Council's consideration.

MOTION 2020-10-04

Moved by: Trevor Ellis

Seconded by: Joann Aird

Whereas The Village of Mayo has asked for proposals from fuel suppliers to provide heating fuel to the Village of Mayo from October 7, 2020 to September 30, 2021, and

Whereas the Village of Mayo received three proposals by closing of the tender, and they were as follows including taxes and GST:

	<u>Arctic Stove Oil</u>	<u>Heating Fuel</u>
Mayo Landing Fuel (Opt.B)	Price not provided	price not provided – disc. \$0.1575
Chieftain Energy (Opt.B)	\$1.00-disc.\$0.10	\$0.95-disc.\$0.10 (Bid disqualified)
AFD (Opt.A)	\$0.7603	\$0.734

Whereas the Council for the Village of Mayo reviewed and discussed the three proposals received, now therefore

Be it resolved that: the Village of Mayo Council award the heating fuel contract for the period of October 7, 2020 to September 30, 2021 to the low bidder: **AFD**.

In Favour: 3

Opposed: 0

CARRIED

c) RCMP Update

Mayo has a new RCMP Corporal in charge of the Detachment who will be attending the Council meeting to introduce herself. For Council's information.

d) Yukon Housing

We've received an email from YHC. They are planning to consolidate 4 lots along Third Avenue. YHC is planning to construct a multi-residential building at this location. For Council's information.

e) EPR Municipalities Questions and Brief

Environment Yukon sent an email asking for Council's comments about Extended Producer Responsibilities. For Council's discussion and comments. Council did not have any comments about the EPR.

f) YEC Mayo to McQuesten Transmission Line Project

Gary Ganzas sent an email asking if anyone had any questions about the Stewart to South McQuesten transmission line project. For Council's information. Council had no questions about the project.

g) AYC Board meeting

We received the draft minutes from the AYC Board Meeting that was held on September 19, 2020 via zoom. Councilor Aird and I attended this meeting. The YG Energy Retrofit Program was discussed. The municipalities, even though they are in favor of the program, are not in support of administering it. A follow up meeting was held between YG, AYC and CAO's on September 23rd. YG is still planning to change the Property Assessment and Taxation Act to enable municipalities to have this loan put on the property as a local improvement charge. YHC was not an option for administering this program. The discussion was centered around how this can happen and what municipalities may charge as administration fee. YG stated that they will not force municipalities to do this, however, they will have enabling legislation for municipalities, and it is up to the municipality to do it or not to administer this program, but it would look bad for municipalities if they opt out and a homeowner from inside municipal boundaries would like to access this funding. For Council's information.

h) Arena Update

Myles Plaunt from Tetra Tech was in Mayo Aug. 12, 2020 to check the concrete foundation of the Hockey Arena. Mike Ukrainetz forwarded the Foundation Wall Concrete Assessment Report for information and review. He is looking forward to hearing Council's comments on how they would like to proceed from here. Council would like to use the approved ICIP funding to do the items that can be done with the amount available, except the insulation that was not approved by the structural engineer for the existing structure.

i) Community Centre

We are working with the Energy Solutions Center to complete lighting upgrades from fluorescent to LED lighting. We will put out a tender for the work to take place this winter. On September 24-25, 2020 we were finally able to have a new hot water heater installed in the building. What are Council's thoughts on renting out the facility again, provided covid rules are adhered to? For Council's consideration.

Council stated that covid rules would have to be established and added to the rental agreements and that the facilities could be rented out if covid procedures will be signed off on by renters.

j) Water/sewer project update

Norcope is currently finishing the water/sewer main line replacement on 2nd Avenue. For Council's information.

k) WTP and Cold Water Well Update

A special meeting was held with Gareth Earl on September 30, 2020 to discuss the temporary boiler install at the Mayo WTP as backup in the event that the one Warm Water Well left would quit working during the winter months. Councilors in attendance at this meeting agreed that a propane fired backup boiler seemed to be the best option. This backup system can cost the Village of Mayo approx. \$365,731 for capital and O&M. We will have to tap into Village Reserves to cover this expense. YG and VoM have submitted an application for modifying the Large Public Drinking Water System to EHS. YG is hoping that the new well and temporary boiler can be installed by October/November 2020. For Council's information.

l) Fire Hall Update

The new Firehall is coming along great. We received a letter from David Whidden thanking Council and Staff for their cooperation throughout this project.

PW Staff is concerned that the water/sewer install for the new Firehall will be more difficult than originally anticipated when the piping was expected to exit at the front of the building. Norcope was asked for assistance since they just finished the Village's other water/sewer project, and had the proper tools available to do the job. In addition, it is late in the season for such a difficult w/s install. It will take Norcope half the time to do this install and therefore PW Staff recommended that they do the install. This is expected to take place in the next few days.

We signed a new lease agreement on a month by month basis with CIBC for the rental space in the old Fire Hall. Mayor Bolton and I obtained the current rental rates for commercial and garage space for the time when the new Fire Hall is ready for occupancy. For Council's discussion regarding the future monthly rent for CIBC, YHC and Ambulance. Council tabled the lease fee discussion to a future meeting.

m) Landfill Update

Enclosed is an update from AYC regarding the landfill and Energy Retrofit Program.

The communities are still working together to have an independent engineer/consultant prepare a report about landfill closure liability and 3 D Imagery. The engineer/consultant will be in Mayo on October 3rd to do this work and to discuss the landfill operation with Village of Mayo Staff. YG agreed to cover the cost of this report. The power line was installed to the cattle gate at the landfill. Once we have the weigh scale and an attendant shed at the landfill, YEC will install the transformer and possibly another pole. For Council's information.

n) Public Works Building

The tender closed on September 17, 2020. Mike Ukrainetz sent an email to inform Council that the bids received were quite a bit over budget. Due to the late season, this project may be re-tendered in the spring 2021. Since this project was tendered, it was discovered that the drywall mud contains asbestos. The best option would be to encapsulate this by painting over the drywall. Maybe since this project will have to be re-tendered again, this can be included. For Council's information and discussion.

o) Binet House Update

The exterior renovation is progressing well. The roofing has been replaced on both buildings, the annex and Binet House were painted, the paver walkway is being installed, as well as the new railing and stairs. There is also new lattice around the bottom of the deck. For Council's information.

p) Mayo RRC

Barb Shannon informed us that their move from the rental space in the old Mayo Fire hall was delayed to the end of September. The move of the two sheds from the public works yard has been delayed also, so there are a few items remaining in the old office until they can be placed in the sheds. For Council's information.

q) Yukon Inter-community transportation project

We received an email from YZED Projects. Ian agreed to be the local representative for this project. For Council's information.

r) Joint Council

Deputy Chief Roberta Hager approached me to inquire about a possible Joint Council meeting. The last Joint Council meeting took place on January 30, 2020. Is Council prepared to suggest a meeting date for Joint Council? We could hold a Joint Council meeting in the community hall to allow for social distancing. The number of people for indoor seated gatherings has been increased to 50. For Council's consideration. Council suggested November 19, 2020 for a possible JC date.

s) Burned-out Gas Station

YG did not receive a remediation plan from the property owner by September 11, 2020, as requested. YG is currently waiting for a response from their lawyer on next steps. For Council's information.

t) Free Store

We have received a few inquiries asking if or when the Mayo Free Store may open up again. For Council's consideration. Council stated that covid safety procedures would have to be established and that the Free Store could try to open one day per week for people to drop off items and 3 days later one day where people could pick up items.

u) NorthwesTel fibre project

We received a follow-up letter from NorthwesTel regarding the "every community project". For Council's information.

v) Order of Yukon

The Commissioner of Yukon issues the "Order of Yukon" to individuals that have demonstrated high achievement and made an outstanding contribution to society in Yukon. The deadline for nominations is November 13, 2020. For Council's consideration. Council tabled this item to a future meeting.

w) Every Student, Every Day Fundraiser

We received an email from John McConnell and Tara Christie that there will be a fundraiser for this charity via on-line silent and on-line live auction on Saturday evening. We have forwarded the email to Council. For Council's information.

x) Mayo River

Scott Hamilton noticed that the Mayo River is undercutting the bank and eroded a section of land in the oxbow closest to the school, just past where rip rap was placed in a previous year. We have informed YG of this issue. Gareth Earl will be the YG person that is taking over from Mike O'Connor who just retired. Gareth will be in Mayo the week of October 5th for other Village of Mayo projects and check out this area while he is here. For Council's information.

y) Our Clean Future Strategy

YG would like to know if we are okay with them sharing Mayo's comments with the Yukon First Nations. For Council's discussion. Council had no issues with sharing this information.

z) YG jobs in rural communities

We received an email from AYC that Kate White urges YG to increase the proportion of Yukon government jobs based in Yukon communities. A similar resolution was passed by AYC in 2014. For Council's information.

MOTION **2020-10-05**

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The Chief Administrative Officer's Report of October 7, 2020 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

ii) **Clerk Treasurer Report**

a) **Comparative Income Statement as at August 31, 2020**

MOTION **2020-10-06**

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The Comparative Income Statement for the month of August, 2020 be approved.

In Favour: 3

Opposed: 0

CARRIED

iii) **Monthly Recreation Coordinator's Report**

Nothing presented.

iv) **Manager's Report for Environmental Health/Public Works and Protective Services**

Nothing presented.

v) **Protective Services**

a) **Fire Fighter Incentive for September, 2020.**

MOTION **2020-10-07**

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The monthly fire fighter incentive in the amount of \$100 be paid to Dominic Berleth for the month of September, 2020 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 3

Opposed: 0

CARRIED

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.
8. **Notices of Motions be considered**
Nothing presented.
9. **General Correspondence**
Nothing presented.
10. **Hearings of Delegations and Individuals**
Nothing presented.
11. **Question Period**
Nothing presented.
12. **New and Unfinished Business**
Nothing presented.
13. **Adjournment**
The meeting was adjourned at 9:28 pm



Mayor

Chief Administrative Officer