

VILLAGE OF MAYO
Minutes of the Regular Council Meeting
of Wednesday, September 8, 2021
Village of Mayo Council Chambers

**Present
Council:**

Mayor Scott Bolton
Councilor Blair Andre
Councilor Joann Aird
Councilor Carol Knight
Councilor Trevor Ellis

CAO:

Margrit Wozniak

Public:

RCMP Corporal, Alison Cychmistruk
Na-Cho Nyak Dun Chief, Simon Mervyn
J.V. Clark School Principal Chris Shipley
YG Project Manager, Gareth Earl via zoom
YG Community Advisor, Carolyn Moore via zoom

Absent:

Public Works Manager, Scott Hamilton
Clerk Treasurer, Barbara Barchen

1. Call to order

Mayor Scott Bolton called the meeting to order at 7:30 pm.

2. Adoption of the Agenda

MOTION 2021-09-03

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The agenda be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

3. Adoption of the August 4, 2021, September 1, 2021, and September 2, 2021 Regular Public Council Meeting Minutes

MOTION 2021-09-04

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The minutes of the meeting of August 4, 2021, September 1, 2021, and September 2, 2021 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

4. Approval of Accounts Payable to July 31, 2021

MOTION 2021-09-05

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The Accounts Payable to July 31, 2021 in the amount of \$154,410.11 be approved for payment in total.

In Favour: 5

Opposed: 0

CARRIED

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws
Nothing presented.

6. a) Mayor's Report
Nothing presented.

Council decided to hear the members from the public at this time.

Chris Shipley introduced himself. He is the new Principal for J.V. Clark School. He mentioned to Council that they are not fully staffed at the school yet, but he is hopeful that the school will have a full complement of teachers soon. Mr. Shipley left the meeting at 7:38 pm.

Council moved to item 6 b) i) v) a) RCMP Report for August 2021
Cpl. Cychmistruk presented the RCMP report to Council.

Council moved to item 10 a) Chief Simon Mervyn at this time.

Chief Mervyn asked Cpl. Cychmistruk to stay for his discussion with Council. Chief Mervyn talked to Village Council about loose dogs and that they could pose a danger to children and residents. He also talked to Council about the issue with drugs in the community. He talked about the possibility of having a bylaw officer in Mayo. He also mentioned about a program that KDFN and Selkirk First Nation have implemented,

hiring security personnel to patrol the streets at night. Chief Mervyn said that he hopes that the First Nation of Na-Cho Nyak Dun and the Village of Mayo can work together on finding solutions to some ongoing problems.

Village Council agreed to find a date for a Joint Council meeting in the near future, so both Councils are able to discuss issues of mutual concern.

Chief Mervyn and Cpl. Cychmistruk left the meeting at 8:41 pm.

b) Administration

i) CAO Report of Wednesday September 8, 2021

a) WTP/Boiler and Reservoirs

Our YG Project Manager, Gareth Earl, will attend the meeting via zoom to talk to Council about the reservoirs and the boiler. Wildstone released the reservoir inspection report to YG. Gareth would like to talk to Council about the boiler, pump and heat exchangers, as well as the heaters, removal of the oil furnace and oil tank at the WTP because he has received new information regarding this project. For Council's information and discussion.

Gareth zoomed into the meeting at this time to discuss the WTP permanent boiler with Council. After hearing the pros and potential cons of not having a permanent backup boiler at the WTP, Council agreed to proceed with the permanent backup boiler project.

Gareth left the meeting at 9:50 pm.

b) Municipal Elections 2021

The Elections Bylaw is scheduled to receive 3rd reading on September 1st. An email was circulated to Council about increasing the wages of Election Officers based on several of the other communities. Council's reply was favorable and we've made that change in the bylaw. At the recent Yukon Territorial Election, Electors were asked to swear in at the polls. We propose to do the same at the municipal election. We will have an informal list of eligible electors for the Elections Officers information.

Nomination Day is Thursday, September 23, 2021 between 10 am and noon.

Advance Poll is October 14 and Polling Day is October 21, 2021.

For Council's information.

c) National Day for Truth and Reconciliation

The Governments of Canada and Yukon have declared September 30th "National Day for Truth and Reconciliation" and therefore, Federal and Territorial Government Employees get September 30th off. For Council's consideration if municipal employees would also get September 30th off? Council agreed that September 30th will be a Statutory Holiday for municipal employees as well.

d) Lagoon update

Brushing of the lagoon area, and the annual inspection of the lagoon were completed in August. The letter from the Inspector is attached for Council's information.

e) Mayo Landfill

All municipalities have to update their Solid Waste Management Plan every 10 years.

During a recent CAO/AYC conference call it was discussed that we all need to start this renewal process. The plans have to be completed by the summer 2022 and then go through YESAB.

Yukon Government is offering paying ½ of the cost of having a consultant prepare new Solid Waste Management Plans for 2023 to 2033, provided the process is started in 2021. Is Council in

agreement to start this process this year, rather than waiting until the 2022 budget year, and having to pay 100% of the cost? Council agreed to start the process in 2021 to take advantage of YG's offer.

Following the last meeting 200 garbage bins have been ordered. They are due to arrive in Mayo late August or early September.

A draft job description and job posting have been prepared for Council's review. Council decided that it would be best to hold a special meeting to discuss this at a later date.

Council talked to Carolyn about the landfill and that YG told Keno that their transfer station would be shut down and that they would have to haul their garbage to the Mayo Landfill. Council stated that no agreement has been entered into with YG in regards to operating the Mayo Landfill as a Regional Landfill. This issue still needs to be worked out. Council suggested that YG could hire a person to sit at the Mayo Landfill for one week to find out who accesses the Mayo Landfill. The majority are not Mayo Residents, but people from outside municipal boundaries. Carolyn stated that she will follow up on the Solid Waste issue when she is back in Whitehorse.

Councilor Andre asked Carolyn to take something else back to YG. YEC puts demand meters on all municipal buildings. Municipalities are not for profit organizations like businesses are. If regular utility meters could be put on municipal buildings, that would be a meaningful gesture from YG/YEC towards municipalities.

f) Roof over Curling Lounge/Meeting Room entrance

Earlier this year we postponed reposting this work since no bids had been received. Would Council like us to repost this tender now, or hold off until 2022? For Council's consideration. Council decided not to put out a tender for this in 2021.

g) Village of Mayo Cleaning Contract

We have posted this contract several times, even split out the different buildings that need to be cleaned. We have since heard that the MVFD stepped up and agreed to clean the Fire Hall Washrooms, the Laundry Room, the Training Room and the garage during their twice monthly practices. The contract for the Village Office/Community Center and Fitness Room closed again on August 26th and no one expressed any interest.

We could try to post the cleaning as a part time position and see if we receive any interest then. For Council's consideration.

Council agreed to continue to try to find someone to take on the Village's cleaning duties, either by contract or on a part time basis.

h) New Fire Hall Update

The outside air intake pipe for the new compressor was installed. Training on this compressor for the MVFD was provided in August. There is still an air circulation issue in the compressor room that needs to be addressed. The pole for the new siren has been installed in the fenced in back yard of the fire hall. The tender for the new siren closed August 26th. The procurement of the new siren could take up to 3 months. The old siren will remain in place until the new one has been installed.

We received the signed lease agreement from CIBC. They are planning to move into the new office on September 1, 2021. Spectrum was in Mayo to install security alarms in the building. For Council's information.

i) Water Treatment Plant Geoexchange System Upgrades

Council received a letter from Minister Mostyn stating that approval of this project under the Canada-Yukon Agreement on Investing in Canada Infrastructure Program (ICIP) has been received. For Council's information.

j) Water/sewer Phase 3 Area 3 done end of August,

Norcope is expected to finish the water/sewer Phase 3 Area 3 project by end of August and then to demob their equipment back to Whitehorse by early September. For Council's information.

k) Pool Update

The pool closed to the public on August 21 2021. LCM Plumbing was back in town in August to work on several items that had been identified in the EHS Inspection report.

The boiler inspector was in town on August 26 to inspect the pool boiler. For Council's information.

l) Arena Upgrades

Project Manager, Ryan Brown, is still moving ahead and hopes to be able to have the lighting upgrade completed in the arena prior to the winter. For Council's information.

m) Binet House Update

The facility was open June 1st to August 31, 2021. We had less visitors than in previous years due to covid restrictions and people still being hesitant to travel.

The flower bed borders in the Binet House garden are scheduled to be installed by Walters Industrial Corp. in September. That is the remaining item from the exterior upgrade project. For Council's information.

n) Flowerbed contest

Judging took place in early August while the flowers were still in full bloom. The winners were Bobbie Lee Melancon, Dennis Peter and Cathy Samson. For Council's information.

o) AYC Board meeting

The September board meeting will be held via zoom on Saturday, Sept. 18, from 9 am to 2 pm. Councilor Andre, the AYC Board member for Mayo has previously indicated his attendance. The agenda is attached for Council's information. Mayor Bolton mentioned that he may be able to attend as well.

p) Suncorp Valuations

Suncorp Valuations is expected to be in Mayo on September 20 and 21st to check all the Village of Mayo's facilities and equipment. Their report will be the basis for our property insurance. For Council's information.

q) Council Remuneration

AYC sent an email listing Council remuneration from all the Yukon municipalities in case Council wants to review and update them prior to the municipal election. For Council's consideration. Mayor and Council agreed to leave the Council remuneration for Mayo Council as is. They stated that they are not on Council to make money, but because they care about their community and the residents.

r) Fire Department Response Area

We recently reviewed the Village of Mayo Fire Department Bylaw which talks about a 5 km radius where the Fire Department responds to calls. Since the new subdivision south of 5 Mile Lake is about 8 km from the (Fire Hall, town boundary), and a few of the lots are being developed now, I would like to suggest that Council may want to consider updating the response area to 8 or 10 km radius. For Council's consideration.

Council agreed to review the Fire Department Bylaw and the response area at the next meeting.

s) YG Mandate Letters and AYC Resolutions

We received the mandate letters and AYC resolutions for Council's information. These documents will form part of the September board meeting documents. For Council's information.

t) AYC letter to Federal Election Candidates

In lieu of a Federal Election candidate forum, the AYC sent a letter to all 5 of the candidates. The letter is attached for Council's information.

u) Fire Response Report

We received an email from Don Jolley to enquire if Village of Mayo Council and Staff would be available to meet with him on Tuesday, September 14, 2021 between 11 am and 1 pm? For Council's consideration. Mayor Bolton and Councilor Ellis agreed to attend this meeting.

v) J.V. Clark Staffing

We received a reply from the Minister of Education to Council's letter regarding staffing at J.V. Clark School. For Council's information.

w) Registration for newly elected Officials Training

AYC sent the registration forms for the newly elected Officials Training. This training is scheduled to be held from November 18-20 in Whitehorse, followed by an AYC Board Meeting in Whitehorse. For Council's information.

Administration will submit the number of attendees and add names to the registration form after the municipal election.

x) YHC Housing Summit

Yukon Housing scheduled a housing summit for October 5 and 6, 2021. Attendance will be possible in person or via zoom. For Council's information.

No one from Council is able to attend or participate in this housing summit.

y) Housing policy for YG employees in Yukon communities

We received a copy of the letter the Village of Teslin sent to Minister Pillai regarding changes in housing policy for YG employees in Yukon communities. For Council's information.

Council agreed with the letter and the issues expressed.

MOTION **2021-09-06**

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The Chief Administrative Officer's Report of September 8, 2021
be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

ii) **Clerk Treasurer Report**

a) Comparative Income Statement as at July 31, 2021

MOTION **2021-09-07**

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The Comparative Income Statement for the month of July, 2021
be approved.

In Favour: 5

Opposed: 0

CARRIED

iii) **Monthly Recreation Coordinator's Report**

Nothing presented.

iv) **Manager's Report for Environmental Health/Public Works and Protective Services**

Nothing presented.

v) **Protective Services**

a) RCMP Report for August, 2021

Heard previously.

b) Fire Fighter Incentive Draw for August, 2021

MOTION **2021-09-08**

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The monthly fire fighter incentive in the amount of \$100 be paid
to Simeon Paschuk for the month of August, 2021 as chosen by a
random draw from the list of eligible volunteer fire fighters.

In Favour: 4

Opposed: 0

CARRIED

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.
8. **Notices of Motions be considered**
Nothing presented.
9. **General Correspondence**
Nothing presented.
10. **Hearings of Delegations and Individuals**
 - a) **Chief Simon Mervyn, First Nation of Na-Cho Nyak Dun**
Heard previously.
Council briefly discussed the issues that Chief Mervyn mentioned earlier in the meeting. Council asked the CAO to contact NND to set up a Joint Council meeting for October 5, 2021 at 7 pm at Village of Mayo Curling Lounge to discuss these issues with all VoM and NND Councilors.
 - b) **Community Advisor Carolyn Moore**
Carolyn stated that she will follow up with YG regarding Council's concerns.
11. **Question Period**
Nothing presented.
12. **New and Unfinished Business**
Nothing presented.
13. **Adjournment**
The meeting was adjourned at 11:00 pm



Mayor

Chief Administrative Officer