

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday September 5, 2018
Village of Mayo Council Chambers

Present

Council: Mayor Scott Bolton
Councilor Joann Aird
Councilor Blair Andre

CAO: Margrit Wozniak

Public Works Manager: Scott Hamilton

Absent: Councilor Richard Ewing
Councilor Trevor Ellis

1. **Call to order**
Mayor Scott Bolton called the meeting to order at 7:31 pm.

2. **Adoption of the Agenda**

MOTION 2018-09-01

Moved by: Blair Andre **Seconded by:** Joann Aird

THAT: The agenda be adopted as presented.

In Favour: 3 Opposed: 0

CARRIED

3. **Adoption of the Minutes of the Regular Public Council meeting of August 1, 2018**

MOTION 2018-09-02

Moved by: Joann Aird **Seconded by:** Blair Andre

THAT: The minutes of the meeting of August 1, 2018 be adopted as presented.

In Favour: 3 Opposed: 0

CARRIED

4. Approval of Accounts Payable to July 31, 2018

MOTION **2018-09-03**

Moved by: Blair Andre

Seconded by: Joann Aird

THAT: The Accounts Payable to July 31, 2018 in the amount of \$167,014.70 be approved for payment in total.

In Favour: 3

Opposed: 0

CARRIED

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws

a) Third and Final reading of bylaw #328, a bylaw to adopt the 2018 Election Bylaw.

MOTION **2018-09-04**

Moved by: Joann Aird

Seconded by: Blair Andre

Be it resolved

that: Bylaw #328, having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 3

Opposed: 0

CARRIED

6. a) Mayor's Report

Mayor Bolton mentioned to Council that Fire Chief and Village Councilor Trevor Ellis is in Alberta representing the community in a FireFit Challenge. Council stated that they are in full support of Trevor's initiative and efforts.

b) Administration

i) CAO Report of Wednesday September 5, 2018

a) Municipal Election

Nomination Day is September 27, 2018. Nominations for the offices of Mayor and Councilor must be dropped off at the Village of Mayo Office by noon on Sept. 27, 2018.

YG sent posters that will be posted around town. For Council's information.

b) Landfill

YG Environment granted us an extension to October 31, 2019 to install the 2 additional groundwater wells. We received a detailed quote from YEC to bring single phase power to the Mayo Solid Waste Facility. The cost will be \$200,000. We also received an email from Dave Albisser with the revised draft regional agreement for the Mayo Landfill for Council's review, discussion and comments. Council would like to see some changes made to this draft agreement. The CAO will draft some changes to the agreement after the upcoming CAO's conference call on this issue.

c) Changes in HR at YG CS

We received an email from Damien Burns, Director of Community Affairs, stating that he has accepted a 6 months temporary assignment as Director of Wildland Fire Management. Samantha Crosby will take on the role of Director of Community Affairs during his time at WFM. Carolyn Moore, our Municipal Advisor has accepted a secondment with Whitehorse 2020 Arctic Winter Games Society until 2020. Sarah Russo, another one of the Municipal Advisors is going into maternity leave in early October. For Council's information.

d) Resolution supporting solid waste recommendations passed by Town of Faro

Council tabled this agenda item for further review at the last meeting. Dawson passed resolution on Aug. 15th. Does Council want to pass such a resolution as well? For Council's consideration. Council was not in favour of passing such a resolution at this time.

e) Rural Residential Lots

We received a reply from Premier Silver regarding the rural residential lots north of Mayo stating that the lots will be made available in the fall 2018. We also received an email from Rick Gorczyca regarding this. For Council's information.

f) YG Gala

We received the invitation from YG for the Gala Event for elected officials and Senior Staff on September 29, 2018 at KDFN in Whitehorse. We received confirmation from Councilors Aird, Andre and Ellis and the CAO for attendance at this event. For Council's information. Mayor Bolton stated that he will be attending also.

g) AYC Admin Forum and Board meeting

The next Administrator's Forum is scheduled for September 21 and the Board meeting for September 22, 2018 in Watson Lake. Will Mayor Bolton be able to attend? Mayor Bolton is not able to attend and no one else from Council is able to attend the Board meeting either. The CAO is planning to attend the Administrator's Forum via conference call.

h) Operation of Free Store

We put out a poster asking for expressions of interest from non-profit groups for operating the Mayo Free Store. The deadline for expressions of interest/proposals is August 31, 2018. No proposals were received by the deadline.

i) Structural Engineer for Arena

We've put out a tender to find a structural engineer to assess the Hockey Arena. No bids were received by August 22, 2018. We have put out another call for bids which is due September 5th. For Council's information. Council reviewed the proposal that was received by September 5th.

MOTION 2018-09-05

Moved by: Blair Andre

Seconded by: Joann Aird

Whereas the Village of Mayo has put out a tender to have an assessment completed of the Mayo Hockey Arena by a Structural Engineer, and

Whereas one proposal was received from Yukon Engineering Services, and

Whereas the Council for the Village of Mayo reviewed the proposal received, now therefore

Be it resolved that: the Village of Mayo Council accepts the proposal received from YES in the amount of \$34,715 +GST to do a structural assessment of the Mayo Hockey Arena.

In Favour: 3

Opposed: 0

CARRIED

j) Tender for removal of old trailer

We've put out a tender for the removal of the old house trailer from the Village lots. Tenders are due on August 31, 2018. No bids were received by the due date. We may repost this tender at a future date.

k) YG Rural Land Development

YG's Rural Land Development Unit is moving from EM&R to Community Services Land Development Branch. For Council's information.

l) The Art of Hosting Workshop

There will be a workshop on October 17-19, 2018 at KDFN in Whitehorse. Is anyone from Council interested in attending this? No one from Council was interested in attending this workshop.

m) Prostate Cancer Month

September is Prostate Cancer Month. We've prepared a motion, as per Council's direction at the August meeting, for Mayor Bolton to declare September as Prostate Cancer Awareness Month in Mayo.

MOTION 2018-09-06

Moved by: Blair Andre

Seconded by: Joann Aird

- Whereas** Prostate Cancer is the most common cancer among Canadian men; and
- Whereas** 1 in 7 men will be diagnosed with the disease in his lifetime; and
- Whereas** an estimated 11 Canadian men will die from prostate cancer every day; and
- Whereas** the survival rate for prostate cancer can be closed to 100% when detected early; and
- Whereas** those with family history of the disease, or those of African or Caribbean descent, are at a greater risk of developing prostate cancer; and
- Whereas** the Village of Mayo supports Prostate Cancer Canada and all individuals committed to raising awareness about prostate cancer; now therefore

Be it resolved

that:

I. Mayor Scott Bolton, on behalf of the Village of Mayo Council, do hereby proclaim September 2018 as Prostate Cancer Awareness Month in the Village of Mayo.

In Favour: 3

Opposed: 0

CARRIED

n) MDRRC regarding Five Mile Lake

We received a letter from the Mayo Renewable Resources Council suggesting that Five Mile Lake should be a non-motorized lake. Does Council have any comments or would Council like to support this?

Council commented that maybe a warning sign might be more effective to make boaters and people with sea-doo's aware of people swimming in this lake might be more effective than a sign asking people not to use motorized vehicles on the lake. Councilor Andre, who is also a member of the MDRRC, will mention Council's suggestion to the MDRRC members at their next meeting.

o) Pool Update

The pool facility closed for the season on August 17th. For Council's information.

p) Binet House Update

The Binet House will close on September 14, 2018. A BBQ is planned for September 7th. From September to December we will have the renovations going on at the facility. For Council's information.

q) Summer Career Placement

Our Summer Students were done work on August 17, 2018. For Council's information.

r) Village Accounts Department

Our Clerk/Treasurer gave birth to a baby girl on August 20, 2018. During her maternity leave, our previous Clerk/Treasurer will be assisting us, and Taylor will also be taking on some of the accounting work. For Council's information.

s) YG Tourism Strategy

YG sent the 2nd draft of the Tourism Strategy. For Council's information.

t) Climate Change Energy and green economy strategy

YG is preparing to consult with stakeholders and the community. They are planning to have a meeting in Mayo in early November. For Council's information.

u) Mayo Recycling Centre

The Recycling Centre has been staffed by an auxiliary employee since our Recycling Centre employee passed away in May 2018. We are planning to post the full-time permanent Recycling Centre position in the near future. For Council's information.

v) United Way Yukon

We received a request from United Way Yukon for a donation of a service or item for the silent auction to be held during the breakfast on September 28, 2018 at the Coast High Country Inn Convention Centre. For Council's consideration. Council would like to send a donation of \$200 rather than an item for auction.

w) Carbon Levy Rebate

We received a letter from Premier Silver stating that YG wants to meet with Municipalities to gather input on how YG can best and most efficiently design a rebate program. For Council's information.

x) Flowerbed Contest

Judging of the flower beds took place on August 30, 2018. The winners are: Cathy Samson, Bobbie-Lee Melancon, Dennis Peter, Francis Phillips and Gil Guay who has been weeding and watering many public flower beds around the community.

MOTION 2018-09-07

Moved by: Blair Andre

Seconded by: Joann Aird

Whereas the Village of Mayo Council holds a flowerbed contest, and

Whereas Cathy Samson, Bobbie-Lee Melancon, Dennis Peter, Francis Phillips participated in this contest, and

Whereas Gil Guay volunteered his time to weed and water all flower beds throughout the summer months, and

Whereas the judging of the flower beds took place late August, now therefore

Be it resolved that: the Village of Mayo Council awards the prizes as follows:

1st prize of \$500 to Cathy Samson

2nd Prize of \$300 to Bobbie-Lee Melancon

3rd Prize of \$200 to Dennis Peter

4th Prize of \$50 to Frances Phillips

And a special mention goes to Gil Guay, with a thank you card and \$50

In Favour: 3

Opposed: 0

CARRIED

y) Liquor Act Review

A letter of invitation was sent by Minister Streicker to AYC asking for AYC to consider a nominee for the YLC Advisory Group. Mayor Bolton expressed interest in being nominated. Councilors Aird, Andre, Ellis and Ewing would like to nominate Scott Bolton for this Advisory Group.

In camera session:

z) To discuss Human Resources

Council tabled this item to the end of the meeting.

aa) Culture Days

We received an invitation to attend Culture Days on September 29, 2018 from noon to 5 pm at the Kwanlin Dun Cultural Centre in Whitehorse. For Council's information.

bb) Development Permit Application

We received an application for a development permit to place a small cabin and a shop on a lot in the community. The plan is at a future date to add more small cabins on the same lot. Council discussed this and stated that the property owner would have to observe all the setbacks from the property lines. He would have to consider the total number of units he wants to place on one lot and that a larger than normal water service might be needed to properly service all dwelling units. Water/Sewer billings would be applicable for each separate dwelling unit.

MOTION 2018-09-08

Moved by: Joann Aird

Seconded by: Blair Andre

THAT: The Chief Administrative Officer's Report of September 5, 2018 be adopted as presented.

In Favour:3

Opposed: 0

CARRIED

ii) Clerk Treasurer Report

a) Comparative Income Statement as at July 31, 2018

MOTION 2018-09-09

Moved by: Blair Andre

Seconded by: Joann Aird

That: The Comparative Income Statement for the month of July, 2018 be approved.

In Favour: 3

Opposed: 0

CARRIED

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

Scott Hamilton informed Council that the pool boiler has been operating poorly all summer. The boiler is old and should be replaced soon.

Scott talked to Council about the Summer Student program. There is a limited number of students age 15 and up in the community. We only received a few applications and hired two younger students this summer. Supervising this age group is more challenging.

Council stated that the grass in the ditches still needs to be tended to in the summer and suggested maybe hiring some adult landscapers to keep up with the summer work.

Scott mentioned to Council that the City of Dawson is interested in purchasing the Village's Vactor Truck. Dawson has more work as well as trained staff resources to operate such a truck. If we are willing to sell the truck they would agree to send the truck and Dawson Staff to Mayo every year to flush the sewer lines at a regular fee. Council agreed to sell the Vactor Truck to the City of Dawson.

MOTION **2018-09-10**

Moved by: Blair Andre

Seconded by: Joann Aird

Whereas the City of Dawson Public Works Manager asked the Village of Mayo to purchase their Vactor truck, and

Whereas the Village of Mayo does not have the number of trained staff required to operate such a truck and to train their staff on a regular basis to have the staff safely trained, now therefore

Be it resolved
that: the Village of Mayo Council agrees to sell the Vactor Truck for \$30,000 and a box of steaks.

In Favour: 3

Opposed: 0

CARRIED

v) Protective Services

a) Fire fighter incentive draw for August, 2018 – No one qualified.

7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.

Nothing presented.

8. Notices of Motions be considered

Nothing presented.

9. General Correspondence

a) Letter from Linda Heasley – Request for donation of facility for Elder's/Seniors Dinner
The Village of Mayo Council agreed to donate the facility for this dinner.

b) Letter from NND-Elders/Seniors Workshop

Village Council agreed to donate the facility for this week-long workshop.

c) Request for donation of Curling Lounge for Girls Club

Village Council agreed to donate the Curling Lounge for the Girls Club program 1 day/week.

d) Use of Community Hall for young kids to play in the winter months 1day/week

Council discussed this verbal request and asked that a written request be provided.

Council asked if this could be done on a weekend so not to interrupt work at the office.

10. Hearings of Delegations and Individuals

Nothing presented.

11. **Question Period**
Nothing presented.

12. **New and Unfinished Business**
In-Camera Session to discuss Human Resources/Staffing

MOTION 2018-09-11

Moved by: Joann Aird

Seconded by: Blair Andre

That: The Village of Mayo Council goes into camera to discuss Staffing/Human Resources at 10:23pm

In Favour: 3

Opposed: 0

CARRIED

MOTION 2018-09-12

Moved by: Blair Andre

Seconded by: Joann Aird

That: The Village of Mayo Council comes out of their in-camera session to discuss Human Resources at 10:52pm

In Favour: 3

Opposed: 0

CARRIED

Following the in-camera session Council agreed to have the suspended employee return to his duties without any conditions added to the return to work.
Council also agreed to donate the Village facilities for the Administrative Assistant's wedding.
Council agreed to send a card and baby gift to the new Clerk/Treasurer.
Council also agreed to organizing a dinner to celebrate 3 staff member's anniversaries (20th, 28th and 30th).

13. **Adjournment**

The meeting was adjourned at 10:53 pm



Mayor



Chief Administrative Officer