

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, September 4, 2024
Village of Mayo Council Chambers

Present Council: Mayor Trevor Ellis
Councilor Brent Chapman
Councilor Simeon Paschuk
Councilor Blair Andre
Councilor Joann Aird

CAO: Margrit Wozniak

Public Works Manager: Aaron Shaban

Clerk-treasurer: Nadja Salzberg

Public: RCMP Constable, Tobias Kohler
YG LDB, Duncan Martin

1. Call to order
Mayor Trevor Ellis called the meeting to order at 7:00 p.m.

2. Adoption of the Agenda

MOTION 2024-09-01

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The agenda be adopted with the following changes:
Add item 6) b) v) b) August RCMP Report

In Favour: 5

Opposed: 0

CARRIED

3. Adoption of the August 1, 2024 Regular Public Council Meeting Minutes

MOTION 2024-09-02

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The minutes of the meeting of August 1, 2024, be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

4. Approval of Accounts Payable to July 31, 2024

MOTION 2024-09-03

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Accounts Payable to July 31, 2024, in the amount of \$300,925.30 be approved for payment in total.

In Favour: 5

Opposed: 0

CARRIED

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws
Nothing presented.

6. a) Mayor's Report
Nothing presented.

Council moved to item 6 b) i) b) RCMP Report at this time.

Constable Kohler went over the report and stated that the RCMP had a busy month. They received 40 calls, most of them related to liquor.

They arrested one people on the Silver Trail with drugs, stolen guns, money, and cocaine. The RCMP also checked on speeding vehicles, with two vehicles driving at speeds of 153km/h and 173 km/h.

Cst. Kohler left the meeting at 7:14 pm.

b) Administration

i) CAO Report of Wednesday, September 4, 2024

a) 7th Avenue Extension Master Plan

Duncan Martin will be attending the meeting to present the master plan for the 7th Avenue Extension Project. For Council's information.

Duncan Martin attended the meeting via zoom and presented the Master Plan for the 7th Avenue Extension Project to Council and asked for their approval of the plan.

MOTION 2024-09-04

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Whereas the Village of Mayo has been working with Yukon Government Land Development Branch to develop new residential lots within the municipal boundaries of Mayo, and

Whereas YG presented a Master Plan for the proposed 7th Avenue Extension Project, and

Whereas Council reviewed and agreed to the Master Plan for the 7th Avenue Residential Lot Development Project, now therefore

Be it resolved that the Council for the Village of Mayo agrees that YG proceed with the development of the residential lots in the 7th Avenue Extension area as presented in the Master Plan at the September 4, 2024 Council meeting.

In Favour: 5

Opposed: 0

CARRIED

Duncan mentioned that it would be possible to change the design in the future. The next steps will be obtaining YESAB approval, obtaining funding, and hopefully developing the first 6 lots.

b) Old Fire Hall Project

Kinetic Environmental, the successful contractor for the hazard abatement and building removal project is planning to start the abatement in late August. They are planning to have the project completed by mid-October. Our Public Works Staff and Laborer and Public Works Student have been cleaning out the old Fire Hall. The Fire Department moved the pool table out in preparation of the contractor taking over the building for the abatement.

Kinetic found more hazardous materials than expected. Sifton Environmental is on site checking the air quality.

For Council's information.

c) New interim DM for Environment

Premier Pillai sent a letter informing us that with the sudden passing of Michael Prochazka, Minister of Environment on August 2, 2024, YG has implemented interim leadership measures. Briar Young will serve in the role of Deputy Minister of Environment until a permanent replacement is appointed.

For Council's information.

d) Letter from NDP to Electoral Boundaries Commission

Kate White sent a letter to the Electoral Boundaries Commission. She said: Recognizing the large number of electors in Whistlebend, and the planned growth for that area, we believe that the addition of urban seats should be considered while maintaining the current number of rural seats.

For Council's information.

e) YG Land Lottery

YG is planning to hold a land lottery for the small YG lots in Mayo by mid-September.

For Council's information.

f) Community Training Trust Funds

We received a letter from AYC addressed to all Yukon municipalities and copied to Grand Chief Peter Johnson, stating that YG Economic Development will no longer provide funds to the Community Training Trust Fund.

For Council's information.

Council asked the CAO to draft a letter to Premier Pillai regarding this.

g) Landfill Scale project

The project for the landfill scale and scale house had substantial completion on August 16, 2024. No waste bins have been brought to the landfill at this time and Wildstone stated that this was not part of their contract. I have emailed Dave Albisser inquiring about the waste bins. I've asked Ian to check into obtaining Star Link for the Attendant Shed which is needed to operate the weigh scale program.

For Council's information.

h) Water/Sewer Infrastructure Project

The current project is progressing well. Two Tall Construction was hired by YG to take care of the deficiencies that were left behind by the previous water/sewer main line replacement contractors a few years ago.

For Council's information.

i) Reservoir and Well-Tie in Projects

The projects are ongoing. The well-tie in project is being worked on. We are expecting construction of the reservoirs to start soon.

For Council's information.

j) Pool Hot Water Heater – installed and working well

The on-demand hot water heater at the swimming pool is installed and working well.

For Council's information.

k) Binet House Annex water damage

We've had a water leak in the Binet House Annex that caused quite a bit of damage to the floor. The drywall had to be ripped open to get at the leaking pipes, and the water got under the vinyl tile flooring and damaged the subfloor in the majority of the Annex which quelled up. This is not an easy fix, we may need to replace all the flooring in the Annex, as well as fix all the water pipes and a portion of the drywall. I have informed the insurance company of this and am obtaining a quote for the repairs which may have to wait until next spring, prior to opening the facility for the season.

For Council's information.

l) Fire Smart Program

We received notice from YG that the Village would be receiving \$25,000 for a Fire Smart Program in September. Once we receive the funding approval, we will have to hire a contractor for this project.

For Council's information.

Mayor Ellis mentioned that ACE and Yukon First Nation Wildland Fire Crews do firesmart work.

m) Grave Stone for former MLA

We received a reply from Currie Dixon who inquired about the grave of a former MLA for Mayo that is located in the Mayo Cemetery and the wooden cross has deteriorated. He found out that no funding is available from the legislature to put a stone marker on a former MLA's grave. We can put a new wooden cross with an engraved plaque on it, like we do with other graves where the wooden crosses have deteriorated.

For Council's information and consideration.

Council agreed to cover the cost of a new wooden cross and an engraved plaque.

n) Landfill Attendant Position

I have drafted a more detailed job posting for Council's review and discussion as per Council's request, especially in regard to the wages. Once Council approves the information for this new position, we will post the position.

For Council's consideration.

Council discussed the draft job posting and agreed to it as drafted. If no one applies to the position, then going the contracting route would be explored. One contractor had expressed interest already.

Councilor Simeon Paschuk left the meeting at 8:40pm

o) Animal Control Officer

I've reposted the Animal Control Officer expression of interest. The closing date is August 29th. I received one inquiry about this posting.

For Council's information.

p) Flowerbed contest

Only 2 flower plots were maintained by citizens this year. They were Bobie-Lee Melancon and Taiya Melancon with the Daycare.

For Council's consideration.

Councilor Chapman stated that he had seen Cathy Samson several times over the course of the summer tending to a flowerbed. The CAO will contact Cathy regarding this, and then the decision on prizes can be revisited at the next Council meeting.

Mayor Ellis stated that it may be time to hire someone in the spring to look after the flowerbeds, since interest in the contest has waned a bit. CAO Wozniak mentioned that the Village had been contacted by NND to allow them to create butterfly gardens throughout the community, and that the Village had agreed to let them use the flowerbeds. Therefore, the flowerbeds may be maintained through this project.

q) Block 33 Lot 4

I sent an update request to Land Management Branch to inquire about this lot that the Village of Mayo had expressed interest in purchasing previously.

YG replied that they are prepared to do this now and provided two options to proceed with this. For Council's consideration.

Council discussed the two options and chose option 2, to purchase the property for the 2022 market value.

r) Pool Staff House

One of our Water Treatment Plant Operators/Public Works Staff who is currently living in Yukon Housing can no longer afford to live in Yukon Housing. YHC will be increasing his monthly rent by \$700 which is not affordable for him. He has not been able to secure other suitable accommodation to date. Would Council consider renting him the pool staff house on a short-term basis?

Council discussed this request and agreed to let the Public Works Staff member rent the pool staff house from October 1, 2024 to April 30, 2025 for \$1,000.00 a month plus utilities. It is important to have Water Treatment Plant Operators in or near the community, so they are able to respond to any emergencies that may arise at the Water Treatment Plant. If the employee accepts the offer, a lawyer will be asked to draft the rental agreement for the 7 months term.

s) Free Store Operation

Our Free Store Attendant needs to attend treatment for an illness in Whitehorse every week for several months. She is hoping to reschedule these appointments for Monday/Tuesday of the weeks. In order to assist our employee, we will be modifying the Free Store days/hours of operation. For Council's information.

t) Request for donation of Village Facility

We received a letter from Teresa Samson, NND's Heritage Manager, requesting the donation of the Mayo Community Hall for a Truth and Reconciliation Event to be held on September 30, 2024 with setup to take place on September 29, 2024.

For Council's consideration.

Council discussed the request and agreed to donate the Community Hall for September 29 and 30, 2024.

u) YCIA CONTRIBUTION FOR 2025

The Yukon Communities Insurance Associations contribution for 2025 will be approx. \$6,500. This is the insurance that will cover the property damage due to the water leak at the Binet House Annex. For Council's consideration.

Council agreed to contribute to the YCIA fund in 2025.

v) Joint Council meeting

NND's Executive Director inquired if we had set a Joint Council meeting date yet. I informed him that no date had been set, and that I would discuss this with Village Council, to inquire if they would like to schedule a Joint Council meeting, so close to the municipal election. McGarry stated that he'll inquire with NND Council if there were any pressing issues.

Village Council stated that they did not have agenda items for a Joint Council meeting at this time.

MOTION 2024-09-05

Moved by: Brent Chapman

Seconded by: Joann Aird

THAT: The Chief Administrative Officer's Report of September 4, 2024, be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

- ii) **Clerk-Treasurer Report**
 - a) **Comparative Income Statement for July 2024**

MOTION **2024-09-06**

Moved by: Brent Chapman

Seconded by: Joann Aird

THAT: The Comparative Income Statement for the month of July 2024 be approved.

In Favour: 4

Opposed: 0

CARRIED

- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.

- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**

Aaron Shaban mentioned the ongoing projects and other work that the Village Staff has been working on (repairs to boardwalk, mowing the lagoon area, the Village's new pickup arrived, shelves are being put into the PW C-Can). Then he mentioned that Public Works removed the old cupboard inside the Ballpark Gazebo, however he recommended to leave the structure in place and to put a fire pit in the middle of the concrete area inside the structure to see if this would increase the winter usage of this area next to the sliding hill.

Council mentioned that they had plans for the area years ago, but then they were sidelined with the water/sewer main line replacement project placing excess soil at this area. Council agreed to leave the ballpark gazebo in place for now.

Aaron mentioned that the Village was out of cold mix to fill pot holes.

Aaron mentioned that the contractor building the reservoirs will be leaving for two weeks and then return to continue working on the reservoirs.

Mayor and Council expressed concern about this construction continuing into the colder months. Council's concerns will be passed on to the YG Project Manager.

- v) **Protective Services**
a) **Firefighter incentive for August 2024**

MOTION **2024-09-07**

Moved by: Brent Chapman **Seconded by:** Joann Aird

THAT: The monthly firefighter incentive in the amount of \$100 be paid to Brett Stauffer for the month of August 2024 as chosen by a random draw from the list of eligible volunteer firefighters.

In Favour: 4

Opposed: 0

CARRIED

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.
8. **Notices of Motions be considered**
Nothing presented.
9. **General Correspondence**
Nothing presented.
10. **Hearings of Delegations and Individuals**
Nothing presented.
11. **Question Period**
a) Aaron Shaban asked Council if they would agree to install a Wood Stove in the new staff house? Council does not want to do this for insurance reasons. Councilor Andre recommended to use a small generator and few space heaters if power should go out for a longer period of time in the winter.
- b) Bulk water users
Councilor Andre noticed that lots of big water trucks are hauling water from the Village's bulk water system. He said that the Village's bulk water charges should be looked at.
- c) Garbage trucks and bins
Councilor Andre asked if the Village could give each resident a garbage can. The garbage cans and trucks were purchased several years ago and are still not being used. Mayor Ellis stated that we need to wait with the garbage trucks and garbage cans until the landfill and landfill attendant issue are sorted out.

12. New and Unfinished Business

a) Meeting with NND ED & NND Capital Director

Councilor Chapman informed Mayor and Council about a meeting he recently attended with McGarry Selbee and Dan Pictin, as well as the Village's CAO and Public Works Staff. McGarry stated that NND had an engineering study completed about the East End water/sewer issues and they had received recommendations from the Engineer that should be completed prior to the onset of winter. McGarry also brought a copy of the 1989 water/sewer agreement between YG, the Village and NND. A discussion ensued regarding the definitions of capital replacement of water/sewer pipes and shut off valves versus the ongoing maintenance that the Village of Mayo does, such as flushing the sewer lines ever few years. One of the recommendations was to have the sewer lines flushed in the fall of 2024. The Village will be ordering the vacator truck to flush sewer lines and NND will pay for the flushing of the lines located in the East End.

Councilor Paschuk returned to the meeting at this time.

13. Adjournment

The meeting was adjourned at 10:10 pm



Mayor



Chief Administrative Officer