

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday September 4, 2019
Village of Mayo Council Chambers

**Present
Council:**

Mayor Scott Bolton

Councilor Carol Knight
Councilor Trevor Ellis
Councilor Joann Aird

CAO:

Margrit Wozniak

Manager:

Scott Hamilton

Clerk/Treasurer:

Jennifer Brooker

Public:

RCMP Corporal, Robert Drapeau
Charles and Valerie Maier
Manager of Emergency Preparedness & Response, Doug Burgis
Manager of Community Airports, Mark Ritchie
Northern Airports Duty Manager, Silas Smith

Regrets:

Councilor Blair Andre

1. Call to order

Mayor Scott Bolton called the meeting to order at 7:30 pm.

2. Adoption of the Agenda

MOTION 2019-09-01

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT:

The agenda be adopted with the following changes:

Add Items:

- 4. Approval of Accounts Payable to August 31, 2019
- 6 b i) ii) Comparative Income Statement as at August 2019
- 6 b i v) b) RCMP Report for August, 2019

In Favour: 4

Opposed: 0

CARRIED

3. Adoption of the August 7, 2019 Regular Public Council Meeting Minutes

MOTION 2019-09-02

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The minutes of the meeting of August 7, 2019 be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

4. Approval of Accounts Payable to August 31, 2019

MOTION 2019-09-03

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The Accounts Payable to August 31, 2019 in the amount of \$118,694.39 be approved for payment in total.

In Favour: 4

Opposed: 0

CARRIED

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws
Nothing presented.

Moved to 6.b i) a) Airport Discussion

Mark Ritchie, Manager of Community Airports started the presentation with some terminology: Aerodrome- a place where aircraft can land and take off; Apron- where aircraft park; Airport- certification given to an Aerodrome by Transport Canada.

The Mayo Aerodrome is hoping to become a certified Airport on November 1, 2019. In Canada all airports are certified and inspected by Transport Canada. Only airports can have scheduled flight service. The Mayo "airport" has received temporary airport status on a trial basis to test Air North's service. This test ends on October 31, 2019. Transport Canada will be in Mayo on October 23, 2019 to inspect the Aerodrome as part of the process to become a certified airport. Once the airport is certified, Transport Canada will be inspecting the airport once or twice a year.

Silas Smith, Northern Airports Duty Manager, went over the upgrades needed on the Mayo Aerodrome building, runway, lighting, and apron before the inspection on October 23. These will happen at night so the airport can remain open during the day. In the event of an emergency, Medevac or RCMP, the work crew can have the runway ready in 3 hours. Most medevacs take 2 hours from the time they are called until they land.

In addition to the structural upgrade to the airport, the airport will also need to have some emergency plans in place. The plans include: an airport emergency plan, an apron safety plan, and a wildlife management plan. Doug Burgis, Manager of Emergency Preparedness & Response went over the emergency response plans with council. These plans will utilize services already in Mayo: EMS, RCMP, Mayo's Fire Department, and the nursing staff at the Mayo Health Center. The YG Aviation Branch will pay for additional training of all emergency personnel to be certified in the event of an airport emergency. Council is concerned about the extra cost of training all volunteer fire department members for airport emergencies. It is not in the Airport's budget to cover the cost of training for the firefighters; however, it is their responsibility to ensure that the firefighters have the most up-to-date training and equipment. They will cover extra foam for the MVFD for Class B fires. They are planning to have a live exercise in April 2020 and further live exercises in 4-year intervals with table top exercises in between. Trevor Ellis, the Mayo Fire Chief, and Doug Burgis will be in contact to further discuss the training and equipment needed to ensure the Mayo Fire Department is prepared for an airport emergency.

The YG Aviation Branch wants to ensure that the contractors working at the airport are in full compliance with Village regulations. The CAO stated that the contractors do not need a business licence because the Mayo Airport is not within Village boundaries; however, they may require a Landfill Permit and Lagoon Trip Sheets. Mark will send the contractors to talk to the Village about what permits are needed.

Doug Burgis, Mark Ritchie, and Silas Smith left the meeting at 8:08 pm.

Corporal Drapeau, RCMP, received a call and had to leave the meeting. He left the monthly Policing Report for August 2019 for Council's information and left the meeting at 8:13pm.

Moved to Number 10. Hearings of Delegations and Individuals: Charles and Valerie Maier

Charles and Val thanked Council for their support during the tourism program at the Anglican Church this summer.

Val mentioned that community members living in the east end have expressed concern to her about the depth of the ditches where the road work is being done, especially the corner on Duncan Avenue. Scott Hamilton, Public Works Manager, explained that he is meeting with the engineer tomorrow and will bring this up. He is planning to put up reflectors in front of the ditch at the corner of Duncan Avenue. It was also noted that if people are driving the speed limit of 40 km/hour, that there should not be an issue.

Charles inquired about the Cemetery on behalf of the Mayo Legion Group. They would like to see a new Legion sign put up at the Legion section in the cemetery. The Village has measured the existing sign post and a 4'x8' sign would fit the metal frame. The Village has a sheet of plywood that size available. Charles will prime and paint the sign and put a Legion decal on it. The Village will then install the sign. Charles also mentioned that there is no Canadian flag on the flagpole in the Legion section. The Village has a Canadian flag that Charles can pick up; Charles thought that the halyard may need to be replaced. Scott Hamilton will look into this. Charles also said that it would be nice to have the grave markers replaced. The Village had

new crosses made and is planning to order grave markers when they have time. Does the legion want to get metal name markers? Charles will ask the legion and let the Village know.

Also, Charles and Val would like to know if there is a plan, with everyone's name for the cemetery. The Village has a cemetery plan and map showing all the plots and names.

Charles and Valerie left the meeting at 8:27 pm.

6. a) Mayor's Report

Nothing to report.

b) Administration

i) CAO Report of Wednesday September 4, 2019

a) Aviation Branch Update

We've received a request from Doug Burgis, Manager of Emergency Preparedness & Response, HPW. He and Mark Ritchie, Manager of Community Airports, and Silas Smith, Northern Airports Duty Manager, will be attending the Council meeting to discuss the airport and emergency response, and answer any questions Council may have about the airport. For Council's information.

Previously dealt with.

b) Regional Waste Management

The Solid Waste meeting with Dave Albisser and Andrea Wilson is scheduled for September 10, 2019 at 7 pm.

We just heard that the Village of Teslin has done their own independent study on the life expectancy & fill plan for the Teslin Landfill. They wanted to have a better idea about the actual life expectancy prior to continuing discussions with YG regarding regionalization. They found that the closure costs for their facility is more than 4 times the amount that had been stated in the Morrison Hershfield report about landfill liability. For Council's information.

Council was not interested in hiring a consultant to do their own landfill life expectancy report at this time.

c) Mayo Fire Hall

We received an update from Mike Ukrainetz. As soon as the award package is signed, he would like to set up a pre-construction meeting with the contractor. The contractor (Whidden Construction Group) is preparing to begin work as soon as possible and will rely on various engineered documents to be completed to initiate the work. For Council's information.

Council is not pleased that Minister Streiker has not signed the package yet, as he said it would be done as soon as he got back to the office after the August 26th meeting.

d) TIA Yukon conference

The TIA Conference will be held in Dawson on September 26-27, 2019. Is Mayor Bolton or anyone else interested in attending this conference? Administration will ask Councilor Andre if he is available.

e) AYC Board meeting

The next AYC Board meeting will be held in Teslin on September 21, 2019. Councilor Blair Andre is planning to attend. For Council's information.

f) Memorial Bench for Lynn Rear

The Celebration of Life for Lynn was held on August 24, 2019. The memorial bench was installed at Galena Park by NND Crew and Kent Sinnott on August 20, 2019. For Council's information.

g) Memorial Bench for Bert Liske

We've informed Claudette Liske of Council's suggestion to affix a memorial plaque to one of the existing Village of Mayo benches along Centre Street. Claudette would prefer setting up her own bench like Lynn Rear's family. For Council's information.

h) Proposed development of Block 9 N1/2 lots 16&17

The property owner asked for a variance. As per Council's direction we've suggested to the property owner that 1) she should contact her immediate neighbors to try to obtain approval for the proposed setback, 2) or to move the proposed building closer to Second Avenue and ask Council for a varied setback, 3) or to make the size of the building smaller.

The property owner, Joella, spoke with the owner of the lot next to hers. They are not in agreement with the proposed setback variance. Joella has submitted a new proposal to council. Council reviewed and discussed the revised proposal. Council is in support of commercial development in the community and would like to work with Joella to see this happen. Council suggested to have the main entrance to the store facing Center Street which would allow for parking on that side of the property as well. This will hopefully prevent issues with parking along Second Avenue. Council is looking forward to hearing from Joella again.

i) Federal Infrastructure Announcement

YG is planning to make the infrastructure announcement via a News Release. For Council's information.

j) YG Review of Animal Protection and Control Legislation in Yukon

We received an email and letter from Minister Frost and the "what we heard document". For Council's review and comments.

Council had no comments at this time regarding the what we heard document. They would like to receive more information as the legislation is developed. Council discussed the challenges they had in finding and keeping a dog catcher. This position has been vacant for years.

k) Flowerbed contest

Judging took place on August 8, 2019. The winners were: Cathy Samson (\$500), Bobbie Lee Melancon (\$300), Dennis Peter (\$150), Francis Phillips (\$50). For Council's information. Council discussed the flower beds on Center Street. Council would like to see more participation next year, and increased marketing. Council talked about ways to keep the dogs out of the flower beds. Council also mentioned that the Village Office and the Float on Canada looked good.

l) YEC request for emergency amendment of WTL

The YWB made their decision on August 16, 2019 to approve YEC's request. YEC put out a householder informing the citizens of Mayo about their application to the YWB for permission to adjust water levels on Mayo Lake and flows downstream to help support fish

habitat. The Village was informed that the water level in the Mayo River will be lowered from 11 cu m/s to 6 cu m/s.

VP Michael Brandt, and Operations Manager Guy Morgan met with Mayor Bolton and the CAO on August 21st. Village of Mayo Staff is keeping an eye on the water levels in the Village's drinking water aquifer that is feeding the drinking water wells. For Council's information.

m) Pool Update

The swimming pool closed August 16, 2019. Our Pool Manager prepared the annual Pool Report. YG Env. Health recently conducted an inspection and informed us that we will need to address several issues prior to opening the pool in 2020. We are still waiting for the written inspection report. We received the 65% drawings for the pool boiler replacement project from YG for review. For Council's information.

We received the inspection report today. Scott Hamilton will share the report with YG Project Manager for the pool boiler replacement. Council discussed that YG Inspectors should do inspections together with Village of Mayo Staff knowledgeable about the facility being inspected, so items being noted by the inspector can be discussed as the inspection occurs. This will assist the inspectors to understand the Village of Mayo systems and give Village Staff the information, and the reasons to understand why some things need to be changed. Council is planning to bring this up with AYC.

n) Binet House Update

Nancy Hager resigned as the Binet House Supervisor on August 9, 2019 as she was hired by NND for a full-time position as Director of Education. Janece Bell will be the acting Supervisor for the remainder of the season. The Binet House will close on Sept. 13, 2019. For Council's information.

o) Recycling Centre Update

The baler arrived at the Recycling Centre and is awaiting hookup to power.

We've had a change in staffing at the Recycling Centre. It is currently operated by the Recycling Centre Assistant. For Council's information.

p) Water/Sewer Phase 3 Area 1

Norcope wrapped up the water/sewer main line replacement and ditching mid to late August. New BST was placed by HPW on the roads where the water/sewer work had been completed (First Avenue, Duncan Avenue, and a portion of Laurier Street). For Council's information. Ditching issues have been discussed previously.

q) Landfill ground water wells

We received quotes for the drilling and the professional hydrogeological services for the 2 ground water wells we are required to install at the Mayo Landfill. We are hoping that the work can be completed in September. We have applied to the Village's Gas Tax funds and received funding approval for this work. For Council's information.

r) SCP program

The summer student program funding we had applied for was for the period of June 24 to August 16, 2019. Nathan and Stikia were the only two students who qualified this year. For Council's information.

s) **Emergency Responder Training**

We received a letter from Minister John Streicker stating that the FMO offered a Hazardous Materials Awareness Course for first responders on July 10, 2019. Three members of the MVFD attended. FMO also offered the Hazardous Materials Operations Level course from July 12-14, 2019 which members from the MVFD attended as well. FMO is planning to offer the course again and looking at the feasibility of offering the course in Mayo, as had been requested by Joint Council. For Council's information.

Some YG EM&R members attended on behalf of their positions with YG. These YG employees are also members of the Mayo Volunteer Fire Department. The Fire Chief would like to arrange training to be held in Mayo so that all members may attend.

t) **Village of Mayo ongoing projects**

The contractor "Contain" is scheduled to return to Mayo to start fixing the leak in the 2 reservoirs in early September. NIC has not completely finished the work at the lift station yet – it still needs electrical work done.

Exploratory drilling took place at the WTP compound and just west of the compound.

For Council's information.

The Public Works Manager gave the Council an up-date on the current projects. The contractor hired to fix the reservoirs is in town and will start work tomorrow.

u) **Draft Yukon Park Strategy**

We received a letter from Minister Frost and the draft Yukon Parks Strategy. Feedback on the draft is requested by September 16, 2019. For Council's review and comments.

Council had no comments at this time.

o) **United Way Breakfast**

We received an email asking for donations for the auction during the United Way Breakfast on September 27, 2019 in Whitehorse. For Council's consideration.

Council would like to donate \$200 to the United Way.

v) **Creative and Cultural Industries Strategy**

We received an email from YG Tourism and Culture regarding the Creative and Cultural Industries Strategy. YG is entering the public engagement phase of this proposed strategy and would like to know how Council would like to be involved.

Options are a separate meeting with Mayor and Council; YG attending a scheduled Council meeting; Council joining a public meeting in Mayo; or online or written feedback. For Council's review and comments.

Council stated that they would prefer to join a public meeting.

w) **YG Counseling Services**

The Village received a letter from Minister Frost stating that YG has been working to develop a sustainable model for counselling services that provides Yukoners with high-quality, accessible, and consistent access to care. In communities, services will continue to be offered through the Mental Wellness and Substance Use Services (MWSU) hubs. Mayo is supported by the hub in Dawson. Specialist services are available at this hub, and counsellors can also travel to Mayo. Generalist support is provided in Mayo by a resident counsellor. For Council's information.

x) **Canada Post Interviews**

Canada Post is in the process of developing a new brand strategy. They are interested in speaking to community leaders in the Yukon. They would like to schedule 30-40-minute interviews regarding what communities believe to be the success and challenges of Canada Post in our area. The interviews will be conducted by phone and are confidential in nature. Interview dates would be September 12 and 13, 2019. Is anyone from Council interested in doing this interview? Mayor Bolton would be available for an interview on September 12 at 2 p.m.

y) **Baby Spencer**

Ian Spencer, Mayo's Recreation Coordinator, and his partner Amy Gripton, welcomed a baby boy into their family on August 30, 2019. For Council's information.

Council would like to send a small gift and some diapers.

MOTION 2019-09-04

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT:

The Chief Administrative Officer's Report of September 4, 2019 be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

ii) **Clerk Treasurer Report**

a) Comparative Income Statement as at August 31, 2019 – Tabled

iii) **Monthly Recreation Coordinator's Report**

Nothing presented.

iv) **Manager's Report for Environmental Health/Public Works and Protective Services**

Dealt with previously.

v) **Protective Services**

a) Fire Department Draw for August, 2019 – No one qualified.

b) RCMP Report for August, 2019

Council reviewed the report. Council is concerned about speeding motorists in town and would like to talk to the RCMP about this.

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**

Nothing presented.

8. **Notices of Motions be considered**

Nothing presented.

9. **General Correspondence**

Nothing presented.

10. **Hearings of Delegations and Individuals**
 - a) Charles and Valerie Maier regarding Legion area in cemetery.
Heard previously.
11. **Question Period**
Nothing presented.
12. **New and Unfinished Business**
Nothing presented.
13. **Adjournment**
The meeting was adjourned at 10:00 pm.



Mayor



Chief Administrative Officer